

BAYTON PARISH COUNCIL
Chairman Christine Clarke, Vice Chairman Jane Williams,
Lester Miles, Richard Adams, Freddie Kemp

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting** to be held on
Tuesday 10th JULY 2018 in **Bayton Village Hall** at **7.30pm**

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Co option of a Cllr** – to discuss applications received to fill the vacancy.
3. **Declarations of Interest:**
 - a. **Register of Interests:** Cllrs are reminded to keep their Register of Interests forms updated.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
4. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
5. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
6. **Minutes:** To consider adoption of the minutes of the Annual Parish Council Meeting held on 12th June 2018 (attached).
7. **County/District Cllrs Reports**
8. **Progress Reports for information**
 - a. **Speeding awareness event** – To fix date and discuss.
 - b. **Parking in Bayton** – to update on Working Party progress.
 - c. **Waste bins for Parish** – update.
 - d. **Leasowes, Bayton** – update following felling of trees/hedgerow in Conservation Area.
9. **Reports on Meetings attended by Clerk or Councillors**
10. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. **Bank Reconciliation** – April 2017 to agree and sign.
 - d. **WW1 Centenary Celebrations** – to agree to pay expenses as presented to meeting.
 - e. **Bayton Village Hall grant application for mowing of Recreation Ground 2018-19** – to discuss request for £360.00 as circulated..
11. **Planning:**
 - a. **Plans circulated since last meeting** – None.
 - b. **Decisions received since last meeting** – None

BAYTON PARISH COUNCIL
Chairman Christine Clarke, Vice Chairman Jane Williams,
Lester Miles, Richard Adams, Freddie Kemp

- c. **Plans to comment on tonight –**
18/00944/HP – Parsonage Farm, Bayton, Kidderminster DY14 9LQ – Single storey rear extension.
- d. **Planning query - 17/01663/AGR – Larches Wood At (Os 7015 7431) Clows Top – Prior notification for track improvements to supply access to the whole site for the purposes of agricultural and forestry.** Complaint from resident regarding creation of new access onto B4202. Update from MHDC.

- 12. Road report:**
 - a. **Lengthsman** –Monthly progress report.
 - b. Any problems to report.

- 13. Data Protection Law changes** – To discuss draft policies as circulated and to adopt if Cllrs wish.

- 14. Standing Orders (circulated)** – to agree to adopt new Standing Orders.

- 15. Financial Regulations (circulated)** – to review.

- 16. Correspondence for Information** - CALC Training dates as circulated.

- 17. Clerks report on Urgent Decisions since last meeting.**

- 18. Councillors reports and items for the next agenda.**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

- 19. Date of next meeting: - TUESDAY 11th SEPTEMBER 2018 – 7.30pm**

- 22. Meeting Closed.**

Signed *Sue Burrows*
Clerk Sue Burrows

Date 5th July 2018