

## To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next Meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 24<sup>th</sup> October 2019** at Norton Parish Hall, Littleworth.

**Public Question Time:** From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

### Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Changes to membership**
- 3. Declarations of Interest**
  - a. Register of Interests: Councillors are reminded of the need to update their register of interests and to return their Register of Interests Form to the Monitoring Officer within 28 days of taking office.
  - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
  - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 4. Minutes (Chairman)**
  - a. To consider adoption of minutes of Parish Council meetings held on 26 September 2019
  - b. Review of minute action summary
- 5. Progress reports for information** **8.00pm**
  - a. District and County Councillor Report (Cllr. Adams)
  - b. Finance (Responsible Finance Officer)
    - i. Balances and s137 expenditure
    - ii. Monthly accounts/bank reconciliation to 30 September 2019
    - iii. 2020/21 budget
  - c. GDPR (Clerk/Cllr. Kelly)
  - d. Social Media Communications (Cllr Pollard)
  - e. West Mercia Police and PACT (Police/Cllr. Kelly)
  - f. St. James the Great Church, Norton (Rev. Badger)
- 6. Planning (Cllr. Richmond/Chairman)** **8.15pm**
  - a. To consider report on current applications.
  - b. To consider other planning related matters including SWDP Review.
- 7. Parish Briefing Session (Chairman)** **8.25pm**

To confirm date and consider content/preparations.
- 8. New Homes Bonus (NHB)/Community Legacy Grant (CLG) (Cllr Waizeneker/Cllr Dawson)**

To consider update on projects for NHB/CLG funding and applications.
- 9. Worcester Parkway Station/Active Travel Corridor (Chairman)** **8.35pm**

To consider update/actions/feedback.
- 10. Southern Link Road Works & Crossing Points (Chairman)** **8.45pm**

To consider update and actions.
- 11. Reports of Anti-Social Behaviour (Chairman/Clerk)** **8.50pm**

To consider update and actions.
- 12. Smart Water/We Don't Buy Crime Initiative (Chairman/Clerk)** **8.55pm**

To consider update and actions.
- 13. Open Space/Verge Maintenance, Highways, Drainage Matters (Chairman/Clerk)** **9.00pm**

To consider updates/feedback/actions.
- 14. Neighbourhood Plan (Neighbourhood Plan Steering Group)** **9.05pm**

To consider update from working group including Locality Grant funding and social media training/website development.

- 15. Superfast Broadband** (Cllr Waizeneker) **9.15pm**  
To consider update regarding Rural Gigabit voucher scheme including contracting with BT Openreach to support this provision.
- 16. Parish Hall Recreation Facilities and Outside Space** (Cllr Dawson/Clerk) **9.25pm**  
To consider update, playing field drainage works and process for playing field bookings/structure of charges.
- 17. Parish Council Owned Lands** (Cllr Lucas/Cllr Dawson) **9.35pm**  
To consider updates, tree survey report/quotes for tree work, and actions.
- 18. Norton Pre-school** (Chairman/Clerk) **9.45pm**  
To consider update and agreement/execution of lease and Forest School agreement.
- 19. Employment Matters** (Chairman) **9.50pm**  
To consider any updates, reports and actions.
- 20. Allotments** (Cllr. Kelly) **9.55pm**  
To consider update/actions and plot clearance/fencing quotes.
- 21. Public Rights of Way** (Cllr. Turvey – Parish Paths Warden/Cllr Dawson) **10.05pm**  
To consider update and actions.
- 22. Bus Services** (Cllr. Waizeneker) **10.10pm**  
To consider update and actions.
- 23. Parish Hall** (Cllr. Fincher – Parish Council Chairman & Chair of the Hall Trustees) **10.15pm**  
To consider Parish Council representative report.
- 24. Remembrance Sunday – 10<sup>th</sup> November** (Cllr. Fincher/Clerk) **10.20pm**  
To agree Parish Councillor to give the reading and lay the wreath.
- 25. Parish Council Newsletter** (Clerk) **10.25pm**  
Content for the winter newsletter required by 30 October.
- 26. The Norton Worcestershire Regiment Group** (Chairman/Clerk) **10.30pm**  
To consider update regarding Sentry statue project and funding.
- 27. Worcester Norton Sports Club** (Chairman) **10.35pm**  
To consider any update/actions relating to WNSC redevelopment plans/associated matters.
- 28. Environmental Matters** (Cllr Kelly) **10.40pm**  
To consider environmental/sustainability matters in the Parish and under the Council's remit.
- 29. The Wychavon Chairman's Diamond Jubilee Community Recognition Award 2019/20**  
To consider nominations (13 December).
- 30. Review of Standing Orders and Financial Regulations** (Chairman/Clerk) **10.50pm**  
To consider review of new model standing orders and financial regulations.
- 31. Finance** (Chairman) **10.55pm**
- a. To consider payments to be made/confirmed.
  - b. To consider donation to The Poppy Appeal regarding the Remembrance Service wreath.
- 32. Correspondence for Information** (Chairman/Clerk) **11.00pm**  
Items of correspondence will be available for inspection at the meeting.
- 33. Clerk's report - Urgent Decisions & Expenditure Delegation since last meeting** (Clerk)
- 34. Items for update to local M.P.** (Chairman)  
To consider any items for communication.
- 35. Councillors' reports and items for future agenda** (Chairman)  
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 36. Date of next meeting**  
Parish Council meeting 28 November 2019

Signed

*Jane Greenway*

Mrs Jane Greenway

Clerk to Norton-Juxta-Kempsey Parish Council

17<sup>th</sup> October 2019

## PLANNING APPLICATIONS – October 2019

Approvals - None

Refusals - None

Awaiting Decision

**Land to the south of the City of Worcester, Bath Road. Malvern Hills DC Ref: W/13/00656/OUT Welbeck Land**

Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed- use development with local centre to the south of Worcester. Additional Information Jan 2018: ecology update. Approved with s106 agreement outstanding.

**Land adj. to Lobelia Close, Cranesbill Drive, Broomhall Green & A4440 Worcester City Ref: P13A061 St. Modwen Developments**

Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

**Middle Battenhall Farm Worcester City Ref: P13B0632 Miller Homes**

Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure.

**Land at (OS 8615 5190), Taylors Lane, Broomhall MHDC Ref: 19/00524/FUL**

Erection of two employment units (Class B1 (b and c), B2 and/or B8) together with access, parking, landscaping and associated works. Parish Council comments submitted.

**Merryfield House, Woodbury Park Ref: 19/01546/FUL**

Proposed construction of detached single storey dwelling, access and garaging. Parish Council supports subject to comments.

**Broomhall Grange, Norton Road, Norton. MHDC/19/01336/FUL**

Proposed development of 27 dwellings. Parish Council objection response submitted.

Internal Consultation

**39 Mandalay Drive, Norton Ref: 19/02206/HP**

Amended two storey rear extension as approved under planning reference 18/01906/HP but to amend conditions 2 (approved drawings), 3 (approved materials) and 5 (balcony details)

Other – None