

H C P C

For And On Behalf Of
Hill Croome Parish Council
Clerk - Michael Brooks
Vine Cottage Baughton Earls Croome WR8 9DQ

To Members of Hill Croome Parish Council

You are duly summoned/required to attend an ordinary meeting of Hill Croome Parish Council to be held at Earls Croome Village Hall on Tuesday 16th April 2019 at 7.30pm.

AGENDA

1. **Apologies:** to receive apologies and to approve reasons for absence
2. **Declarations of Interest:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests
 - b) To declare any Disclosable Pecuniary Interest in the items on the agenda and their nature
 - c) To declare any other Disclosable Interests in items on the agenda and their nature
 - d) Written requests for the Council to grant dispensation (s33 of the Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or any other Disclosable Interest which falls within the terms of paragraph 12(4)(b) of the Code of Conduct, must leave the room for the relevant items.

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The meeting will be adjourned for Public Question time

The time allocated is to be determined by the council/chairman. Residents are invited to give their views and question the parish council on issues on the agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public shall not take part in the parish council meeting itself. This period is not part of the formal meeting and brief notes shall be appended to the minutes as an aide memoire.

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3. **Minutes:** To consider the approval of the minutes of the last meeting of the Council – 12th February 2019 (copy attached for Councillors)
 4. **Vehicle Damage to village green** – to discuss measures to dissuade a repeat performance as suggested by WCC Highways Dept.
 5. **Spending Proposals**
 - (i) **Vehicle Activated Speed Sign** – proposal to purchase a second speed sign
 - (ii) **Toad crossing warning sign** – proposal to purchase 2 signs
 6. **Progress reports:** *for information only*
 1. **Village Gates** – update awaited (email sent 8/4/19)
 2. **Village Litter pick**
 3. **PCC funding for Speed Signs** – update
 7. **Lengthsman** – to update council on the new appointment of Tim Hodges
 8. **PLANNING** – current applications/appeals (*for information only*)
 9. **FINANCE** – a) to receive details of receipts and payments since last meeting;
b) to receive full Bank reconciliation;
c) to approve 'Certificate of Exemption' for Section 9 Local Audit (Smaller Authorities) Regulations 2015;

Chairman - Phillippe Smith
Clerk - Michael Brooks

Contact Details: email - hillcroomepc@btinternet.com Telephone: 01684 594471

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- d) to approve 'Annual Governance Statement 2018/19' and minute accordingly;
- e) to approve 'Accounting Statement 2018/19' and minute accordingly;
- f) to approve payment of upcoming invoices, to include – Annual Liability Insurance; Lengthsman; NALC/CALC membership; ICO fee; plants for village tubs.

10. Training for Councillors/Clerk: To remind councillors of the availability of training from CALC to further their understanding and involvement in the requirements of the Parish Council.

11. District and County Councillors Reports: for information – items raised for decision to appear on agenda for next meeting

12. Elections for the Parish Council – May 2019 - confirmation of uncontested election for 4 councillors standing. One vacancy is open for co-option.

13. Correspondence for Information:

14. Councillors reports and items for future agenda

Date of next meeting, being the *Annual Parish Council* meeting and the *Annual Parish* meeting:

Tuesday 14th May 2019 7.30pm.

Signed: M. Brooks
Clerk to Hill Croome Parish Council

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Clerk - Michael Brooks

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