

## To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next Meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 27<sup>th</sup> June 2019** at Norton Parish Hall, Littleworth.

**Public Question Time:** From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

### Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Signing of Undertakings and Declarations of Office**
- 3. Changes to membership**
- 4. Declarations of Interest**
  - a. Register of Interests: Councillors are reminded of the need to update their register of interests and to return their Register of Interests Form to the Monitoring Officer within 28 days of taking office.
  - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
  - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.  
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 5. Minutes (Chairman)**
  - a. To consider adoption of minutes of Annual Parish Council meeting held 23 May 2019
  - b. Review of minute action summary
- 6. Progress reports for information** **8.00pm**
  - a. District and County Councillor Report (Cllr. Adams)
  - b. Finance (Responsible Finance Officer)
    - i. Balances and s137 expenditure
    - ii. Monthly accounts/bank reconciliation to 31 May 2019
    - iii. Internal quarterly financial check
  - c. GDPR (Clerk/Cllr. Kelly)
  - d. West Mercia Police and PACT (Police/Cllr. Kelly)
  - e. St. James the Great Church, Norton (Rev. Badger)
- 7. Planning (Cllr. Richmond/Chairman)** **8.15pm**
  - a. To consider report on current applications.
  - b. To consider other planning related matters incl. application 18/02509/FUL and SWUE name
- 8. Reports of Anti-Social Behaviour (Chairman/Clerk)** **8.25pm**

To consider update on anti-social behaviour matters.
- 9. Parish Hall Recreation Facilities and Outside Space (Cllr Dawson/Clerk)** **8.30pm**

To consider update including review of annual safety inspection report and playing field pitch hire costs.
- 10. New Homes Bonus (NHB)/Community Legacy Grant (CLG) Funding (Chairman)** **8.40pm**

To consider projects for NHB/CLG funding.
- 11. Parish Council Website (Chairman/Clerk)** **8.50pm**

To consider update regarding development of new Parish Council website.
- 12. Norton Pre-school (Chairman/Clerk)** **8.55pm**

To consider update.
- 13. Worcester Parkway Station (Chairman/Cllr. Turvey)** **9.00pm**

To consider update/actions/feedback, including Parkway Active Travel Corridor proposals.
- 14. Southern Link Road Works & Crossing Points (Chairman/Cllr. Turvey)** **9.05pm**

To consider update and actions.
- 15. Worcs CC Draft Worcestershire Passenger Transport Strategy (Chairman)** **9.10pm**

To consider consultation, communication to parishioners and Council response (submission by 13 September).

- 16. Open Space/Verge Maintenance, Highways, Drainage Matters** (Chairman) **9.15pm**  
To consider updates/feedback including maintenance of verges/open space/play area within development adj. to Garden Centre, maintenance of hedges/pavements Wadborough Road, s106 funding of additional drainage works to improve Hall playing field drainage, Salamanca Drive 'hedge' verge, quote for re-planting of Crookbarrow Road/Salamanca Drive/Talavera Road roundabout and purchase of a litter bin for Hatfield Lane (Church Lane end).
- 17. Neighbourhood Plan** (Cllr. Lucas) **9.30pm**  
To consider update from working group including terms of reference, Locality Grant funding, one year subscription to Parish Online Mapping (£180 incl. VAT), release of balance Stage 1 cost (£1,650 + VAT) and 50% of Stage 2 costs (£900 + VAT).
- 18. Employment Matters** (Chairman) **9.40pm**  
To consider any updates, reports and actions, including review of procedures for carry forward/payment in lieu of holiday.
- 19. Allotments** (Cllr. Kelly) **9.45pm**  
To consider update/actions and consider quote for plot clearance and reinstatement of allotment boundary fencing.
- 20. Public Rights of Way** (Cllr. Turvey – Parish Paths Warden) **9.55pm**  
To consider update and actions, including improvement/summer clearance of bridleway to Stonehall Common.
- 21. Bus Services** (Cllr. Waizeneker) **10.00pm**  
To consider update and actions.
- 22. Parish Hall** (Cllr. Fincher – Parish Council Chairman & Chair of the Hall Trustees) **10.05pm**  
To consider report from Parish Council representative.
- 23. Community Communication and Engagement** (Chairman) **10.15pm**  
To consider ways to improve communication and engagement with parishioners.
- 24. Annual Parish Meeting** (Chairman/Clerk/Cllr Waizeneker) **10.20pm**  
To consider draft summary of meeting themes and feedback for publication.
- 25. Best Kept Frontages Competition** (Chairman/Clerk) **10.25pm**  
To consider update.
- 26. The Norton Worcestershire Regiment Group** (Chairman/Clerk) **10.30pm**  
To consider update regarding Sentry statue project and funding.
- 27. Worcester Norton Sports Club** (Chairman) **10.35pm**  
To consider any update/actions relating to WNSC redevelopment plans/associated matters.
- 28. Parish Council Owned Lands** (Cllr Lucas) **10.40pm**  
To consider update and actions.
- 29. Superfast Broadband** (Cllr Waizeneker/Clerk) **10.45pm**  
To consider update and actions.
- 30. Environmental Matters** (Cllr Kelly) **10.50pm**  
To consider environmental/sustainability matters in the Parish and under the Council's remit.
- 31. Finance** (Chairman) **10.55pm**  
a. To consider payments to be made/confirmed.  
b. To consider renewal of CPRE annual membership at a cost of £36  
c. To consider quote for accountancy services for 2019/20 and 2020/21
- 32. Correspondence for Information** (Chairman/Clerk) **11.00pm**  
Items of correspondence will be available for inspection at the meeting.
- 33. Clerk's report - Urgent Decisions & Expenditure Delegation since last meeting** (Clerk)
- 34. Items for update to local M.P.** (Chairman)  
To consider any items for communication.
- 35. Councillors' reports and items for future agenda** (Chairman)  
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 36. Date of next meeting**  
Parish Council meeting 18 July 2019

Signed

*Jane Greenway*

Mrs Jane Greenway

Clerk to Norton-Juxta-Kempsey Parish Council

21<sup>st</sup> June 2019

## PLANNING APPLICATIONS – June 2019

### Approvals

**Land at Crookbarrow Road,  
Norton. Ref: W/19/01100/FUL**

Erection of a 2m high statue/sculpture of a WW1 British Soldier of the Worcestershire Regiment as approved under 18/01026/FUL to include change to path from footpath to statue to provide safer access.

### Refusals - None

### Awaiting Decision

**Land to the south of the City of  
Worcester, Bath Road.  
Malvern Hills DC Ref:  
W/13/00656/OUT  
Welbeck Land**

Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed- use development with local centre to the south of Worcester. Additional Information Jan 2018: ecology update. Approved with s106 agreement outstanding.

**Land adj. to Lobelia Close,  
Cranesbill Drive, Broomhall  
Green & A4440  
Worcester City Ref: P13A061  
St. Modwen Developments**

Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

**Middle Battenhall Farm  
Worcester City Ref: P13B0632  
Miller Homes**

Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure.

**Broomhall Way,  
(Southern Link Road A4440),  
Worcester  
Worcs CC Ref: 19/000021/ REG3**

Proposed new cycle/footbridge to span Broomhall Way (Southern Link Road A4440) between the Ketch Roundabout and Norton Roundabout to provide a direct link between the existing housing and amenities at St Peters and a new development south of Broomhall Way (Part of Worcester South Urban Extension). Parish Council comments submitted. To Worcs CC Planning Committee meeting 9 July.

**Land at (OS 8615 5190), Taylors  
Lane, Broomhall  
MHDC Ref: 19/00542/FUL**

Erection of two employment units (Class B1 (b and c), B2 and/or B8) together with access, parking, landscaping and associated works. Parish Council comments submitted.

**Swallow Ridge, Hatfield Lane  
Ref: W/19/01193/HP**

Demolition of existing glazed porch structure, erection of new porch structure. Parish Council supports.

### Internal Consultation - None

### Other – None