

Tibberton Parish Council

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25th April 2018

Dear Councillor

Notice is hereby given that the Annual Council Meeting of Tibberton Parish Council will be held on Tuesday 1st May 2018 at 19:30 hours in Tibberton Village Hall when the business set out in the agenda below will be transacted. You are respectfully summoned to attend the meeting.

Yours faithfully

J Hill

Clerk and Responsible Financial Officer

Democratic Period/Question Time: An opportunity for parish residents to raise matters of interest or concern with the Parish Council. The structure of this session will be subject to the discretion of the Chairman.

AGENDA

- 1) **Election of Chairman and signing of Declaration of Acceptance of Office**
- 2) **Election of Vice Chairman**
- 3) **To Consider any Apologies for Absence**
- 4) **Declarations of Interest**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest, which falls with the terms of paragraph 12(4)(b) of the Code of Conduct and who have not been granted a Dispensation, **must leave the room for the relevant items.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- 5) **Election of Representatives: including Members Responsibilities and Interests**
 - a) Tibberton Parish Hall Management Committee
 - b) Neighbourhood Watch
 - c) Parish Paths Warden
 - d) Tibberton Community Land Trust
 - e) County Association of Local Councils
 - f) Representation on bodies other than those listed above.
- 6) **Internal Audit and Annual Accounts 2017-2018** (information item)
- 7) **Documentation Review (2018/2019)**
 - a) Financial Regulations and Investment Policy
 - b) Standing Orders
 - c) Code of Conduct
 - d) Transparency Code
 - e) Information available under the Freedom of Information Act.
- 8) **Date of Next Meeting**

The next Annual Council Meeting of Tibberton Parish Council will be held on Tuesday 7th May 2019 at 19:30 hours at Tibberton Village Hall.

Members of the public and press are cordially invited to be present at the above meeting.