

BAYTON PARISH COUNCIL
Vice Chairman Christine Clarke,
Glenice Carver, Lester Miles, Richard Adams, Jane Williams

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting** to be held on
Tuesday 10th APRIL 2018 in **Bayton Village Hall** at **7.30pm**

Agenda

1. **To appoint a Chairman due to resignation of Cllr Blount.**
2. **Apologies:** To receive apologies and to approve the reason for absence.
3. **Co option of a Cllr** – to discuss applications received to fill the vacancy.
4. **Declarations of Interest:**
 - a. **Register of Interests:** Cllrs are reminded to keep their Register of Interests forms updated.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
5. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
6. **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
7. **Minutes:** To consider adoption of the minutes of the Parish Council Meeting held on 13th March 2018 (attached).
 - a. **Minutes of 9th January 2018-** to agree to change item 11 paragraph 2 line 5 to read 'Charity can ask the PC for help/advise.'
8. **County/District Cllrs Reports**
9. **Progress Reports for information**
 - a. **Slow signs for Parish** – update
 - b. **Centenary WW1** – update
 - c. **Resignation of Chairman (Cllr Blount)** – update
 - d. **Data Protection Law changes** – update.
 - e. **Leasowes, Bayton** – update following felling of trees/hedgerow in Conservation Area.
 - f. **Footpath by side of School** – Cllr to report on concerns passed to her regarding state of path.
10. **Reports on Meetings attended by Clerk or Councillors**

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11. Finances:

- a. To consider payments to be made as on list presented at meeting.
- b. To report receipts since last meeting.
- c. **Bank Reconciliation** – March 2017 to agree and sign.

12. Planning:

- a. Plans circulated since last meeting – **None.**
- b. Decisions received since last meeting – **None.**
- c. Plans to comment on tonight – **None.**

13. Road report:

- a. **Lengthsman** –Monthly progress report.
- b. Any problems to report.
- c. **Clerks Meeting with Highways May 2017** – further update on outstanding issues.
- d. **Clows Top crossroads** – update on safety concerns.
- e. **2/3 Clows Top Road** – update.

14. Coronation Corner improvements – to discuss advice from MHDC Conservation Officer.

- a. **To discuss employing a Gardener.**

15. Parish Improvements – to discuss.

Parking area for village – to discuss any land that may be suitable.

16. Correspondence for Information - CALC Training dates as circulated.

17. Clerks report on Urgent Decisions since last meeting.

18. Councillors reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**19. Date of next meeting: - TUESDAY 8th MAY 2018 - 7.15pm – ANNUAL PARISH MEETING
to be followed by the Annual Parish Council Meeting**

**20. Cllrs to agree to close meeting to the Public due to the confidential nature of the
business to be discussed.**

21. Appointment of Internal Auditor for 2018-19 – to discuss.

19. Meeting Closed.

Signed *Sue Burrows*
Clerk Sue Burrows

Date 5th April 2018