



**Members of Catshill & North Marlbrook Parish
Council
are summoned to attend the
Parish Council Meeting at Catshill Village Hall on
Thursday 28th February 2019 starting at 7.30pm**

AGENDA

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. Open Forum : official business is suspended in order to receive representations / reports from:
 - 3.1 Members of the public.
 - 3.2 Worcs County Councillor for the Woodvale Division
 - 3.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
 - 3.4 Any other community representative.
4. To re-open the meeting NB: Members of the Public are very welcome to stay for the whole meeting but unless the Chairman directs otherwise only Parish Councillors and the Executive Officer may speak from this point forward.
5. Declarations of Interest Members are asked to -
 - a) Update their register entry on the Members' Register of Interests where necessary;
 - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
 - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
6. Dispensations To consider any written requests for dispensation from a Member
7. Previous minutes To approve the minutes of the Parish Council meeting held 31/01/19
8. Members' Questions Where possible Members are asked to submit questions in advance of the meeting, particularly if a detailed response is expected.
9. Chairman's Report
10. Clerk's report on delegated actions, update and list of communications
 - 10.1 **Parishioner Correspondence** – To inform Members of the correspondence received during the last month.
 - 10.2 **Installation of Noticeboards**
 - 10.3 **Completion of Assistant Clerk Appraisal**
 - 10.4 **Local Council Award Scheme success**
 - 10.5 **Elections Information**

Relevant correspondence available from the Clerk: includes weekly CALC updates February 2019; weekly updates from BDC Planning lists, WCC road works lists and reports, Neighbourhood Watch Alerts, NRSWA, Worcestershire Voices, Wellbeing in Partnership Newsletter, Community First February Newsletter, Public Sector Executive online

11. Committee and Representatives Reports ***Background papers available***

Please note the Planning Committee for this month was cancelled due to lack of content. One item was considered using delegated powers.

 - 11.1 **Neighbourhood Development Plan Steering Group** – 13/02/19 (Cllr B McEldowney)
 - 11.2 **Finance and Staffing Committee** – 14/02/19 (Cllr P Baker)

To include consideration of the recommendation of the group in relation to the following:
*Lengthsman appointment
*NALC paycales for employees
*Library consultation response

11.3 **Any other report** from Parish Council representatives including those for:

- **Village Hall Management Committee** – 18/02/19 (Cllr J Bate)
- **Newsletter** – (Cllr P Masters)

12 Finance

Decisions Required

- 12.1 to receive the payments and receipts report of the Responsible Finance Officer and to approve bills for payment (spreadsheet for February to be circulated)
 - 12.2 to note the rise in tariff for the Parish Council Mobiles (02)
 - 12.3 to consider renewing the Parish Council's CPRE membership
 - 12.4 to consider the length of display required for this years Bonfire and Firework event and subsequently an appropriate budget
 - 12.5 to consider providing funding of £1000 in order to assist with resurfacing the path at the bottom of the new steps from the A38. Cllr Webb to offer funding of £1500 to assist.
13. To appoint a lead Councillor to respond to Lickey & Blackwell and Cofton Hackett Neighbourhood Development Plan submission
Closing date for response: 29th March
14. To consider and agree the method of providing planters at the 'Welcome to Catshill' signs and notice boards within the Parish.
15. To consider matters relating to the Neighbourhood Development Plan progress including:
15.1 Revision of the Terms of Reference to include requirement for Councillors to be in working groups and need for official meeting notes to be provided
15.2 Way forward for the Neighbourhood Development Plan
16. To consider placing an article in the local papers or a leaflet within the newsmagazine regarding the successes of the Parish Council
17. To agree a date for the next Events Steering Group Meeting and suggested dates for events
18. To agree amended meeting dates for the Annual Parish Meeting and the Annual Parish Council Meeting in May
19. Items for the next meeting
20. Date and time of next meetings:
- Environment and Highways Committee - 14/03/19 (7:30pm)
 - Planning Committee – 21/03/19 (7:00pm)
 - Full Parish Council – 28/03/19 (7:30pm)
- * All meetings at Catshill Village Hall

Rebekah Powell
Clerk to the Council 18/02/19

Catshill & North Marlbrook Parish Council, Catshill Village Hall,
Golden Cross Lane, Catshill, BROMSGROVE B61 0JZ
tel: 01527 873266 / 07813 671899
e-mail: clerk@catshillandnorthmarlbrook-pc.gov.uk
website: www.catshillandnorthmarlbrook-pc.gov.uk

Councillors: O Sweeting (Chairman), B McEldowney (Vice-Chairman), P Baker, M Ball, J Bate, G Blackmoor,
T Gillespie, V Harman, M Knight, P Masters, M Shephard, C Stark, N Ward