

To members of Knighton on Teme Parish Council

You are duly summoned to attend the annual meeting of Knighton on Teme Parish Council to be held at 7.45pm on Tuesday 7th May, 2019 at Knighton on Teme Parish Room.

Agenda

1 Election of Chairman

2 Election of Vice-Chairman

3 Apologies: To consider the acceptance of apologies for absence from Councillors.

4 Declarations of Interest:

- a) Register of Interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(3) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- d) To consider written requests from Councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.

Public Question Time (7.30pm – 8pm)

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a disclosable pecuniary interest in a particular issue may address the Council on the issue during public question time subject to the Councillor requesting prior dispensation from the Clerk.

5 County/District Councillors Reports – K Pollock/D Godwin

6 Minutes: To consider the adoption of the minutes of the last meeting (previously circulated).

7 Review GDPR policies

8 Planning

- a) Applications received
19/00488/LB Admirals Barn, Newnham Court Barns. Installation of stove and flue.
- b) Determinations received

- c) Planning applications determined under delegated powers: none
- d) Station House
 - update on application to request locally listing the buildings.
 - Land Registry address search fee - £12
- e) Ongoing planning concerns at Tavern Lane development– update from queries raised with Planning/County Council's
- f) WCC Enforcement Plan – consultation document

9 Finance

- a) Clerks salary May £259.00
- b) McAfee anti-virus renewal - £21.95. Paid
- c) Request to support application for Parish Rooms grant to improve thermal efficiency.
- d) Remembrance bench – request for support/financial assistance via grants/donation
- e) Audit and accounts for y/e 31/3/2019
- f) CALC membership 2019-2020 - £351.74

10 Highways

- a) Lengthsman - April account - £240
Blocked drains towards Bickley Corner from Newnham Bridge
- b) Pothole outside Wrens Nest (Shropshire) – update
- c) Overgrown hedges at Woodgates Green - update
- d) Sunken verge in Jewkes Lane – update
- e) Blocked drains along A456 – update
- f) Wildlife verges – Jewkes Lane verges update
- g) BT manhole cover-A456 - completed

11 **Glass recycling in the parish** – update on siting a bin / locations

12 **Vacancies for two Parish Councillors**

13 **Councillors' reports and items for future agenda**

For reporting minor matters of information and to raise items for future agendas.

14 **Date of next meeting** - To confirm the date of the next meeting – Tuesday 4th June, 2019



Mrs Karen Yates,
Clerk to the Council, 30th April, 2019