

## **Parish of Alfrick and Lulsley - Annual Meeting of the Parish Council**

**Members are summoned to the Annual Meeting of the Parish Council on Thursday 24th May 2018, at 7.30pm in the Village Hall, Alfrick.**

**Public Question Time.** Members of the public may wish to raise matters of concern prior to the formal meeting.

**Agenda - The meeting is opened by the current chairman; Cllr B Martin**

**1. To accept nominations and appoint a Chairman**

**2. To accept nominations and appoint a Vice-Chairman**

**3. Members' Apologies for Absence**

**4. Members' Declarations of Interest**

**5. Appoint councillors to committees and representatives to external organisations;**

- a) Designate consultees on Planning Matters. (2017-8; Alfrick, Cllrs B Fishwick, B Martin; Alfrick Pound and Old Storridge, Cllrs Miss L Randall, G Lowe; Lulsley, Cllrs P Brown, E Mutter.)
- b) Village Hall Committee. (2017-8; Cllr B Fishwick)
- c) Community Shop Committee. (2017-8 Cllr B Martin)
- d) 2 representatives to WCALC Area Meeting. (2017-8 Cllrs A Cooper, B Martin)
- e) Alfrick Trustee of the Suckley Charities (2017-8 Miss L Randall)

**7. Confirm the minutes of the monthly meeting held 26/04/18.** (Circulated in advance)

**8. Review the Annual Risk Assessment;** (Circulated in advance)

**9. Financial Matters**

- a) Confirm Clerk's salary and hours of work for 2017-8; (NALC - SCP27 - £12.815/hr, 312hrs/yr) £333.19/month.
- b) Approve payment - Annual Parish Meeting - Alfrick and Lulsley Village Hall - £32.50
- c) Approve payment - Annual council insurance premium - £569.30 (5% discount for 3yrs. agreement.)
- d) Approve payment - Tree Warden's expenses, Pollinators Conference - £13.88
- e) Note Clerk's Delegated Payment - MCB Landscapes (Playing Field maintenance.) £180.00 inc vat.

**10. Confirm the adoption the General Power of Competence**

This Council declares that it meets the criteria set by the Secretary of State under the Localism Act 2011 (s8) in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012. viz:

- i. At least two-thirds of total number of councillors must have been elected
- ii. The Clerk holds CiLCA 2012 or other relevant qualification.

And therefore confirms the adoption of the General Power of Competence as set out in the above act.

**11. Planning and Environmental Matters;**

- a) Review status and actions ref. Clay Green Farm.
- b) Review status and actions ref. Chapel Meadow Development.
- c) Baston Hall - change of use (18/00548/FUL) - consider objecting to this. (Information circulated in advance)

**12. Adopt New Standing Orders (As recommended by NALC)** (Circulated in advance)

**13. Data Protection Officer**

Appoint the Clerk as the Council's Data Protection Officer, ref General Data Protection Regulations 2018

**14. Clerk's Report**

- a) Items from the last meeting.
- b) Outstanding matters requiring the council's notice

**15. Items for the next meeting**

**16. Confirm the date of the next meeting; Thursday 28th June 2018 at 7.30pm, Alfrick Village Hall.**

G M Brewin, Clerk to the Council, 16/05/18

