

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 25th April 2019** at Norton Parish Hall, Littleworth.

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Changes to membership**
- 3. Declarations of Interest**
Note updated Wychavon DC Register of Interests Form.
 - a. Register of Interests: Re-elected Councillors are reminded of the need to update their register of interests and newly co-opted Councillors are required to complete and return the Register of Interests Form to the Monitoring Officer within 28 days of their co-option.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 4. Minutes (Chairman)**
 - a. To consider adoption of minutes of Parish Council meetings held 28 March & 4 April 2019
 - b. Review of minute action summary
- 5. Progress reports for information** **7.55pm**
 - a. District and County Councillor Report (Cllr. Adams)
 - b. Finance (Responsible Finance Officer)
 - i. Balances and s137 expenditure
 - ii. Monthly accounts/bank reconciliation not available due to year end accounts process
 - iii. 2018/19 financial year end and annual audit process
 - c. West Mercia Police and PACT (Police/Cllr. Kelly)
 - d. St. James the Great Church, Norton (Rev. Badger)
- 6. The General Data Protection Regulation (GDPR) (Clerk/Cllr. Kelly)** **8.15pm**
To receive update regarding the GDPR action plan progress.
- 7. Annual Parish Meeting (APM) – 1st May (Chairman/Clerk)** **8.20pm**
To consider preparations, information booklet production and actions for the APM.
- 8. Planning (Cllr. Richmond/Chairman)** **8.25pm**
 - a. To consider report on current applications.
 - b. To consider update on other planning matters, including response to consultation on Worcs CC Planning 'Enforcement Plan' and Publication of Pre-Application Guidance (response due by 31 May).
- 9. Reports of Anti-Social Behaviour (Chairman/Clerk)** **8.35pm**
To consider update on anti-social behaviour matters.
- 10. Parish Hall Car Park Resurfacing (Car Park Resurfacing Group)** **8.40pm**
To consider update.
- 11. Parish Hall Recreation Facilities and Outside Space (Clerk)** **8.45pm**
To consider matters including proposals and quotes for tree survey/maintenance work.
- 12. New Homes Bonus (NHB)/Community Legacy Grant (CLG) Funding (Chairman)** **8.55pm**
To consider projects suggested for NHB/CLG funding.
- 13. Parish Council Website (Chairman/Clerk)** **9.05pm**
To consider update regarding development of new Parish Council website
- 14. Norton Pre-school (Chairman/Clerk)** **9.10pm**
To consider update.
- 15. Worcester Parkway Station (Chairman/Cllr. Turvey)** **9.15pm**
To consider update/actions/feedback, including Parkway Active Travel Corridor proposals.

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| 16. Southern Link Road Works & Crossing Points (Chairman/Cllr. Turvey) | 9.20pm |
| To consider update and actions. | |
| 17. Open Space/Verge Maintenance, Highways, Drainage Matters (Chairman) | 9.25pm |
| To consider updates/feedback. | |
| 18. Neighbourhood Plan (Cllr. Lucas) | 9.30pm |
| To consider update from working group including terms of reference. | |
| 19. Employment Matters (Chairman) | 9.35pm |
| To consider any updates, reports and actions, including: | |
| a. Carry forward of 43.5 'banked' hours for the Clerk into 2019/20 and carry forward of 11.75 hours holiday into 2019/20. | |
| b. Payment for unused annual 2018/19 holiday entitlement for the Groundsman and Litter Picker of 28.8 hours and 9 hours respectively. | |
| 20. Allotments (Cllr. Kelly) | 9.45pm |
| To consider update/actions. | |
| 21. Public Rights of Way (Cllr. Turvey – Parish Paths Warden) | 9.55pm |
| To consider update and actions, including improvement/summer clearance of bridleway to Stonehall Common. | |
| 22. Bus Services/Littleworth Bus Shelter (Chairman/Clerk) | 10.05pm |
| To consider updates. | |
| 23. Parish Hall (Cllr. Fincher – Parish Council Chairman & Chair of the Hall Trustees) | 10.10pm |
| To consider report from Parish Council representative. | |
| 24. The Norton Worcestershire Regiment Group (Chairman/Clerk) | 10.20pm |
| To consider update regarding Sentry statue project and funding. | |
| 25. Worcester Norton Sports Club (Chairman) | 10.25pm |
| To consider any update/actions relating to WNSC redevelopment plans/associated matters. | |
| 26. Parish Council Owned Lands (Cllr Lucas) | 10.30pm |
| To consider update and actions. | |
| 27. Superfast Broadband (Cllr Waizeneker/Clerk) | 10.35pm |
| To consider correspondence and actions. | |
| 28. Parish Council Newsletter (Clerk) | 10.40pm |
| Content required by 1 st May. | |
| 29. Parish Council Elections (Clerk) | 10.45pm |
| Candidates to return expenses forms to Wychavon by 30 May 2019. | |
| 30. Finance (Chairman) | 10.50pm |
| To consider payments to be made/confirmed. | |
| 31. Correspondence for Information (Chairman/Clerk) | 10.55pm |
| Items of correspondence will be available for inspection at the meeting. | |
| 32. Clerk's report - Urgent Decisions & Expenditure Delegation since last meeting (Clerk) | |
| 33. Items for update to local M.P. (Chairman) | |
| To consider any items for communication. | |
| 34. Councillors' reports and items for future agenda (Chairman) | |
| Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u> | |
| 35. Date of next meeting | |
| Annual Parish meeting 1 May 2019 | |
| Annual Parish Council meeting 23 May 2019 | |

Signed

Jane Greenway

Mrs Jane Greenway

Clerk to Norton-Juxta-Kempsey Parish Council

18th April 2019

PLANNING APPLICATIONS – April 2019

Approvals

**Rockilla, Hatfield Bank
W/19/00673/AGR**

Notification for prior approval for a fodder and machinery store.

Refusals - None

Awaiting Decision

**Land to the south of the City of
Worcester, Bath Road.
Malvern Hills DC Ref:
W/13/00656/OUT
Welbeck Land**

Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed- use development with local centre to the south of Worcester. Additional Information Jan 2018: ecology update. Approved with s106 agreement outstanding.

**Land adj. to Lobelia Close,
Cranesbill Drive, Broomhall
Green & A4440
Worcester City Ref: P13A061
St. Modwen Developments**

Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

**Middle Battenhall Farm
Worcester City Ref: P13B0632
Miller Homes**

Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure.

**Broomhall Way,
(Southern Link Road A4440),
Worcester
Worcs CC 19/000001/ REG3**

Proposed new footbridge to span Broomhall Way (Southern Link Road A4440) between the Ketch Roundabout and Norton Roundabout to provide a direct link between the existing housing and amenities at St Peters and a new development south of Broomhall Way (Part of Worcester South Urban Extension). Parish supports with comments.

**1 Hatfield Cottages, Mornington,
Hatfield Lane. W/19/00440/HP**

Proposed detached double garage and extension to existing garden room. Parish supports subject to neighbours' views.

**1 Hatfield Cottages, Mornington,
Hatfield Lane. W/19/00443/HP**

Proposed first floor side extension. Parish supports subject to neighbours' views.

Internal Consultation - None

Other - None