

## BAYTON PARISH COUNCIL

Daphne Gray (Chairman), Paul Christie (Vice Chairman), Glenice Carver, David Burns,  
Kate Taylor, Christine Clarke, Lester Miles

### To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting**  
to be held on **TUESDAY 19<sup>th</sup> January 2010** at **7pm** in **Bayton Village Hall**

### Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
  - a. **Register of Interests:** Councillors are reminded of the need to complete their register of interests.
  - b. To declare any **Personal** interests in items on the agenda and their nature.
  - c. To declare any **Prejudicial** Interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).
3. **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.
4. **Minutes:** To consider adoption of the minutes of the Meeting of the Council held on **17<sup>th</sup> November 2009**. (attached).
5. **District/County Councillors reports** for information.
6. **Progress reports** for information:
  - a. **Housing Needs Survey** – meeting date being confirmed this week.
  - b. **Register of Parish Land** – forms now with Land Registry to finalise.
  - c. **Speeding issues** – information supplied and being looked at. Copy forwarded to CSO.
  - d. **Mowing Footpath by B4202** (Mission Room to Bayton Common) – to discuss quotes obtained.
  - e. **LEADER Grant** – Coronation Corner – update.
  - f. **Youth Club** – see attached.
7. **Reports on Meetings attended by Clerk or Councillors**
8. **Finances:**
  - a. To consider payments to be made as on list presented at meeting.
  - b. To report receipts since last meeting.
  - c. Bank Reconciliation for Current and Investment Accounts – Nov/Dec 09.
  - d. Business Rate Relief – request from Post Office. See attached from MHDC.
  - e. Set precept for 2010/11.

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### **9. Planning:**

- a. Plans circulated since last meeting – None.
- b. Decisions received since last meeting -
- c. Plans for comment on tonight –
- d. **Planning Policy** – to remind Cllrs of correct procedure for looking at planning applications between meetings.

### **10. Road report:**

- a. Lengthsman – Monthly progress report.
- b. Any problems to report.
- c. Update on outstanding queries –
  - HGV sign for Bayton Roads from B4202
  - Hedges
  - Clows Top crossroads signage
  - Footpath improvements Clows Top B4202

**11. Village Hall** – request for funding for security lighting (see attached).

**12. Clerks Annual Review** – to set date for review.

### **13. Correspondence for Information:**

A list of items will be available at the meeting.

**14. Clerks report on Urgent Decisions since last meeting.**

### **15. Councillors reports and items for the next agenda.**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**16. Date of next meeting: - 16<sup>th</sup> February 2010**

**17. Meeting Closed.**

**Signed-----Date 19<sup>th</sup> January 2010**  
**Clerk Sue Burrows**