

EASTHAM PARISH COUNCIL
Paul Arnold (Chairman), Mike Adams, Stuart Ward,
Joyce Horsfall, Jen Jones, Adrian Worsley, Ian Matravers

To Members of Eastham Parish Council

You are summoned to attend **Eastham Parish Council Meeting** to be held at **7.30pm** on
TUESDAY 26th MARCH 2019 at **Eastham Memorial Hall**

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Interests.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
3. Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
Dispensations – To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
Dispensations requested – All Councillors for items 11 and 21 regarding Eastham Memorial Hall.
4. **The meeting will be adjourned for Public Question Time –**
ANYONE WISHING TO RECORD THE MEETING SHOULD INFORM THE CLERK BEFORE THE MEETING STARTS.
The time allocated is at the discretion of the Chairman. **Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman.** Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir. **This part of the meeting is not for debating issues but can be used to raise concerns for the Parish Council to look into.**
5. **Minutes** - To consider adoption of the minutes of Parish Council Meeting held on 29th January 2019 (attached).
6. **District/County Councillors reports** for information.
7. **Progress reports for Information:**
 - a. **Parish Path Warden**– update.
 - b. Elections 2nd May 2019 - update.
 - c. Annual Parish Meeting – update.
8. **Reports on Meetings attended by Clerk or Councillor –**
Clerk/Clr Election session
9. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. **Bank Reconciliation** (circulated) – January/February 2019 to be viewed and signed.
 - d. **Clerks Salary increase (circulated)** – to note increase from 1st April 2019 and change Standing Order for bank.
10. **Planning:**
 - a. **Plans circulated since last meeting** – See item 15.
 - b. **Decisions received since last meeting** – None
 - c. **Plans to comment on at this meeting** – None.
 - d. **Update from MHDC regarding – 14/01640/PDU and 14/01127/FUL – Oaktrees Caravan, Highwood.**

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11. Eastham Memorial Hall Subcommittee – Cllrs to report on meetings held.
12. To discuss adopting policies as circulated –
 - Grant Application Policy
 - Media Policy
 - Communications Policy
 - Public Question Time Policy
 - Grievance and Disciplinary Policy
13. Road report:
 - a. Lengthsman – progress report.
 - b. Any problems to report – Drain by Church.
 - c. Update on outstanding queries –
 - Eastham Bridge – dead trees, graffiti, damage – update.
 - New Road subsidence – update.
14. Correspondence for Information: CALC Training dates, MHDC Planning training, Elections details.
15. Clerks report on Urgent Decisions since last meeting.

Payments made – 16th February 2019 – LM payment – Eastham Memorial Hall Insurance.

Plans circulated by email for comments –

14th February 2019 - 18/01871/FUL – Hanley Mill, Hanley William, Tenbury Wells WR15 8QT – 3no timber holiday lodges for use as holiday accommodation.

25th February 2019 - 19/00199/FUL – Robins End, Eastham Tenbury Wells WR15 8NW – Change of use of The Granary from mixed use of ground floor agricultural with first floor domestic ancillary accommodation to No.2 holiday lets.

25th February 2019 - 19/00200/LB – Robins End, Eastham, Tenbury Wells WR15 8NW – Conversion of The Granary to No.2 holiday lets.
16. Councillor's reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.
17. Date of next meeting: **ANNUAL PARISH MEETING 21st MAY 2019 at 7.15pm to be followed by Annual Parish Council Meeting at 7.30pm or at close of Parish Meeting if later**
18. Meeting Closed.

Signed *Sue Burrows*
Clerk Sue Burrows

Date 21st March 2019