

Grimley Parish Council

Next Meeting
Monday 17th June 2019, 7.30pm
Peace Hall, Sinton Green

Date of publication of this notice: Tuesday 11th June 2019

Dear Councillor, Notice is hereby given that a Meeting of Grimley Parish Council will be held on **Monday 17th June 2019** at **7.30pm** in The Peace Hall, Sinton Green when the business set out in the agenda below will be transacted. Your attendance at the meeting is requested. Yours faithfully, Lisa Stevens, Clerk & Responsible Financial Officer

The **press and public** are also cordially invited to attend this meeting to address the Parish Council on matters concerning the Parish (at the allotted point in the agenda), observe or to inspect draft documents.

1	To consider any apologies for absence.
2	<p>Declarations of interest.</p> <p>a. Register of interests: To note any updates received. b. To declare any Disclosable Pecuniary Interests relevant to the agenda. c. To declare any Other Disclosable Interests relevant to the agenda. d. To declare any additions to the Register of Gifts & Hospitality. e. To consider written requests from Councillors for the Parish Council to grant a Dispensation (S33 of the Localism Act 2011). Motion to approve requests. f. Check that all have submitted Register of Interests to Malvern Hills District Council. Councillors are reminded to update their register of interests. Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest (para 12(4)(b) Code of Conduct), must leave the room for the relevant items unless a dispensation has been granted.</p>
3	<p>Minutes of previous meetings – Motion to approve previous minutes.</p> <p>a. Monday 13th June 2019 – Monthly meeting of Grimley Parish Council. b. Monday 13th June 2019 – Annual Meeting of Grimley Parish Council.</p>
4	<p>Public question time - Standing orders to be suspended to allow the public present to address the Parish Council on any matters relating to Grimley Parish. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration. This item to be limited at the discretion of the Chair. Residents to confirm name and address please prior to speaking. Your name may be recorded in the minutes of the meeting, unless you ask for this not to occur. Please speak to the Clerk if you have any concerns. The Council reserves the right not to allow questions from any person/s who do not confirm their residency/association with the parish.</p>
5	<p>To Receive the Report of the County Councillor – Phil Grove. <i>Limited to three minutes please.</i> (Items raised for decision will appear on the agenda for the next meeting)</p>
6	<p>To Receive the Report of the District Councillor – Dean Clarke. <i>Limited to three minutes please.</i> (Items raised for decision will appear on the agenda for the next meeting)</p>
7	<p>Planning - to consider, comment and resolve to respond to the following applications.</p> <p>a. 19/00492/FUL - Construction of a new storage shed on brownfield land. Location: Holt Parish, Ball Mill Bungalow Main Road Grimley WR2 6LS. Applicant: Mr Dew. Officer: Hayley Jones.</p> <p>b. 19/00697/HP - Single storey extension to the rear of the property, to provide enlarged family room, laundry room and shower room. Location: Glebe Cottage, Sinton Green, Hallow, Worcester, WR2 6NS, Applicant: Mr Samuel Jordan. Case Officer: Ruth Amundson.</p> <p>c. 19/00487/FUL - Thorngrove, Sinton Green, Hallow, Worcester, WR2 6NP. Installation of a biomass boiler unit including flue (retrospective). Applicant : Mr J Hickton</p> <p>d. Holywards Farm, Moseley – update on public footpath diversion.</p> <p>e. 19/00775/FUL. Location: Old Hill Barn, Sinton Green, Hallow, Worcester, WR2 6NS. Description of Proposal: Change of use of land for the siting of one holiday log cabin. Applicant : Mr I Forbes. RECEIVED AFTER AGENDA PUBLICATION: Member decision: extra ordinary meeting required?</p> <p>f. <i>For information only:</i> 19/00704/AGR - prior notification for an agricultural development. New Barn, Worlds End, Planning Application Consultation Land At (OS 8125 5995).</p> <p>g. <i>For information only:</i> 19/00561/FUL - Land At (Os 8263 5872) Main Road Hallow, opposite Ladygo Stores, erection of 33 dwellings and associated works.</p> <p>h. <i>For information only:</i> proposal for improvement works to village green, Hallow.</p>

8	<p>Parish events and facilities – To discuss updates and formulate Motions not requiring written notice.</p> <ol style="list-style-type: none"> Play Equipment Working Party – report and update. Defibrillator and phone booths maintenance - update. Smart Water signage – update.
9	<p>Grimley village - To discuss updates and formulate Motions not requiring written notice.</p> <ol style="list-style-type: none"> Grit bin repairs and replacement passing place signage – update. Brown bin (for flower waste) for church – update. £7 Bin adjacent to Smaller Charities land – motion to proceed with purchase and installation. Quotation: £361.85, including stake, fixings, metal bin liner.
10	<p>Sinton Green - To discuss updates and formulate Motions not requiring written notice.</p> <ol style="list-style-type: none"> Replacement white bollards outside Peace Hall – motion to recommit to purchase upon receipt of quotation: £95.40 for 6 bollards. Missing drain cover outside Mayfield Cottage, on Village Green. Pond signage – update. <i>To note</i> that the Mr Skeys was unable to properly cut Sinton Village Green recently due to vehicles parked on the grass.
11	<p>Monkwood Green - To discuss updates and formulate Motions not requiring written notice.</p> <ol style="list-style-type: none"> Parish Council owned service road repairs (adjacent to The Croft, Holly Cottage and rear of The Woodlands). Motion to accept quotation and commission repairs asap. General maintenance and grazing of petty whin site - update. Well opposite Woodcote – update. Enforcement action – update.
12	<p>Reports from Representatives - To discuss updates and formulate Motions not requiring written notice.</p> <ol style="list-style-type: none"> Peace Hall Management Committee, including Parish Fete 23rd June 2019. Tarmac Quarry Liaison Committee. Grimley Smaller Charities. Lengthsman. Also, motion to receive and approve future items of work.
13	<p>General Finance and Administration- To discuss updates and formulate Motions not requiring written notice.</p> <ol style="list-style-type: none"> To consider and motion to approve the payment of outstanding accounts. To receive and motion to accept latest Bank Reconciliations, May 2019. Results of Internal Audit 2018/19 financial year. To receive a report from the Clerk. <ol style="list-style-type: none"> To note: All audit paperwork for financial year 2018/19 is available for public inspection on the parish council website: http://e-services.worcestershire.gov.uk/MyParish/ To confirm that the following notice "<i>Confirmation of the dates of the period for the exercise of public rights 2018-2019</i>" has been published on parish noticeboards. Motion to approve draft website accessibility statement.
14	<p>Correspondence, dates for diary, items for future agenda not dealt with elsewhere - To note and discuss as required correspondence already circulated to Cllrs, or available for inspection at the meeting. <i>Cllrs may use this opportunity to report minor matters of info not included elsewhere on the agenda and to raise future items.</i></p> <ol style="list-style-type: none"> Early and inappropriate verge cutting, destroying wild flowers. CALC training and networking session, CALC offices, Sat July 20th, 10am-1pm. Public transport and minerals plan at WCC. Correspondence concerning public rights of way and Countryside Code in vicinity of Grimley village. Thurs 4th July, 5.30 – 7.30pm - P&TC networking session and planning training session with Duncan Rudge – Cllrs Stanley and Taft attending. Hallow Scouts and Nora Parsons Day Centre. Recommitment to annual donation.

15	<p>Date of Next Scheduled Meeting</p> <p style="text-align: center;">Monday 15th July 2019 7.30pm, Peace Hall, Sinton Green.</p> <p style="text-align: center;"><u>Parish Council led public briefing and debate on the environmental crisis facing our parish</u></p> <p style="text-align: center;">“Our future in a changing world”.</p> <p style="text-align: center;"><u>Flyer and invitation to be distributed to all residents shortly.</u></p> <p>The press and public are cordially invited to attend this meeting.</p>
16	<p>Meeting of the Staffing Committee</p> <p>Confidential - In view of the confidential nature of the business the public were excluded pursuant to the Public Bodies (Admission to Meetings) Act 1960.</p> <p>NB purpose of this section is to:</p> <ul style="list-style-type: none"> - Conduct Clerk's annual appraisal; - Review weekly contracted hours. (The Clerk is currently contracted for 12 hours a week). - Update on Clerk CILCA training progress.

Appendix 1: Items for payment.

Simon Skeys	Lengthsman invoice April and May 2019.	£172.50	VAT nil
Simon Skeys	Sinton Green mowing invoice due 14/06/2019. £75 per cut. April and May cuts.	£150.00	VAT nil
William G Prosser	Rebuilding man hole on Common. Invoice 63. GPC201820.	£130.00	VAT nil
Glasdon UK Limited	<i>PAYMENT SUBJECT TO CLLR MOTION TO PROCEED.</i> Quotation order number: 3015854. Peace Hall bollards x 6. 074/1000 EDGEMASTER 20 – WHITE. GPC201929	£95.40	VAT £15.90
Glasdon UK Limited	<i>PAYMENT SUBJECT TO CLLR MOTION TO PROCEED.</i> Quotation order number: 3015853. Bin adj Smaller Charities land. GPC201928	£361.85	VAT £60.31
Mr Philip Moore	Internal audit of Parish Council accounts for year ending 31 March 2019.	£5.00	VAT nil
Lisa Stevens	Reimbursement to Clerk. Brown waste bin for Grimley church. Annual invoice. GPC201930	£77.50	VAT nil
Lisa Stevens	Clerk wages [May 2019] As per contract of <u>12 hours</u> per week, £12.01 per hour.	£576.48	VAT nil
Lisa Stevens	Expenses. GPC201903.	£361.50	VAT under calculation