

PEOPLETON PARISH COUNCIL

To Members of Peopleton Parish Council

You are duly summoned/required to attend the next Annual Parish Council Meeting of Peopleton Parish Council to be held at 7pm on Wednesday 9th 2018 in the Village Hall, Peopleton

AGENDA

1. Election of Chair
2. Election of Vice Chair
3. **Apologies:** To receive apologies and to approve reasons for absence.
4. Meeting opened to the public
5. **Declarations of Interest: none**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
6. To note and adopt standing orders
7. To note and adopt the code of conduct
8. To consider the council's scheme of delegation (attached) and to appoint members to the following:
 - o Staff working group
 - o Planning committee
 - o Clerk's finance support group
9. To review and adopt the council's financial regulations, risk assessment and insurance requirements
10. To appoint individual councillors to the following roles:
 - a. Village trust LB
 - b. Village shop TM
 - c. PACT PH
 - d. Lengthsman LB
 - e. Footpaths LB
 - f. Highways & Byways issues LB
 - g. New Residents' welcome pack TM
 - h. Website PH
 - i. Flood Alleviation Group DW
 - j. Data Protection Officer AB
11. **Minutes:** To consider the approval of the minutes of the Council Meeting March 2018 - approved
12. **District and County Councillors' reports:** for information.
13. **Planning**
 - To consider planning applications referred by Wychavon District Council for comment

• 18/00510/FUL	The White House Main Street Peopleton Pershore WR10 2EG	Construction of dwelling and annex PC has no objection	Pending decision
18/00023/S106	The Homestead Main Street Peopleton Pershore WR10 2EG	Application under section 106A of the Town and Country Planning Act 1990 to modify the requirements to legal agreement dated 10th May 1993 associated with planning permission ref W/92/1220 for demolition of existing house and erection of replacement 3 bedroom dwelling house including garage, conservatory, satellite dish and	Pending decision

PEOPLETON PARISH COUNCIL

	2m side wall to allow for the discharge of obligation 3 allowing the use of the garage as habitable accommodation	
--	---	--

14. Progress reports: for information / discussion and comments if necessary

- | | |
|--|----|
| a. Chairman’s report | JP |
| b. Village trust | LB |
| c. Village shop | TM |
| d. PACT | PH |
| e. Lengthsman | LB |
| f. VAS – will talk to RA re more funds | |
| g. Footpaths | LB |
| h. Highways & Byways issues | LB |
| i. New Residents’ welcome pack | TM |
| j. Website | PS |
| k. Data Protection | AB |
| l. Flooding | DW |

15. Finance

- a. New Homes Bonus
- b. Transparency Fund
- c. To approve purchase of filing cabinet and shredder for the clerk in order to comply with Data Protection
- d. Bank balances
- e. To approve payments below

S Pike	Lengthsman – March	£228.00
S Pike	Lengthsman – April	£132.00
M English	Office equipment in line with new Data rules	£191.33
M English	Wages & Expenses	£527.71
CALC	Membership	£376.58

16. Correspondence for Information: To note the attached appendix of items which have been circulated or will be available for inspection at the meeting. (OR a list of items will be available at the meeting.)

17. Future agenda items & reports: Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

18. Date of next meeting

Signed
Michelle English
April 2018

PEOPLETON PARISH COUNCIL
