

BAYTON PARISH COUNCIL
Chairman Christine Clarke, Vice Chairman Jane Williams,
Lester Miles, Richard Adams, Freddie Kemp, Susan Sharp

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting** to be held on
Tuesday 13th NOVEMBER 2018 in **Bayton Village Hall** at **7.30pm**

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Co-option of a Cllr** – to discuss any applications received to fill the vacancy
3. **Declarations of Interest:**
 - a. **Register of Interests:** Cllrs are reminded to keep their Register of Interests forms updated.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
4. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
5. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoir.
6. **Minutes:** To consider adoption of the minutes of the Parish Council Meeting held on 2nd October 2018 (attached).
7. **County/District Cllrs Reports**
8. **Progress Reports for information**
 - a. **Speeding awareness event** – Cllr to update, event held 5th November at Bayton Village Hall.
 - b. **Parking in Bayton** – update from Working Party.
 - c. **Waste bins for Parish** – update
 - d. **Data Protection Law changes** – update
 - e. **Bayton Village Hall**- Change of Custodian Trustee - update
9. **Reports on Meetings attended by Clerk or Councillors**
WCC Conference 9th October, **Clerks Training** (finances) 26th October, **Bayton Village Hall AGM** 16th October.
10. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. **Bank Reconciliation** (circulated) – September/October 2018 to agree and sign.
 - d. **Budget Review/Precept for 2019-20** – to discuss.
11. **Planning:**
 - a. **Plans circulated since last meeting** – See item 18.

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- b. **Decisions received since last meeting –**
 - 18/01151/FUL – Common Farm, Clows Top, Kidderminster DY14 9NY – Concreting existing stoned farm yard area.**
 - 18/00559/FUL – Wildacres Bungalow, Clows Top, Kidderminster DY14 9HU – Improvement and alterations to existing domestic/commercial vehicle access to accommodate an agricultural access and formation of an agricultural track.**
 - 18/01217/LB Associated Ref: 18/01216/HP – St Bartholomew’s Church, Bayton – Proposed installation of oil tank to the north of the chancel. Proposed installation of flue pipe into existing chimney to west side of organ chamber roof to serve new boiler installation.**
 - c. **Plans to comment on tonight –**
 - WFDC Consultation Local Plan Consultation – comments by 2nd February 2019**
 - SWDP – Consultation – comments by 17th December**
 - d. **Planning queries –**
 - 17/01663/AGR – Larches Wood At (Os 7015 7431) Clows Top – Prior notification for track improvements to supply access to the whole site for the purposes of agricultural and forestry.** Complaint from resident regarding creation of new access onto B4202. Update from MHDC.
 - 18/01189/HP – Parsonage Barn, Bayton DY14 9LQ –** This application is referred to in item 17. The application referred to a ‘flowerbed’ but was not part of the application. MHDC response on query.
 - 18/00196/FUL – Common Farm, Clows Top DY14 9NY – Temporary use of land for the siting of a timber cabin for occupation by a rural worker.** Drainage piped into road ditch. MHDC response on query.
- 12. Road report:**
- a. **Lengthsman** –Monthly progress report/WCC Training.
 - b. Any problems to report.
- 13. Clows Top Village Hall booking conditions/fee –** to discuss.
- 14. Risk Assessment** (circulated) – to agree and sign.
- 15. Recording Policy** (circulated) – to discuss.
- 16. Nineveh Ridge Care Farm –** to consider grant application.
- 17. Correspondence for Information -** CALC Training dates as circulated.
CALC AGM – 14th November – 6.30pm – Trade Fair 5pm
MHDC Photo competition,
WCC Library Review – open until 2nd February 2019,
WCC Bus services consultation – comments 22nd October,
Protect your Farm, Protect yourself event 22nd November,
Hereford and Worcester Radio – requesting local input for evening programme WFDC Consultation
- 18. Clerks report on Urgent Decisions since last meeting.**
Plans circulated by email -
 - 18/01188/HP – Tanners Bungalow, Beach Hay DY14 9NF – Conversion of existing bungalow to two storey and two storey side extension. Alterations to fenestration.**
 - 18/01189/HP – Parsonage Barn, Bayton DY14 9LQ – Demolition of existing outbuilding and erection of three bay traditional timber carport and store to be used as a utility.**
 - 18/01269/HP – Bali Hai, Hollywell Lane, Clows Top DY14 9NR – Raising ridge of bungalow to provide accommodation at first floor with dormer windows and porch to front elevations together with two storey rear gable extension with juliette balcony, single storey rear extension and raised terrace.****Leasowes, Bayton –** Resident has not received a response to her letter of October 2018 sent to MHDC, Clerk has emailed MHDC to query where the reply is.
- 19. Councillors reports and items for the next agenda.**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

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20. Date of next meeting: - TUESDAY 8th JANUARY 2019 – 8.00pm CLOWS TOP VILLAGE HALL
21. Cllrs to agree to close the meeting to Public and Press due to the confidential nature of the business to be discussed
22. Internal Auditor for 2018-19 Accounts – to discuss appointment, details circulated.

22. Meeting Closed.

Signed *Sue Burrows*
Clerk Sue Burrows

Date 8th November 2018