

**BAYTON PARISH COUNCIL**  
**Chairman Christine Clarke, Vice Chairman Jane Williams,**  
**Lester Miles, Richard Adams, Freddie Kemp**

**To Members of Bayton Parish Council**

You are duly required to attend **Bayton Parish Council Meeting** to be held on  
**Tuesday 2<sup>nd</sup> OCTOBER 2018** in **Bayton Village Hall** at **7.30pm**

**Agenda**

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Co-option of a Cllr** – to discuss applications received to fill the vacancies.
3. **Declarations of Interest:**
  - a. **Register of Interests:** Cllrs are reminded to keep their Register of Interests forms updated.
  - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.  
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
4. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
  - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
5. **The meeting will be adjourned for Public Question Time**  
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
6. **Minutes:** To consider adoption of the minutes of the Parish Council Meeting held on 10<sup>th</sup> July 2018 (attached).
7. **County/District Cllrs Reports**
8. **Progress Reports for information**
  - a. **Speeding awareness event** – Cllr to update
  - b. **Parking in Bayton** – update from Working Party progress
  - c. **Waste bins for Parish** – update
  - d. **Leasowes, Bayton** – update
  - e. **Standing Orders** – update due to legal changes
9. **Reports on Meetings attended by Clerk or Councillors**
10. **Finances:**
  - a. To consider payments to be made as on list presented at meeting.
  - b. To report receipts since last meeting.
  - c. **Bank Reconciliation** (circulated) – July/August 2018 to agree and sign.
  - d. **Clerks Expenses** (circulated) – to agree payment.
  - e. **Clerks Salary increase from 1<sup>st</sup> April 2018** (circulated) – National increase in salary
11. **Planning:**
  - a. **Plans circulated since last meeting** – See item 17.
  - b. **Decisions received since last meeting** –

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- 18/00500/OUT – Land At (os 7120 7198), Clows Top – Erection of one dwelling with all matters reserved, except for access.
- 18/00669/FUL – Teddon Farm, Clows Top, Kidderminster DY14 9NQ – Change of use of agricultural land for temporary residential use. Temporary siting and occupation of a static residential caravan for a period of 6 months during renovation and extension of dwelling.
- 18/00453/FUL – Teddon Farm, Clows Top, Kidderminster DY14 9NQ – Creation of double garage built in to existing bank, erection of a stable block, including change of use of land from agricultural to equestrian.
- 18/00944/HP – Parsonage Farm, Bayton, Kidderminster DY14 9LQ – Single storey rear extension.
- 18/00728/FUL – Caravans 12 and 13, Badgers Walk, Pool Lane, Clows Top – Change of use of two caravans to residential use.
- 18/00842/FUL – Plowstall Farm, Bayton, Kidderminster DY14 9LY – Construction of a roof over the top of an existing silage pit.
- c. Plans to comment on tonight –  
18/01217/LB Associated Ref: 18/01216/HP – St Bartholomew’s Church, Bayton – Proposed installation of oil tank to the north of the chancel. Proposed installation of flue pipe into existing chimney to west side of organ chamber roof to serve new boiler installation.  
Appeal – 18/00314/OUT – APP/J1860/W/18/3207709 – Land at (os 7117 7200), Clows Top – Erection of one detached dwelling.
- d. Planning query - 17/01663/AGR – Larches Wood At (Os 7015 7431) Clows Top – Prior notification for track improvements to supply access to the whole site for the purposes of agricultural and forestry. Complaint from resident regarding creation of new access onto B4202. Update from MHDC.
12. Road report:  
a. Lengthsman –Monthly progress report/WCC Training.  
b. Any problems to report.
13. Data Protection Law changes (circulated) – To agree to publish policies.
14. Clows Top Amateur Productions – request for a grant.
15. Bayton Village Hall letter of 11<sup>th</sup> September 2018 (circulated) - Change of Custodian Trustee.
16. Meetings 2019 – to set dates and discuss venue of meetings
17. Correspondence for Information - CALC Training dates as circulated.  
18/00728/FUL – Caravans 12 and 13, Badgers Walk, Pool Lane, Clows Top – Change of use of two caravans to residential use.  
18/00842/FUL – Plowstall Farm, Bayton, Kidderminster DY14 9LY – Construction of a roof over the top of an existing silage pit.  
18/01151/FUL – Common Farm, Clows Top, Kidderminster DY14 9NY – Concreting existing stoned farm yard area  
Celebrating the humble hall in Worcestershire – a study by Worcestershire Archive & Archaeology Service  
MHDC Enviro Week - October half term  
Hereford and Worcester Radio -new evening community programme – community input requested  
South Worcestershire Development Plan Consultations –  
Development Boundary Review -Proposed Methodology Review – Comments by 8<sup>th</sup> October  
Briefing for Town and Parish Councils – MEETING 6<sup>th</sup> November  
WCC Conference – 9<sup>th</sup> October  
MHDC Forum – 22<sup>nd</sup> October - CANCELLED  
Gambling Act 2005 Statement of Review – consultation closes 2<sup>nd</sup> November 2018
18. Clerks report on Urgent Decisions since last meeting.  
South Worcestershire Development Plan Consultations circulated –  
Village Facilities and Rural Transport Survey – comments by 31<sup>st</sup> August  
Open Space Assessment (including Community Buildings) Town/Parish Survey – comments by 5<sup>th</sup> October  
Hedges Church Lane – request by resident for hedges to be cut back.

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**19. Councillors reports and items for the next agenda.**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**20. Date of next meeting: - TUESDAY 13<sup>th</sup> NOVEMBER 2018 – 7.30pm**

**22. Meeting Closed.**

Signed *SUE BURROWS*  
Clerk Sue Burrows

Date 27<sup>th</sup> September 2018