

EASTHAM PARISH COUNCIL
Paul Arnold (Chairman), Mike Adams, Stuart Ward,
Joyce Horsfall, Jen Jones, Adrian Worsley, Ian Matravers

To Members of Eastham Parish Council

You are summoned to attend **Eastham Parish Council Meeting** to be held at **7.30pm** on
WEDNESDAY 3rd OCTOBER 2018 at **Eastham Memorial Hall**

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Interests.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
3. Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
Dispensations – To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
Dispensations requested – All Councillors for items 11 and 20 regarding Eastham Memorial Hall.
4. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
5. **Minutes** - To consider adoption of the minutes of Parish Council Meeting held on 24th July 2018 (attached).
6. **District/County Councillors reports** for information.
7. **Progress reports for Information:**
 - a. **Parish Path Warden**– update.
8. **Reports on Meetings attended by Clerk or Councillor –**
Clerk Data training – 18th July – CALC Area Meeting - 15th August
9. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. **Bank Reconciliation** (circulated) – July/August 2018 to be viewed and signed.
 - d. **To agree to pay Information Commissioner renewal fee of £40.00** (circulated).
 - e. **To agree to pay ICO registration by DD from 2019.**
 - f. **To agree Clerks expenses 2017-18** (circulated)
 - g. **To agree Clerks National Salary increase from 1st April 2018** (circulated)
10. **Planning:**
 - a. **Plans circulated since last meeting – None**
 - b. **Decisions received since last meeting – None**
 - c. **Plans to comment on at this meeting – None.**
 - d. **Update from MHDC regarding – 14/01640/PDU and 14/01127/FUL – Oaktrees Caravan, Highwood.**
 - e. **18/00625/FUL – Land at (OS 6708 6834) Eastham Provision of holiday lodge.** – query made to Planning Officer as to why this application did not go to MHDC Planning Committee as requested by PC.

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11. **Eastham Memorial Hall**
 - a. **Parish Council Working Party Meetings** - 9th August, 30th August, 10th September 2018 – to report meetings to Parish Council, to agree notes.
 - b. **Mediation Meeting with Hall Trustees 30th July 2018**– to report meeting to Parish Council, to agree notes.
 - c. **Public Meeting 4th September 2018** – to report meeting to Parish Council, to agree notes.
 - d. **Public Meeting 4th September 2018** – to agree to publish comments made by Trustees regarding PC notes of this meeting.
 - e. **To discuss Trustees response to PC letter of 13th September 2018.**
 - f. **To agree to sign Licence for Alterations** (circulated)
 - g. **To agree to take Insurance Clause out of Lease** (circulated)
 - h. **To agree to change date in side letter referring to rent deferral to April 2024.**

12. **Data Protection May 2018** (circulated) – to agree to adopt policies and publish.

13. **Road report:**
 - a. Lengthsman – progress report.
 - b. Any problems to report.
 - c. Update on outstanding queries –
Astley Orchard – repairs to pavement/Gritbin request.

14. **Correspondence for Information:** Training dates as circulated
CPRE AGM – 13th September
MHDC Meet your District Councillor – 13th September 2018
Celebrating the humble hall in Worcestershire – a study by Worcestershire Archive & Archaeology Service
MHDC Enviro Week - October half term
Hereford and Worcester Radio -new evening community programme – community input requested
South Worcestershire Development Plan Consultations –
Development Boundary Review -Proposed Methodology Review – Comments by 8th October
Briefing for Town and Parish Councils – MEETING 6th November
WCC Conference – 9th October
MHDC Forum – 22nd October - **CANCELLED**
Gambling Act 2005 Statement of Review – consultation closes 2nd November 2018
MHDC Permission in Principle – a new type of planning application

15. **Clerks report on Urgent Decisions since last meeting.**
South Worcestershire Development Plan Consultations circulated –
Village Facilities and Rural Transport Survey – comments by 31st August
Open Space Assessment (including Community Buildings) Town/Parish Survey – comments by 5th October

16. **Councillor's reports and items for the next agenda.**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

17. **Date of next meeting: 27th November 2018 at 7.30pm**

18. **Meeting Closed.**

Signed *Sue Burrows*
Clerk Sue Burrows

Date 28th September 2018