

**HINDLIP, MARTIN HUSSINGTREE AND SALWARPE
PARISH COUNCIL**

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB

Email: hmhspc@gmail.com

www.worcestershire.gov.uk/myparish

You are duly summoned to attend the Acceptance of Office followed by the

MEETING of the PARISH COUNCIL

to be held at **7.00 p.m.** on **Monday 16th July 2018**, Committee Room, Salwarpe Village Hall

Public Question Time –Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, after which, the Parish Council will commence its meeting. Members of the Public may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes. The adopted code is applicable to Councillors during Public Question Time.

Rights to Record Meetings - Admission to meetings Act 1960 s.1 (9) allows for members of the public and the press to report on the proceedings of the meeting (details and limitations displayed at the meeting).

Community Police – Officers report circulated to the Parish Council prior to meeting.

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest/Code of Conduct**
 - (a) To declare any interest
 - (b) To declare any Dispensations
 - (c) To note the Code of Conduct and requirements of the Transparency Regulations
 - (d) To note the right to record meetings refer to displayed notice
 - (e) To confirm any necessary update to the Register of Interests
 - (f) To note security and privacy of information under General Data Protection Regulations
3. **Standing Orders & Financial Regulations**
 - a) To note Standing Orders
 - b) To note Financial Regulations
 - c) To review any Freedom of Information requests
4. **Minutes**
 - a) To consider for approval the draft Minutes of the Annual Meeting of the Parish Council held 21st May 2018
5. **Clerk**
 - (a) Clerk to report on actions from Minutes of 21st May 2018 and update on progress from actions from Minutes for items not covered on the Agenda
6. **Reports of County & District Councillors**
 - (a) For information (any items raised for decision will appear on the agenda for the next meeting)
7. **Chairman's Report**
 - (a) Highways
 - (b) Defibrillator Agreement
 - (c) Notice Boards
 - (d) Proposal that the Deputy Chair be a member of all Delegated Committee groups.
8. **Deputy Chair Report**
 - a) Data Protection Policy Update- Privacy Notice & Statement
 - b) Progress report on items raised in Minutes
9. **Councillors Reports**
 - (a) Bus Shelters Cllr. Phillips
 - (b) Staffing Committee Report (Cllr. Meddings)
10. **Salwarpe Village Hall Committee Report (Cllr.J.Hill)**
11. **Finance**
 - (a) Review of payments made and received since the last meeting (see Appendix 1)
 - (b) Report on year to date expenditure compared to budget
 - (c) Risk Assessment – review arrangement
 - (d) Sim card approval
 - (e) DKE methodology and services

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12. Planning Consultations

- (a) Applications (see Appendix 2)
- (b) Enforcements and Appeals (see Appendix 3)
- (c) Temporary Granted Permissions (see Appendix 4)
Street Trader Licencing application 17/05973 A38 layby


13. Correspondence

14. Councillors Reports & Items for Future Agenda's:

Each councillor is requested to use this opportunity to report matters of information not included elsewhere on this agenda and to raise items for future agenda's. Items for debate or decision will be deferred to the next meeting

15. Date of next meeting

To confirm the date of the next Parish Council meeting to be held at 7.00 p.m. on Monday 17th September 2018 Committee Room at Salwarpe Village Hall

Signed  Mrs E. Gallagher, Clerk to Hindlip, Martin Hussingtree & Salwarpe Parish
Council

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Payments from 14th May 2018 – 9th July 2018

31/05/2018	Calc Subscription	551.44
31/05/2018	Droitwich AED	50.00
01/06/2018	Salaries	581.24
01/06/2018	HMRC	118.81
01/06/2018	Insurance	426.69
04/06/2018	Community Event PCC	350.00
07/06/2018	Chairman Allowance	150.00
02/07/2018	Salaries	546.61
03/07/2018	HMRC	122.38
03/07/2018	ICO	40.00
03/07/2018	Contractor	490.20
03/07/2018	Contractor	496.20
09/07/2018	Greenbarnes Ltd Notice Board	2,909.88
09/07/2018	Communicorp magazine subscription	24.00
	Cancelled cheque NALC Duplicate	4.00
	Total	6861.45

Receipts from 14th May 2018 – 9th July 2018 (Community Account)

16/05/2018	NALC Transparency Code Grant	434.04
06/06/2018	HMRC VAT to Jan-Feb 18	460.70
28/06/2018	Worcester C.C Lengthsman Nov 17	119.40
	TOTAL	1014.14

Receipts from 29th February – 14th May 2018 (Deposit Account)

01/06/2018	Interest	1.70
	Total	1.70

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PLANNING 14th May 2018- 9th July 2018 APPENDIX 2

NEW APPLICATIONS				
No	Location	Proposal	Parish	Decision
18/00906/OUT	Corner Mead, Newland Lane Newland, Droitwich Spa, WR7 7JH	Outline Application for up to 10 Self Build Dwellings including a new means of Access off Newland Lane.	Salwarpe	Comment submitted 30/05/2018
18/00825/HP	Upper Smite Barn, Smite Lane, Hindlip, WR3 8SZ	Porch extension and two storey extension	Hindlip	Comment submitted 04/06/2018
18/00800/SCR	High Park Salwarpe	Solar Panel Farm Environmental Assessment Impact	Salwarpe	PC Not consulted
18/00897/CU	Brookside Fruits, Worcester Road, Copcut, Droitwich Spa WR9 7JA	Proposed use of unit as MOT testing facility	Salwarpe	Comment submitted 04/06/2018
18/00929/OUT Associated Ref:W/12/02336/C U	Land North of Pulley Lane and Newland Lane, Droitwich	Construction of a maximum of 265 dwellings with associated car parking, access, infrastructure provision and open space as per planning permission reference W/12/02336/OU but without compliance with condition 7 (ii) to allow the occupation of 210 dwellings prior to the improvements to the Pulley Lane/A38 junction.	Salwarpe	Comment submitted 08/06/2018 Refused 03/07/2018
18/01015/FUL	Porters Mill Hadley Road , Ladywood, Worcester, WR9 0AL	Proposed construction of one unit of live/work accommodation, Land off Hadley Road, Ladywood, Worcester. Resubmission of [18/00207/OUT] Land adj Lydd Green	Salwarpe	Comment submitted 16/06/2018
18/00820/ADV	Land Between Roman Way And, Copcut Lane, Salwarpe	Application to obtain approval of existing locations of the Miller sales flags - 26 flags and 4 hoarding signs	Salwarpe	Comment submitted 20/06/2018
18/01097/OUT	Land at Station Rd Fernhill Heath	Outline application with all matters reserved for up to 160 dwellings including affordable housing, new accesses off Station Road, the creation of new wildlife habitats, sustainable drainage ponds and green infrastructure together with ancillary works.	Martin Hussingtree	Comment due 12/07/2018
NEW Applications in period 8				
AWAITING DECISIONS				
No	Location	Proposal	Parish	Decision
17/00169/OU	Land North Of Pulley Lane And, Newland Lane, Newland Droitwich Persimmon Homes	Infrastructure & open space not in accordance with Condition 7 Part i.ii.iii. (Ref: W/12/02336/OU). Widening of Pulley Lane, A38 junction/Pulley Lane and pedestrian links to Tagwell Rd.Persimmon Homes	Salwarpe	Pending Comment due 16/03/2017 Response submitted 15/03/2017 Planning Committee 11/5/2017 Decision Deferred

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W/16/02240/OU	Land North of Pulley Lane and, Newland Lane, Newland Droitwich Spa Redrow Homes	Access and infrastructure Pulley Lane, Newlands Rd (Ref:W/11/01073/OU). Condition 6 amended highway works. Condition 5. Part ii). with regards to an increase in the occupation to the 90 th dwelling. Amendment..Removal of variation. 4/07/2017. Condition 5 Part(i) Temporary Traffic Management Plan only to proceed.	Salwarpe	Original response submitted 1/11/2016 Material amendment to plans variation to highway condition. Redrow Homes. Response Submitted 15/03/2017 Planning Committee 11/5/2017 Variation to condition 5 (ii) Response due 20/07/2017 Response sent 20/07/2017 Decision Deferred
18/00288/LB	Hindlip Hall, The Drive, HINDLIP, WR3 8SP	Like for like replacement of existing windows to a listed building	Hindlip	Pending Comment submitted 28/2/2018
17/02334/OUT	Casa Colina Newland	Residential development of land of up to 9 dwellings following the removal of the existing dwelling.	Droitwich/Salwarpe	Non Consultation Comments submitted 27/2/2018
17/02523/LB	Church of St. James The Drive Hindlip	Replace existing exterior basement door	Hindlip	Comment submitted 21/3/2018 Approved 26/4/2018
18/00591/LB See also 18/00288/LB	Hindlip Hall, The Drive, Hindlip, Worcester, WR3 8SP	Like for like replacement of existing windows to a listed building	Martin Hussingtree	Comment sent 18/4/2018
DECISIONS				
No	Location	Proposal	Parish	Decision
18/00589/LB	Hindlip Hall, The Drive, Hindlip, Worcester, WR3 8SP	The installation of a access Platform lift in the West Wing area of Hindlip Hall. The installation of a handrail / guardrail to Hindlip Hall Sports Hall roof	Hindlip	Comment sent 16/4/2018 Planning Officer Elaine Artherton Approved 14/05/2018
17/02458/RM	Court Farm, Hindlip WR3 8SP Rural Enterprise Centre.	Reserve Matters (Outline Permission W/13/01593/PN)Landscaping, Layout & scale for new office buildings(Class B1) Multifunctional building (ClassB1/D1/D2)	Hindlip	Pending comment Submitted 2/01/2018 Planning Committee 3/5/2018 Approved 16/05/2018
18/00103/CU	Hindlip Hall. The Drive	Temporary site for welfare portakabin on car parking facility (retrospective)	Hindlip	Pending Comment submitted 23/2/2018 Approved 25/05/2018
18/00660/FUL	Worcester Warriors Sixways Stadium, Warriors Way, Hindlip, Worcester, WR3 8ZE	Continued use of the Marquee inside the ground as a bar area	Hindlip	Comment sent 23/04/2018 Approved 10/06/2018 Temp Permission Expires 11/6/2020 Planning Officer Gavin Greenhow
18/00774/FUL	Hindlip Hall, The Drive, Hindlip, WR3 8SP	Proposed Installation of Roof Safety Guardrail. Proposed Relocation of the front Entrance Barrier	Hindlip	Comment submitted 17/05/2018 Approved 19/06/2018
18/00896/FUL	Brookside Fruits, Worcester Road, Copcut, Droitwich Spa WR9 7JA	Extension to cafe	Salwarpe	Pending Comment submitted 25/05/2018 Approved 19/06/2018
18/00592/HP	The Byre, Middleton Farm, Ladywood Road, Salwarpe, Droitwich Spa, WR9 0AH	Proposed extension to existing dwelling	Salwarpe	Comment submitted 15/05/2018 Refused 20/06/2018

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18/00830/ADV	Land Between Roman Way And, Copcut Lane, Salwarpe Wm Davis	17 flags with poles	Salwarpe	Comment submitted 13/05/2018 Approved 20/06/2018
18/00484/FUL	Woodlands, Pershore Lane, Martin Hussingtree, WR3 8T	Proposed Agricultural Building	Martin Hussingtree	Comment sent 23/4/2018 Approved 25/06/2018
17/05973 LICENCING APPLICATION	A38 Layby Droitwich Road	Street Trading Consent Application. sale of plants and woodcrafts.	Salwarpe	Representations submitted 20/11/2017 Committee Meeting 27/06/2018 Approved with conditions 27/06/2018 – 26/06/2019
18/00769/HP Associated Ref:18/00768/LB	Court Farm, Hindlip Lane, Hindlip, WR3 8SS	Proposed link extension, proposed detached garage, new railings and gates to front and internal alterations	Hindlip	Comment submitted 17/05/2018 Approved 02/07/2018
Decisions in Period 11				

APPENDIX 3

ENFORCEMENTS

Enforcement No.	Location	Description of alleged breach	Parish	Status
ENF/18/0165	Offerton Farm, Offerton Lane.	Breach of planning control on agricultural barn	Hindlip	Pending investigation 28/03/2018 Permitted development Closed
New enforcements 1				

APPEALS

No.	Description	Parish	Decision
IN/14/00299 APP/H1840/C/16/3150869	Pear Tree Inn Pear Tree Inn. Unauthorised Change of Use. Siting of marquee. Installing groundworks. Land restoration.	Hindlip	Appeal Dismissed 16/11/2016. Conditions: (1) Removal of Marquee. REMOVED (2) Removal of Groundworks. REMOVED. (3) Restoration of Land. Within six months of removal of groundworks. RESTORATION PENDING. (If groundworks not removed, restoration of land delayed 'ad infinitum').
APP/H1840/W/18/3197386 17/01689/OUT	Outline application with all matters reserved apart from access for the construction of 4no. dwellings. Resubmission of application W/16/01197/OU Hill Top Farm Newland Lane Newland Droitwich Spa WR9 7JHT	Salwarpe	Representations by 8 th June 2018
New appeals in period			

APPENDIX 4

TEMPORARY GRANTED PERMISSIONS

No:	Location	Period	Expiry Date
W/16/01286/PN.	Land North of Pulley Lane, Marketing Suite. Redrow Homes.		Within 6 weeks of Sale of 239 th dwelling
W/16/01104/PO	Middleton Cottages Copcut Lane (S106) CIL Levy.	3 years	21 June 2019
W/16/01472/AA.	Copcut, A38 Layby Advertising Sales Board, Redrow Homes.	3 years	30 th July 2019

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17/00095/FUL	Upper Smite Farm. An application for the retention of a temporary agricultural workers dwelling (log cabin)	3 years	25 th May 2020
17/05973 LICENCING APPLICATION	A38 Layby Droitwich Road Street Trading Consent Application. sale of plants and garden items	1 year	26/06/2019
New Temporary permissions in period 1			