

**DODFORD WITH GRAFTON PARISH COUNCIL
(BROMSGROVE DISTRICT)**

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7 May 2019

**Dodford with Grafton Parish Council Annual Meeting to be held on
Monday 13 May 2019 in Dodford Village Hall starting at 6.30 pm**

AGENDA

Chairman to remind those present about fire safety arrangements

1. **Election of Chairman and Chairman's Declaration of acceptance of office**
2. **Election of Vice Chairman and Declaration of acceptance of office**
3. **Councillor's Declaration of acceptance of office**
4. **Apologies** – Council to receive apologies and approve the reason for absence
5. **Declarations and Register of Interests** – Councillors are reminded of the need to update their register of interests and to declare:
 - i. any Disclosable Pecuniary Interests (DPI) on the agenda and their nature;
 - ii. any Other Disclosable Interests (ODI) on the agenda and their natureCouncillors who have declared a DPI or an ODI which falls within the terms of paragraph 12 (4) (b) of the Code of Conduct must leave the room for the relevant items. Failure to register or declare a DPI may result in the commission of a criminal offence.
6. **Reports – for information:**
 - i. Social Media report
 - ii. Clerk's report on items not otherwise on agenda
7. **Membership of Committees and Organisations**
 - i. To agree representatives for Worcestershire CALC meetings
 - ii. To agree members of the Planning Committee
8. **Minutes of previous meeting**

To agree the minutes of the meeting held on 15 April 2019
9. **Insurance**

To consider and approve the insurance renewal quote for 2019/20
10. **Finance**
 - i. To review the Council's internal financial controls and internal audit arrangements and undertake the annual risk assessment (papers already circulated)
 - ii. To approve the Annual Governance Statement 2018/2019 (already circulated)
 - iii. To approve the Accounting Statements for 2018/2019 (already circulated)

- iv. To acknowledge the Internal Auditor's Report
- v. To agree payments for May

11. Correspondence received - for information:

To note correspondence received since the last meeting and any items for a future agenda

12. Councillor co-option

To discuss co-option

13. Councillors items

Councillors to report items of information and to raise items for a future agenda



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