

DRAFT To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 25th February 2010 at Norton Parish Hall, Littleworth.**

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during public question time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during question time.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence**
- 2. Update on Changes to Membership (Clerk)**
- 3. Declarations of Interest**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any Personal Interests in items on the agenda and their nature.
 - c. To declare any Personal and Prejudicial Interests in items on the agenda and their nature.
(Councillors with prejudicial interests must leave the room for the relevant items).
- 4. Minutes:** To consider adoption of the minutes of the Parish Council meeting of 28th January 2010
- 5. Progress reports for information**
 - a. District and County Councillor Report (Cllr. R.C. Adams)
 - b. Planning (Clerk/Cllr. Richmond)
 - i. Current Applications - details accompany the agenda.
 - c. Allotments (Cllr. Mrs. McGovern)
 - d. Playing Fields (Cllr. Richmond/Clerk)
 - e. Public Rights of Way (Cllr. Turvey)
 - f. Finance (Responsible Finance Officer)
 - i. Balances.
 - ii. Monthly accounts to 31st January 2010 accompany the agenda.
 - g. Parish Hall Management Committee (Cllr. Mrs. McGovern/Cllr. Lucas)
 - i. Treasurer's Report to follow
 - h. West Mercia Police (PC Sean Woods/CSO Fogwill)
 - i. Brockhill Recreation Area (Cllr. Reeves/Clerk)
 - j. Parish Plan (Cllr. Turvey)
 - k. Parkway Station (Clerk)
- 6. EnviroSort (Cllr. Lucas)**

To receive an update on activities.
- 7. SWJCS (Cllr. Turvey/Cllr. Mrs. McGovern/Cllr. Fincher/Mr. Dyer)**

To review and discuss the current position and to agree future activities.
- 8. Flooding Issues (Cllr. Reeves/Clerk)**

To receive an update on French drains at the allotments and ditch re-instatement work.
- 9. Norton Pre-School Proposals (Cllr. Lucas)**

Update on the grant and planning applications and to consider the current position.
- 10. BBQ Area at Parish Hall (Clerk)**

To consider quote received to install a concrete base as a BBQ area and how to fund.
- 11. Hedge Maintenance within the Parish (Cllr. Fincher/Clerk)**

To consider hedges that are in need of maintenance and to agree action to be taken.
- 12. Parish Volunteer Group (Cllr. Turvey/Clerk)**

To receive an update and consider the structure of a Volunteer Group and activities to be undertaken.
- 13. Maintenance of Public Rights of Way (Clerk)**

To consider quotes received.
- 14. Parish Council Newsletter (Cllr. Mrs. McGovern/Clerk)**

To consider digital printing costs and the newsletter production process (including advertising and revenue collection) and other printing services received.
- 15. Use of Parish Hall Playing Fields by NJK CE First School PTA/Norton Pre-School**

To consider use of playing field and any charge to be levied.
- 16. Archive of Local Historic Photographs (Cllr. Bennett)**

Update from Cllr. Bennett.

17. Parish Hall (Cllr. Lucas)

To review the suggestions made at the June 2009 Parish Council meeting to consider changing the name of the Parish Hall and to extend its uses.

18. Finance (Cllr. Mrs. McGovern/Clerk)

a. To consider payments to be made as on list attached.

b. To consider a donation to NJK CE First School to assist with swimming transport costs of £1,950.

19. Correspondence for Information (Cllr. Turvey/Clerk)

The attached appendix of items will be available for inspection at the meeting.

20. Clerk's report on Urgent Decisions since the last meeting (Clerk)

21. Items for update to local M.P. (Cllr. Turvey)

To consider any items for communication.

22. Councillors' reports and items for future agenda (Cllr. Turvey)

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

23. Date of next meeting

To confirm date of next meeting: 25th March

Signed

Jane Greenway, Clerk to Norton-juxta-Kempsey Parish Council.

16th February 2010