

# Grimley Parish Council

**Monday 16<sup>th</sup> September 2019, 7.30pm**  
**Peace Hall, Sinton Green**

Date of publication of this notice: Monday 9<sup>th</sup> September 2019

Dear Councillor, Notice is hereby given that a Meeting of Grimley Parish Council will be held on **Monday 16<sup>th</sup> September 2019 at 7.30pm** in The Peace Hall, Sinton Green when the business set out in the agenda below will be transacted. Your attendance at the meeting is requested. Yours faithfully, Lisa Stevens, Clerk & Responsible Financial Officer

The **press and public** are also cordially invited to attend this meeting to address the Parish Council on matters concerning the Parish (at the allotted point in the agenda), observe or to inspect draft documents.

1	To consider any apologies for absence.
2	<p><b>Declarations of interest &amp; points of order.</b></p> <p>a. Register of interests: To note any updates received.</p> <p>b. To declare any Disclosable Pecuniary Interests relevant to the agenda.</p> <p>c. To declare any Other Disclosable Interests relevant to the agenda.</p> <p>d. To declare any additions to the Register of Gifts &amp; Hospitality.</p> <p>e. To consider written requests from Councillors for the Parish Council to grant a Dispensation (S33 of the Localism Act 2011). Motion to approve requests.</p> <p>f. Check that all have submitted Register of Interests to Malvern Hills District Council.</p> <p>Councillors are reminded to update their register of interests. Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest (para 12(4)(b) Code of Conduct), must leave the room for the relevant items unless a dispensation has been granted.</p>
3	<p><b>Minutes of previous meetings</b> – Motion to approve previous minutes.</p> <p>a. Tuesday 20<sup>th</sup> August 2019 – Monthly meeting of Grimley Parish Council.</p>
4	<p><b>To Receive the Report of the County Councillor – Phil Grove.</b></p> <p><i>Limited to three minutes please.</i> (Items raised for decision will appear on the agenda for the next meeting)</p>
5	<p><b>To Receive the Report of the District Councillor – Dean Clarke.</b></p> <p>(Items raised for decision will appear on the agenda for the next meeting)</p> <p><b>To include please an update on:</b></p> <p><b>a. 19/00914/FUL</b> - Application for variation of condition 8 on planning permission 11/01514/FUL Elm Hill.</p> <p><b>b. 19/00492/FUL</b> - Construction of a new storage shed on brownfield land. Location: Holt Parish, Ball Mill Bungalow, A443, WR2 6LS. Applicant: Mr Dew.</p> <p><b>c. Malvern Hills District Council Resident’s Survey.</b></p>
6	<p><b>Co-option - filling three vacancies for Parish Councillor</b></p> <p>Candidates are welcomed - Mr Gary Green [Monkwood Green], Mr Allan Bretherton [Sinton Green], Mr Alan Passey [Grimley Parish].</p> <p>a. Invite candidates to speak/put questions to the Council and vice versa.</p> <p>b. <b>Motion</b> to accept three candidates and to co-opt with immediate effect.          (Formal welcome from Chair. Paperwork associated with new Parish Cllrs, Acceptance of Office, Declaration of Interests, copies of Policy documents and Privacy Notice. Newly appointed Member welcome to join the table and take part in debate from this point).</p>
7	<p><b>“Our Future in a Changing World” - Parish Briefing and Discussion “Climate Crisis”.</b> This is an open session and public debate is permitted. <b>(Est. 40 mins)</b></p> <p>a. Overview on sustainability, the environment, biodiversity loss and the “Climate Crisis” and how it might impact on us all. Cllr Dave Stanley.</p> <p>b. Overview on role the role and responsibilities of our Parish Council – focusing on the environment. Clerk – Lisa Stevens</p>

8	<p><b>Broadband County Council funded project</b> - To discuss updates and formulate Motions not requiring written notice. (estimated 5 mins)</p> <ol style="list-style-type: none"> <li>a. Update from Cllr Stanley.</li> <li>a. To note the forthcoming public meeting to assess the level of interest amongst Grimley residents. Grimley Church - 7.30PM, Tuesday 24<sup>th</sup> September. All residents welcome.</li> </ol>
9	<p><b>Play equipment for the parish</b> - To discuss updates and formulate Motions not requiring written notice. (Estimated 15 mins)</p> <ol style="list-style-type: none"> <li>a. Clerk to briefly recap Working Party recommendations. Councillor debate and decision as to preferred equipment / locations, if any.</li> <li>b. <b>If applicable, Motion</b> to commit and proceed with project.</li> </ol>
10	<p><b>Hallow Neighbourhood Development Plan</b> - To discuss updates and formulate Motions not requiring written notice. (estimated 5 mins)</p> <ol style="list-style-type: none"> <li>a. Cllr Stanley to recap the briefing previously provided by Hazel Kemshall, Hallow Parish Council concerning the draft Hallow Neighbourhood Development Plan, within which will be designated two 'green spaces' - Tinkers Coppice and the Gravel Pits.</li> <li>b. <b>Motion</b> to support Hallow Parish Council's designation of these two green spaces of demonstrably special quality, of local importance for recreation, of cultural and historical significance and of vital importance to wildlife and wildlife conservation.</li> <li>c. If applicable, <b>Instruction</b> to Clerk as to what form this support will take.</li> </ol>
11	<p><b>Monkwood Green</b> - To discuss updates and formulate Motions not requiring written notice. (estimated 10 mins)</p> <ol style="list-style-type: none"> <li>a. Review of mowing.</li> <li>b. Review of road repairs.</li> <li>c. Defibrillator update.</li> </ol>
12	<p><b>Reports from Representatives</b> - To discuss updates and formulate Motions not requiring written notice.</p> <ol style="list-style-type: none"> <li>a. Peace Hall Management Committee.</li> <li>b. Lengthsman. Also, <b>motion</b> to receive and approve future items of work.</li> </ol>
13	<p><b>General Finance and Administration</b>- To discuss updates and formulate Motions not requiring written notice. (estimated 5 mins)</p> <ol style="list-style-type: none"> <li>a. To consider and <b>motion</b> to approve the payment of outstanding accounts.</li> <li>b. To receive and <b>motion</b> to accept latest Bank Reconciliation August 2019.</li> <li>c. Clerk is beginning to draft 2020/21 budget. Open session accepting suggestions and requests form the public and Cllrs.</li> </ol>
14	<p><b>Correspondence, dates for diary, items for future agenda</b> not dealt with elsewhere - To note and discuss as required correspondence already circulated to Cllrs, or available for inspection at the meeting. <i>Cllrs may use this opportunity to report minor matters of info not included elsewhere on the agenda and to raise future items.</i></p> <p><b>October meeting also to include:</b></p> <ol style="list-style-type: none"> <li>a. Clerk briefing on draft budget and parish council precept.</li> <li>b. Proposal to set up formal parish council committees. EG. Planning Committee (to meet monthly). Environment and facilities committee (to meet quarterly).</li> <li>c. Confidential Meeting of the Staffing Committee. <i>Confidential - In view of the confidential nature of the business the public were excluded pursuant to the Public Bodies (Admission to Meetings) Act 1960.</i> NB purpose of this item is to: <ul style="list-style-type: none"> <li>- Conduct Clerk's annual appraisal.</li> <li>- Review weekly contracted hours. (The Clerk is currently contracted for 12 hours a week).</li> </ul> </li> </ol>



## FREE PROPERTY MARKING DROP IN EVENT

### PEACE HALL – SAT 21<sup>ST</sup> SEPTEMBER - 10.30AM TIL 1PM.

Feel free to pop along to the Peace Hall, Sinton Green, Sat 21<sup>st</sup> Sept, 10.30am til 1pm, with any type of tools, vehicles, bikes or valuables that you would like to have marked to help prevent thefts.

This is a **free** police run event. **PCSO Snape will also be available to offer crime prevention advice**, so pop along to get your property marked with Cremark and learn how you could make your property more secure.

Cremark is different to Smart Water. Smart Water is all but invisible to the human eye. Cremark is a visible, permanent black ink marking with a postcode etc, so that thieves are immediately aware that an item has been protected

### PLEASE SHOW YOUR SUPPORT FOR THIS EVENT.

#### Items for payment. 16<sup>th</sup> September 2019

Mr Simon Skeys	Lengthsman invoice June 2019. May be double if July invoice is received in time.	£95.00	VAT nil
Mr Simon Skeys	Sinton Green mowing invoice due 14/07/2019. £75 per cut. June cut/s. May be double if July invoice is received in time.	£75.00	VAT nil
Mr R J Poole	Mowing of Monkwood Common. transport and disposal. Invoice 31/08/2019. Comparable with spec and quotation. Order ref: GPC201919.	£1620.00	£270.00
Worcestershire County Council	Grit and salt bin, Grimley top triangle. Replacement after vehicle demolished previous equipment without leaving details. Information still sought. £102.00 claimed from insurance. Invoice number: IN00128969. Order ref: GPC201831	£272.30	£45.38
JHF Contracting	Monkwood Road repairs. Vicinity of the Croft, Approach road to Ivy Cottage, Fox Inn entrance way. This matches quotation and went successfully above and beyond specification. Invoice number: 105. Order ref: GPC201926	£2970.00	£495.00
Lisa Stevens	Clerk wages [August 2019] As per contract of <u>12 hours</u> per week, £12.01 per hour.	£576.48	VAT nil
Lisa Stevens	Expenses and overtime Aug/Sept 2019. GPC201903. Previously estimated as £198.24.	£226.87	VAT under calculation

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