

RUSHWICK PARISH COUNCIL

**YOU ARE DULY REQUIRED TO ATTEND THE NEXT MEETING OF
RUSHWICK PARISH COUNCIL TO BE HELD ON
WEDNESDAY 9th MAY 2018 AT 7.00 PM IN THE VILLAGE HALL
TO CONCLUDE NO LATER THAN 7.55PM
where the business set out in the agenda below will be transacted.**

Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting.

S BAXTER
Clerk & Responsible Finance Officer
Tel: 07815 468928
1ST May 2018

A G E N D A

1. Election of Chairman (Signing of Declaration of Office)
2. Apologies: To receive apologies and approve reason for absence
3. Declarations of Interest
 1. Register of Interests: Councilors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

4. To Consider written requests from Councillors for the Council to Grant a Dispensation (S33 of The Localism Act 2011) written requests to be with the clerk prior to the meeting

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

5. Minutes: To consider the adoption of the minutes of The Parish Council meeting of 11.04.18
6. To elect / appoint the following Officers/representatives -
 - Vice Chairman
 - School Representative
 - Village Hall Committee representative
 - Playscape representative
7. To appoint members to the following:
 - a) Staffing Committee
 - b) Planning Committee

8. Progress Reports: Matters arising from previous minutes and review of Action Plan

9. Parish Lengthsman Scheme: Update

10. Finance

1. To authorize payment of accounts as per schedule
 - a. Proposal to renew insurance with current provider from 01/06/18 to 31/05/19
2. To approve Bank Reconciliation Statement to 31.03.18
3. Budget Monitoring to 31.03.17 – For Information Only
4. Proposal to approve Section 1 – Annual Governance Statement 2017/18
5. Proposal to adopt and sign Section 2 of Annual Return 2017/18
6. Proposal to appointment/engage Internal Auditor 2018/19 and Terms of

Reference

11. Proposal to accept new national pay scales for 2018-19, to be implemented from 1st April 2018, as recommended by NALC.

12. Proposal to adopt new Standing Orders 2018.

13. To review Financial Regulations

14. Dates of Council meetings for the year ahead.

15. Planning: Cllrs are reminded to view MHDC website.

For Information Only

Planning Application No: 18/00037/FUL

Proposal: Conversion of light industrial unit and attached dwelling to form 1 dwelling house and alterations of existing curtilage boundaries to form new gardens and triple garage

Application Approved

16. Update on General Data Protection Regulation (GDPR)

17. Update on the Parish Neighbourhood Plan

18. Correspondence for Information:

1. Update on developments along footpath 520, Upper Wick Lane

19. Councillors' reports and items for future agendas

20. **Date of next meeting – 13th June 2018 at 7.30 pm in Rushwick Village Hall**

