

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next Meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 28th November 2019** at Norton Parish Hall, Littleworth.

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Changes to membership**
- 3. Declarations of Interest**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests and to return their Register of Interests Form to the Monitoring Officer within 28 days of taking office.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 4. Minutes (Chairman)**
 - a. To consider adoption of minutes of Parish Council meetings held on 24 October 2019
 - b. Review of minute action summary
- 5. Progress reports for information** **8.00pm**
 - a. District and County Councillor Report (Cllr. Adams)
 - b. Finance (Responsible Finance Officer)
 - i. Balances and s137 expenditure
 - ii. Monthly accounts/bank reconciliation to 31 October 2019
 - c. GDPR (Clerk/Cllr. Kelly)
 - d. Social Media Communications (Cllr Pollard) – also see agenda items 13 and 14
 - e. West Mercia Police and PACT (Police/Cllr. Kelly)
 - f. St. James the Great Church, Norton (Rev. Badger)
- 6. 2019/20 Budget and Precept (Responsible Finance Officer/Cllr Fincher)** **8.15pm**
 - a. To consider the process, timescales and matters relating to production and agreement
 - b. To consider quotes received for 2019/20 Parish maintenance and public rights of way work
 - c. To consider projects/other additional items of expenditure for inclusion
- 7. Planning (Cllr. Richmond/Chairman)** **8.20pm**
 - a. To consider report on current applications.
 - b. To consider other planning related matters including SWDP Review and Parish Council response (deadline for comment 16 December, 5pm).
- 8. New Homes Bonus (NHB)/Community Legacy Grant (CLG) (Cllr Waizeneker/Cllr Dawson)**

To consider update on projects proposed for NHB/CLG funding, consultation feedback and applications progress.
- 9. Worcester Parkway Station/Active Travel Corridor (Cllr Fincher)** **8.40pm**

To consider update/actions/feedback.
- 10. Southern Link Road Works & Crossing Points (Cllr Fincher)** **8.45pm**

To consider update and actions.
- 11. Reports of Anti-Social Behaviour (Cllr Fincher/Clerk)** **8.50pm**

To consider update and actions.
- 12. Open Space/Verge Maintenance, Highways, Drainage Matters (Clerk)** **8.55pm**

To consider updates/feedback/actions including highway flooding matters.
- 13. Neighbourhood Plan (Neighbourhood Plan Steering Group)** **9.05pm**

To consider update from working group including Locality Grant funding and social media training/website development.

- 14. Parish Council Website/Use of Social Media/Community Engagement** (Cllr Pollard)
To consider proposals for development of Parish Council website/use of social media/press to improve community engagement.
- 15. Superfast Broadband** (Cllr Waizeneker) **9.20pm**
To consider update regarding Rural Gigabit voucher scheme including contracting with BT Openreach to support this provision.
- 16. Parish Hall Recreation Facilities and Outside Space** (Cllr Dawson/Clerk) **9.25pm**
To consider update.
- 17. Parish Council Owned Lands** (Cllr Lucas/Cllr Dawson) **9.30pm**
To consider updates, tree survey report/quotes for tree work, and actions.
- 18. Norton Pre-school** (Clerk) **9.40pm**
To consider update and agreement/execution of lease and Forest School agreement.
- 19. Employment Matters** (Chairman/Clerk) **9.45pm**
To consider any updates, reports and actions.
- 20. Allotments** (Cllr. Kelly) **9.50pm**
To consider update/actions.
- 21. Public Rights of Way** (Cllr. Turvey – Parish Paths Warden/Cllr Dawson) **10.00pm**
To consider update and actions.
- 22. Bus Services** (Cllr. Waizeneker) **10.05pm**
To consider update and actions.
- 23. Parish Hall** (Cllr. Fincher – Parish Council Chairman & Chair of the Hall Trustees) **10.10pm**
To consider Parish Council representative report.
- 24. The Norton Worcestershire Regiment Group** (Chairman/Clerk) **10.20pm**
To consider update regarding Sentry statue project and funding.
- 25. Worcester Norton Sports Club** (Chairman) **10.25pm**
To consider any update/actions relating to WNSC redevelopment plans/associated matters.
- 26. Environmental Matters** (Cllr Kelly) **10.30pm**
To consider environmental/sustainability matters in the Parish and under the Council's remit.
- 27. Annual Parish Meeting 2019** (Clerk) **10.35pm**
To consider date for 2019 Annual Parish Meeting
- 28. The Wychavon Chairman's Diamond Jubilee Community Recognition Award 2019** (Clerk)
To consider nominations (submission by 13 December).
- 29. Review of Standing Orders and Financial Regulations** (Chairman/Clerk) **10.45pm**
To consider review of new model standing orders and financial regulations.
- 30. Finance** (Chairman) **10.55pm**
- a. To consider payments to be made/confirmed
 - b. To consider grant funding applications received
 - c. To consider renewal of Society of Local Council Clerks membership
- 31. Correspondence for Information** (Chairman/Clerk) **11.00pm**
Items of correspondence will be available for inspection at the meeting.
- 32. Clerk's report - Urgent Decisions & Expenditure Delegation since last meeting** (Clerk)
- 33. Items for update to local M.P.** (Chairman)
To consider any items for communication.
- 34. Councillors' reports and items for future agenda** (Chairman)
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 35. Date of next and 2020 Parish Council meetings**
23rd January, 27th February, 26th March, 30th April, 21st May (Annual Parish Council Meeting), 25th June, 16th July, 24th September, 22nd October and 26th November.
Annual Parish Meeting: To be agreed.

Signed

Jane Greenway

Mrs Jane Greenway

Clerk to Norton-Juxta-Kempsey Parish Council

21st November 2019

PLANNING APPLICATIONS – November 2019

Approvals

**39 Mandalay Drive, Norton
Ref: 19/02206/HP**

Amended two storey rear extension as approved under planning reference 18/01906/HP but to amend conditions 2 (approved drawings), 3 (approved materials) and 5 (balcony details)

Refusals - None

Awaiting Decision

**Land to the south of the City of Worcester, Bath Road.
Malvern Hills DC Ref:
W/13/00656/OUT
Welbeck Land**

Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed- use development with local centre to the south of Worcester. Additional Information Jan 2018: ecology update. Approved with s106 agreement outstanding.

**Land adj. to Lobelia Close,
Cranesbill Drive, Broomhall
Green & A4440
Worcester City Ref: P13A061
St. Modwen Developments**

Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

**Middle Battenhall Farm
Worcester City Ref: P13B0632
Miller Homes**

Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure.

**Land at (OS 8615 5190), Taylors
Lane, Broomhall
MHDC Ref: 19/00524/FUL**

Erection of two employment units (Class B1 (b and c), B2 and/or B8) together with access, parking, landscaping and associated works. Parish Council comments submitted.

**Broomhall Grange, Norton Road,
Norton. MHDC/19/01336/FUL**

Proposed development of 27 dwellings. Parish Council objection response submitted.

Internal Consultation – None

Other – None