

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB tel: 07846 125405

Email: hmhspc@gmail.com

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**You are duly Summoned to Attend the MEETING of the PARISH COUNCIL to be held at 7.00 p.m. on
Monday 19th November 2018, Committee Room, Salwarpe Village Hall**

Public Question Time –Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, after which, the Parish Council will commence its meeting. Members of the Public may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes. The adopted code is applicable to Councillors during Public Question Time.

Rights to Record Meetings - Admission to meetings Act 1960 s.1 (9) allows for members of the public and the press to report on the proceedings of the meeting (details and limitations displayed at the meeting).

Community Police – Officers report circulated to the Parish Council prior to meeting.

AGENDA

1. **Apologies:** To receive Apologies and Approve Reasons for Absence
2. **Declarations of Interest/Code of Conduct**
 - (a) To Declare any Interest
 - (b) To Declare any Dispensations
 - (c) To note the Code of Conduct and requirements of the Transparency Regulations
 - (d) To note the Right to Record Meetings refer to displayed notice
 - (e) To confirm any necessary update to the Register of Interests
 - (f) To note Security and Privacy of Information under General Data Protection Regulations
3. **Standing Orders & Financial Regulations**
 - a) To note Standing Orders
 - b) To note Financial Regulations
 - c) To review any Freedom of Information requests
4. **Minutes**
 - a) To consider for approval the Draft Minutes of the Meeting of the Parish Council held 17th September 2018
5. **Clerk**
 - (a) Clerk to report on Actions from Minutes of 17th September 2018 and update on progress from actions from Minutes for items not covered on the Agenda
6. **Reports of County & District Councillors**
 - (a) For Information (any items raised for decision will appear on the agenda for the next meeting)
7. **Chairman's Report**
 - (a) Highways/Junction Scheme
 - (b) Notice Boards
 - (c) Church Lane Maintenance – County Council Funding
 - (d) Unauthorised Advertising
8. **Deputy Chair Report**
 - (a) Members Allowance Scheme – Finance Committee Recommendation
 - (b) Lengthsman Devolved Scheme – Finance Committee Recommendation - Refusal
 - (c) Standing Orders – Amended
 - (d) Policies Update
 - (e) SWDP Update
9. **Councillors Reports**
 - (a) Bus Shelter Update - Cllr. Phillips
 - (b) Community Publication. New Councillors. Elections 2019 – Cllr. Meddings
10. **Salwarpe Village Hall Committee Report (Cllr.J.Hill)**
11. **Finance**
 - (a) Review of payments made and received since the last meeting (see Appendix 1)
 - (b) Report on year to date expenditure compared to budget
 - (c) Draft Budget/Precept Approval 2019/20 – Finance Committee Recommendations

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- (d) Reserves – Ring-Fenced Project Approval Recommendations
- (e) Reserves - Retention Policy – One-year Budget Equivalent Proposed
- (f) Bus Shelter Insurance – Additional Premium (loss/damage) for Approval
- (g) Finance Committee – Arrangement of Final Precept/Budget 2019/20 Meeting – January 2019
- (h) Nations Tribute – Approval of Expenditure - £73.60 St. John's Ambulance Attendance
- (i) S106 Grant – Public Open Space £5320. Project Proposal Suggestions
- (j) Replacement Boundary Posts – Expenditure Approval

12. Planning Consultations

- (a) Applications (see Appendix 2)
- (b) Enforcements and Appeals (see Appendix 3)
- (c) Temporary Granted Permissions (see Appendix 4)
- (d) ENF/18/0449 Stable Barn Church Lane, Unauthorised fence on wall of Grade I Listed Building

13. Correspondence

- (a) Letter of Thanks – Churchfields Farm use of Field for Nations Tribute Event.
- (b) Letter of Good Wishes to District Councillor Lynne Duffy

14. Councillors Reports & Items for Future Agenda's:

Each councillor is requested to use this opportunity to report matters of information not included elsewhere on this agenda and to raise items for future agenda's. Items for debate or decision will be deferred to the next meeting

15. Date of next meeting

To confirm the date of the next Parish Council meeting to be held at 7.00 p.m. on Monday 21st January 2019 Committee Room at Salwarpe Village Hall

Signed



Mrs E.Gallagher, Clerk to Hindlip, Martin Hussingtree & Salwarpe Parish Council

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Appendix 1 Payments and Receipts 13th September – 9th November 2018

Opening Balance Community Account	15360.22
Less Payments	(3209.24)
Plus Receipts	32429.60
Total Closing Balance	44580.58

Business Money Manager Deposit Account	9714.43
Interest	2.07
Closing Balance April BMM Account	9716.63
Closing Balance Community Account	44580.58
Total	
Less Ring-fenced grant – NHB Memorial fund - expended	(0)
Less Ring-fenced additional mtncce - mowing yrs-20/21	(250.00)
Less Ring-fenced NHB Bus Shelters	(22574)
Less maintenance provision grant - contribution to notice boards (£1245 WCC grant expended)	0
Less ringfenced election costs	(750.00)
Less ringfenced community event grant (£1000 grant) £350	(1000.00)
SHMH PCC Music Event taken from precept)	
Total Unallocated Reserves	20006.58

Payments & Receipts 13/9/2018 – 9/11/2018

Date	Recipient	Description	Payments	Receipts
13/09/2018	Salwarpe & Hindlip with MH PCC	Magazine subscription Oct 18- Sept 19	250.00	
13/09/2018	PFK Littlejohn LLP	External Audit inv SB201800836	240.00	
13/09/2018	Councillor reimbursement	Re-imburement Severn Trent Search NHB Bus Shelters	36.00	
14/09/2018	Hindlip with Martin Hussingtree PCC	Community Event Grant	200.00	
25/09/2018	Wychavon District Council	Precept 2nd Payment		9,505.00
25/09/2018	Councillor reimbursement	Reimbursement for notice board costs	184.16	
05/10/2018	Wychavon DC	NHB Full Payment Bus Shelter Project		22,610.00
02/10/2018	Salaries	Salary Sept	438.79	
02/10/2018	HMRC	Salary Sept	95.80	
02/10/2018	Councillor reimbursement	Expenses Apr-Sept	168.85	
02/10/2018	Councillor reimbursement	Plaque Salwarpe Notice Board NHB	34.85	
02/10/2018	Top Cut	Aug Maintenance -6463	316.20	
01/11/2018	Top Cut	Sept Maintenance/Lengthsman 6464.6465	478.20	
05/11/2018	Salaries	October Salary	403.69	
05/11/2018	HMRC October	October Salary	92.71	
05/11/2018	Cllr.P Oakley	Chairmans allowance 2	150.00	
05/11/2018	Councillor reimbursement	Norton Anti-virus Renewal	29.99	
05/11/2018	Royal British Legion	Wreath & Cross Order (part NHB)	90.00	
09/11/2018	Worcs CC	Lengthsman reclaim April/May		314.60
	Total Payments		3209.24	
	Total Receipts			32429.60

Receipts from 13th September – 9th November 2018 (Deposit Account)

30/09/2018	Interest	2.07
	Total	2.07

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PLANNING 24th August 2018 – 9th November 2018 APPENDIX 2

NEW APPLICATIONS				
No	Location	Proposal	Parish	Decision
18/01713/RM	Copcut Rise W.Davis Ltd	Erection 69 dwellings, Phase 4B.Replacing approval 17/01186	Salwarpe	Pending comment sent 18/09/2018
18/01638/HP	Oak Tree Bungalow, Ladywood,Salwarpe	Extension to existing bungalow to form new 1 st floor.New detached garage	Salwarpe	Pending comment sent 18/09/2018 Approved 9/10/2018
18/01681/CU	David Lloyd Leisure Centre,,Warriors Way, Hindlip	Change of use of part car park to hand car wash facility.Office cabin & canopy	Hindlip	Pending comment sent 18/09/2018 Planning Committee 15/11/2018
18/00780/FUL	Pumphouse Cottage,Pershore Lane, Hindlip.	Conversion of outbuilding to dwelling	Hindlip	Pending comment sent 18/09/2018 Refused 25/10/2018
18/01672/HP	Salwarpe House, Copcut Lane, Salwarpe	Erection of greenhouse	Salwarpe	Pending comment Sent 18/09/2018 Approved 8/10/2018
18/01847/HP	Middleton Grange, Ladywood Road, Salwarpe, Droitwich Spa, WR9 0AH	To remove an existing lean to building between existing gables on the rear elevation and replace with a new timber framed (oak) facade to 2 no. storey, with flat roof patio and dormer at roof level.	Salwarpe	Pending Comment sent 11/10/2018
18/01911/LB Associated Ref:18/01910/HP	Copcut House, Copcut Lane, Salwarpe, Droitwich Spa, WR9 7JB	New side extension, internal modifications and change of existing window to a pair of french doors.	Salwarpe	Pending Comment sent 11/10/2018 Approved 9/11/2018
18/01922/HP	8 Austin Drive, Copcut, Droitwich Spa, WR9 7LT	Proposed new porch	Salwarpe	Pending Comment sent 11/10/2018 Additional info received 3/10/2018 Approved 9/11/2018
18/02019/HP	Martin Hall, Drury Lane, Martin Hussingtree, Worcester, WR3 8TD	Construction of detached double garage	Martin Hussingtree	Pending Comment submitted 19/10/2018
18/05635/PREMLI.	Gloverspiece Mini Farm Ladywood	Entertainment Licence	Martin Hussingtree	Pending Comment submitted 29/10/2018 Hearing 28/11/2018
18/01985/OUT	Land Between Sling Lane & The Old Drive, Droitwich Road Fernhill.Heath	Erection of up to 40 dwellings a new access and other associated infrastructure	Hindlip	North Claines comment submitted 29/10/2018
18/02020/HP	Maytree Farm, Porters Mill Lane, Ladywood, Salwarpe, Droitwich Spa, WR9 0AL	Proposed ground floor bedroom and shower room	Salwarpe	Pending comment submitted 29/10/2018
18/02225/CAN.	St Michaels Church,	Felling of 2 conifers with hollow trunks	Salwarpe	For Information Only
18/01975	Bull Inn, Fernhill Heath.	Application to build 6 apartments and access	Fernhill Heath	For Information Only

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18/02166/OUT	Court Farm, Hindlip Lane, Hindlip, Worcester, WR3 8SS	Demolition and rebuilding of existing outbuildings to form 4no residential cottages. Resubmission of 18/01141/OUT	Hindlip	Pending, Comment due 22/11/2018
NEW Applications in period 13				

AWAITING DECISIONS

No	Location	Proposal	Parish	Decision
17/00169/OU	Land North Of Pulley Lane And, Newland Lane, Newland Droitwich Persimmon Homes	Infrastructure & open space not in accordance with Condition 7 Part i.ii.iii. (Ref: W/12/02336/OU). Widening of Pulley Lane, A38 junction/Pulley Lane and pedestrian links to Tagwell Rd.Persimmon Homes	Salwarpe	Pending Comment due 16/03/2017 Response submitted 15/03/2017 Planning Committee 11/5/2017 Decision Deferred
W/16/02240/OU	Land North of Pulley Lane and Newland Lane, Newland, Droitwich Spa Redrow Homes	Access and infrastructure Pulley Lane, Newlands Rd (Ref:W/11/01073/OU). Condition 6 amended highway works. Condition 5. Part ii). with regards to an increase in the occupation to the 90 th dwelling. Amendment..Removal of variation. 4/07/2017. Condition 5 Part(i) Temporary Traffic Management Plan only to proceed.	Salwarpe	Original response submitted 1/11/2016 Material amendment to plans variation to highway condition. Redrow Homes. Response Submitted 15/03/2017 Planning Committee 11/5/2017 Variation to condition 5 (ii) Response due 20/07/2017 Response sent 20/07/2017 Decision Deferred
17/02334/OUT	Casa Colina Newland	Residential development of land of up to 9 dwellings following the removal of the existing dwelling.	Droitwich/Salwarpe	Non Consultation Comments submitted 27/2/2018
18/01097/OUT	Land at Station Rd Fernhill Heath	Outline application with all matters reserved for up to 160 dwellings including affordable housing, new accesses off Station Road, the creation of new wildlife habitats, sustainable drainage ponds and green infrastructure together with ancillary works.	Martin Hussingtree	Comment due 12/07/2018 Comment sent 11/07/2018

DECISIONS

No	Location	Proposal	Parish	Decision
18/01323/FUL	Land adj. Summerfield, Ladywood Road, Salwarpe	Retrospective Hay Barn for Agricultural equipment storage	Salwarpe	Approved 6/09/2018

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18/01141/OUT	Court Farm, Hindlip Lane, Hindlip, WR3 8SS	Demolition of existing outbuildings and erection of 4No residential cottages.	Hindlip	Pending Comment sent 26/07//2018 refused 10/09/2018
18/01485/HP	Court Farm, Hindlip Lane, Hindlip, Worcester, WR3 8SS	Repositioning Of Existing Garage	Hindlip	Pending Comment submitted 14/08/2018 Approved 11/09/2018
18/01353/HP	Middleton Cottage, Copcut Lane, Salwarpe, WR9 7JB	Erection of detached garage	Salwarpe	Pending Comment submitted 21/08/2018 Approved 12/09/2018
18/01466/CU	Churchfields Farm, Ladywood Road, Salwarpe, Droitwich Spa, WR9 0AH	A field of agricultural maze to a maize maze	Salwarpe	Pending Comment submitted 21/08/2018 Approved 24/09/2018
18/00348/FUL	Middleton Cottage, Copcut Lane, Salwarpe, Droitwich Spa, WR9 7JB	Erection of 1 additional dwelling (Plot 5) to planning permission (Ref. No 17/01722/FUL) revising scheme total from 4 to 5 dwelling	Salwarpe	Pending Comment sent 15/08/2018 Refused 24/09/2018
Decisions in Period (inc new application decisions) 11				

APPENDIX 3

ENFORCEMENTS

Enforcement No.	Location	Description of alleged breach	Parish	Status
ENF/18/0449	Stable Barn Church Lane,	Unauthorised fence on wall of Grade I Listed Building	Martin Hussingtree	Investigation referral 25/10/2018
New enforcements 1				

APPEALS

No.	Description	Parish	Decision
IN/14/00299 APP/H1840/C/16/3150869	Pear Tree Inn Pear Tree Inn. Unauthorised Change of Use. Siting of marquee. Installing groundworks. Land restoration.	Hindlip	Appeal Dismissed 16/11/2016. Conditions: (3) Restoration of Land. Within six months of removal of groundworks. RESTORATION PENDING. (If groundworks not removed, restoration of land delayed 'ad infinitum').
APP/H1840/W/18/3197386 17/01689/OUT	Outline application with all matters reserved apart from access for the construction of 4no. dwellings. Resubmission of application W/16/01197/OU Hill Top Farm Newland Lane Newland Droitwich Spa WR9 7JHT	Salwarpe	Appeal dismissed 11/09/2018
New appeals in period 1 (decision)			

APPENDIX 4

TEMPORARY GRANTED PERMISSIONS

No:	Location	Period	Expiry Date
W/16/01286/PN.	Land North of Pulley Lane, Marketing Suite. Redrow Homes.		Within 6 weeks of Sale of 239th dwelling
W/16/01104/PO	Middleton Cottages Copcut Lane (S106) CIL Levy.	3 years	21 June 2019

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W/16/01472/AA.	Copcut, A38 Layby Advertising Sales Board, Redrow Homes.	3 years	30 th July 2019
17/00095/FUL	Upper Smite Farm. An application for the retention of a temporary agricultural workers dwelling (log cabin)	3 years	25 th May 2020
17/05973 LICENCING APPLICATION	A38 Layby Droitwich Road Street Trading Consent Application. sale of plants and garden items	1 year	26/06/2019
New Temporary permissions in period 0			