

# Tibberton Parish Council

Tel: 07904 093413 E-mail: [tibbertonpc@gmail.com](mailto:tibbertonpc@gmail.com)

Dear Councillor

29<sup>th</sup> May 2018

Notice is hereby given that an Ordinary Meeting of Tibberton Parish Council will be held on Tuesday 5<sup>th</sup> June 2018 at 19:30 hours in Tibberton Village Hall when the business set out in the agenda below will be transacted. You are respectfully summoned to attend the meeting

Yours faithfully

*J Hill*

Clerk and Responsible Financial Officer

**Democratic Period:** An opportunity for parish residents to raise matters of interest or concern with the Parish Council. The structure of this session will be subject to the discretion of the Chairman.

## AGENDA

### 1 To Consider any Apologies for Absence

### 2 Declarations of Interest

- a. Register of Interests: Councillors are reminded of the need to update their register of interests
- b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature
- c. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest, which falls with the terms of paragraph 12(4)(b) of the Code of Conduct and who have not been granted a Dispensation, **must leave the room for the relevant items.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

### 3 To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011). Written requests for the granting of a dispensation to be made to the Clerk.

### 4 Minutes of Previous Meetings of the Council

- To consider the adoption of the minutes of the Annual Meeting of Tibberton Parish Council held on Tuesday 1<sup>st</sup> May 2018
- To consider the adoption of the minutes of the Ordinary Meeting of Tibberton Parish Council held on Tuesday 1<sup>st</sup> May 2018.

### 5 Progress Reports/Updates on matters considered at the previous meeting

### 6 To receive the report of the County Cllr Tony Miller - For Information

### 7 To receive the report of the District Cllr Margaret Rowley - For Information

### 8 Reports by Councillors

To receive the reports of Committees and Working Groups and of Councillors representing the Council on outside bodies, to ask relevant questions, and to decide on appropriate action.

- a) Tibberton Parish Hall Management Committee (EH/JP)
- b) Neighbourhood Watch (SP)
- c) Community Speed Watch (MR)
- d) Tibberton Community Land Trust (DN)
- e) County Association of Local Councils (MR).

### 9 Report from the local police officer – For Information

### 10 Planning

- a) To consider planning applications referred by Wychavon District Council and Worcestershire County Council for comment

Application: 18/00759/HP

Proposal: First floor extension over existing kitchen. Remodelling of the elevations. Replacement / new windows and doors.

Location: Westfield, Church Lane, Tibberton, WR9 7NW

Applicant: Mr & Mrs Forrester

- b) To consider under the Scheme of Delegation any Planning Applications received between publication of this agenda and the Meeting
- c) Details of Decision Notices received
- d) To consider reports of other “Planning” related Matters received by the Council prior to the commencement of the meeting
  - a) South Worcestershire Development Plan Review - Strategic Housing and Economic Land Availability Assessment i) Consultation on Methodology and ii) Call for Sites 2018 Consultation, Monday 21st May to Monday 2nd July
  - b) Consultation on Review of South Worcestershire Development Plan (SWDP). Background evidence updates- Village Facilities and Rural Transport Survey (VFRTS).

#### **11 Highways and Byways**

To receive reports of highways (roads & pavements) & byways (bridleways and footpaths) matters from Members, Parish Paths Warden, and the Clerk, and to decide on appropriate action by the Council relative thereto:

- a) Lengthsman
- b) Public Rights of Way (RG)
- c) New Highways and Byways Issues.

#### **12 Finance**

- a) Bank Reconciliation
- b) Receipts: To receive reports of income received since the last meeting
- c) Payments: To receive reports of payments made and to consider payments to be made in respect of outstanding invoices and requests for payment,

#### **13 Annual Return for the year ended 31<sup>st</sup> March 2018**

- a) To consider the submitted accounts for the Financial Year ending 31<sup>st</sup> March 2018
- b) To resolve to confirm the Annual Governance Statement 2017/18
- c) To resolve to confirm Approval of the Accounting Statements for 2017/18.

#### **14 Purchase of BT Telephone Kiosk**

Proposal: to accept BT’s terms and conditioners as specified re purchase of the redundant telephone kiosk and to authorise signing of BT’s contract.

#### **15 Community Transport**

To consider what options might provide for a community transport scheme in the village.

#### **16 Tibberton Village Hall (existing)**

To consider as appropriate matters pertaining to Tibberton Village Hall.

#### **17 New Village Hall Working Group**

- a) To consider as appropriate matters pertaining to Tibberton Community Land Trust and the proposed new village hall
- b) Appointment of a Quantity Surveyor
- c) Invitation to tender placed on Contract Finder - update
- d) Consultation re seeking borrowing approval for a Public Works Loan – progress to date.

#### **18 Correspondence for consideration and information**

To consider correspondence received between publication of this agenda and the commencement of the meeting.

#### **19 Items for inclusion on a future agenda**

To report and request items for inclusion on future agenda; to have regard to items raised in public session.

#### **20 Date of Next Meeting**

The next Ordinary Meeting of Tibberton Parish Council will be held on Tuesday 3<sup>rd</sup> July 2018 at 19:30 hours at Tibberton Village Hall

Early notification that an Extra-ordinary Meeting of Tibberton Parish Council might be held on Tuesday 7<sup>th</sup> August 2018 at 19:30 hours at Tibberton Village Hall. Matters to be determined at that meeting being pertinent to the proposed development of a new village hall at Hawthorn Rise. It is anticipated that the agenda will include, but not be limited to, the following matters: public consultation and application for borrowing approval / consideration of tenders for the building of a new hall / to determine a preferred developer / to consider the contract to develop / approval of finance arrangements.

**Members of the public and press are cordially invited to be present at the above meeting**