

## **To Members of the Norton-juxta-Kempsey Parish Council**

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 22<sup>nd</sup> July 2010 at Norton Parish Hall, Littleworth.**

**Public Question Time:** From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during public question time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during question time.

### Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence**
- 2. Changes to Membership**  
Vacancy to co-opt a Parish Councillor.
- 3. Declarations of Interest**
  - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b. To declare any Personal Interests in items on the agenda and their nature.
  - c. To declare any Personal and Prejudicial Interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).
- 4. Minutes:** To consider adoption of the minutes of the Parish Council meetings of 26<sup>th</sup> May and 24<sup>th</sup> June 2010.
- 5. Progress reports for information**
  - a. District and County Councillor Report (Cllr. R.C. Adams)
  - b. Planning (Clerk/Cllr. Richmond)
    - i. Current Applications - details accompany the agenda.
    - ii. Development of land adjacent to St. Peters Garden Centre (see agenda item 10)
    - iii. Use of old Morganite site (see agenda item 11)
  - c. Allotments (Cllr. Mrs. McGovern)  
Also see agenda items 8 and 13.
  - d. Playing Fields (Cllr. Richmond/Clerk)  
Also see agenda item 14.
  - e. Public Rights of Way (Cllr. Turvey/Clerk)
    - i. Update re P3 Scheme
  - f. Finance (Responsible Finance Officer)
    - i. Balances.
    - ii. Monthly accounts to 30<sup>th</sup> June accompany the agenda.
  - g. Parish Hall Management Committee (Cllr. Mrs. McGovern/Cllr. Lucas)
    - i. Treasurer's Reports to end of April, May and June 2010 to follow
    - ii. Also see agenda item 17
  - h. West Mercia Police (PC Sean Woods)
  - i. Brockhill Recreation Area (Cllr. Reeves/Cllr. Turvey/Clerk)
    - i. Update from MoD re Norton Barracks HQ
    - ii. Also see agenda item 10
  - j. Parish Plan (Cllr. Turvey/Clerk)
  - k. Parkway Station (Cllr. Reeves/Clerk)
- 6. EnviroSort** (Cllr. Lucas)  
To receive an update on activities and agree any appropriate action.
- 7. SWJCS** (Cllr. Turvey/Cllr. Mrs. McGovern/Cllr. Fincher/Mr. Dyer)  
To review and discuss the current position and to agree future activities.
- 8. Flooding Issues** (Cllr. Reeves/Cllr. Turvey/Clerk)
  - a. To receive an update on allotments French Drains work.
  - b. To receive an update on proposed ditch re-instatement work.
- 9. Norton Pre-School Proposals** (Cllr. Lucas/Clerk)  
To consider the current position and agree next steps.
- 10. Land adjacent to St. Peters Garden Centre** (Cllr. Turvey/Clerk)  
To consider the current position regarding the development proposals and agree any further actions.
- 11. Morganite Site** (Cllr. Turvey/Cllr. Lucas/Clerk)  
To consider the current position, proposals from potential users and agree any action.

- 12. Land Ownership** (Clerk)  
To consider how best to progress land ownership work.
- 13. Allotments** (Cllr. Mrs. McGovern/Clerk)
  - a. To consider fencing quotes received.
  - b. To consider revised quotes for plot splitting/ground preparation.
- 14. Playing Fields** (Clerk)  
To consider booking charges for the forthcoming season.
- 15. Parish Council Newsletter** (Cllr. Mrs. McGovern/Clerk)  
To consider outstanding advertising fees and agree any further action.
- 16. Worcestershire Budgerigar Society** (Clerk)  
Update regarding request to erect a unit (container/shed) outside the Hall (c. 10' x 8') to store staging equipment for use at exhibitions/events at the Parish Hall. To further consider location and level of ground rent to provide an indication to the enquirer.
- 17. Parish Hall** (Cllr. Turvey/Clerk)  
To agree a new Parish Council representative to replace Cllr. Lucas on the Parish Hall Management Committee.
- 18. Parish Emblem/Logo** (Cllr. Turvey/Clerk)
  - a. To review and consider parish emblem/logo.
  - b. To consider holding a competition within the Parish for ideas that could be developed into a Parish logo.
- 19. Wychavon DC Public Consultation: Statement of Licensing Policy 2011** (Clerk)  
To agree whether the Parish Council wishes to respond to this consultation and if so, seek a volunteer to review the consultation document and prepare a response for submission before 14<sup>th</sup> September.
- 20. Worcestershire Partnership Restructure** (Clerk)  
To agree whether the Parish Council wishes to respond to this consultation and if so, seek a volunteer to review the consultation document and prepare a response for submission before 29<sup>th</sup> September.
- 21. Finance** (Cllr. Turvey/Clerk)
  - a. To consider payments to be made as on list attached.
- 22. Correspondence for Information** (Cllr. Turvey/Clerk)  
The attached appendix of items will be available for inspection at the meeting.
- 23. Clerk's report on Urgent Decisions since the last meeting** (Clerk)
- 24. Items for update to local M.P.** (Cllr. Turvey/Clerk)  
To consider any items for communication.
- 25. Councillors' reports and items for future agenda** (Cllr. Turvey/Clerk)  
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 26. Date of Next Meeting**  
Parish Council meeting Thursday 30<sup>th</sup> September.

Signed

Jane Greenway, Clerk to Norton-juxta-Kempsey Parish Council.

15<sup>th</sup> July 2010