

Whittington Parish Council



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**Councillors are summoned to a meeting of Whittington Parish Council on
Tuesday 13th November 2018 at 19:30 at Whittington Village Hall**

Press and public are cordially invited to attend

Agenda 11/18

1. **Attendance and Apologies:** To receive apologies and to approve reasons for absence.
2. **Co-option:** To receive an update and to consider applications received.
3. **Declarations of Interest:** With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their register of interests as required.
4. **Dispensations:** To consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion/speak/vote.
5. **Open session:** *The meeting will be adjourned for the open session.*
 1. **District Councillor:** To receive a report.
 2. **County Councillor:** To receive a report.
 3. **Whittington Village Hall:** To receive a report.
 4. **Police:** To receive a report.
 5. **Whittington Church:** To receive a report.
 6. **Whittington School:** To receive a report.
 7. **Brethren Church:** To receive a report.
 8. **Public participation:** At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration.
6. **To consider and adopt the minutes** from the Parish Council meeting on the 23rd October 2018.
7. **Progress reports:**
 1. Councillor vacancies and co-option
 2. Clerk vacancy and recruitment
 3. Lengthsman vacancy
 4. Notice board installation
 5. Whittington signs
 6. Parking restrictions
 7. WDC Legacy Grant Scheme
8. **Correspondence:** To consider correspondence received.
 1. **Worcestershire Regulatory Services:** Consultation on the Statement of Licensing Policy 2019/2024.
 2. **Worcestershire County Council:** To note invitation to a Libraries Member Briefing at Pershore Library, 3PM Friday 9th November.
 3. **South Worcestershire Development Plan Review:** Issues and Options paper public consultation.
9. **Planning Applications**
 1. None.
10. **Parish matters for discussion/decision**
 1. **Website:** To consider a new parish council website.
 2. **Standing Orders:** To consider and adopt new Standing Orders.

3. **General Data Protection Regulation:** To consider the impact of the GDPR on the Parish Council and to approve relevant policy procedures.
4. **Highway maintenance:** To consider maintenance issues on roads not yet adopted.
11. **Committee and Working Group reports:** To receive the reports of Committees and Working Groups and of Councillors representing the Council on outside bodies, to ask relevant questions, and to consider appropriate action.
 1. Staffing Committee
 2. Allotments Working Group
 3. Highways and Byways
 4. PACT/Neighbourhood Watch
12. **Finance**
 1. To consider and approve additional bank signatories
 2. To consider and approve budget expenditure
 3. To consider and approve the bank reconciliation
 4. To review balances and reserves
 5. To consider a draft budget and precept requirements for 2019/20
 6. David Hunter-Miller (Clerk cover) - £349.52
 7. Midwest Landscaping Limited (notice board installation) - £630.00
 8. Worcestershire CALC (training) - £30.00
13. **Communications:** To consider actions in respect of Facebook, parish magazine, email and website.
14. **Councillors' reports and items for the next agenda:** Councillors may use this opportunity to report minor matters of information and to raise items for future agendas.
15. **Date of Next Meeting**

Dated 8th November 2018



David Hunter-Miller
Interim Clerk and RFO