

UPPER ARLEY PARISH COUNCIL

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To Members of Upper Arley Parish Council

19th June 2019

You are duly summoned to attend the Meeting of Upper Arley Parish Council to be held on Wednesday 26th June 2019 at Pound Green and Button Oak Community Hall commencing at 7.30 p.m.

AGENDA

1. Apologies: To receive apologies and to approve reasons for absence.

2. Declarations of Interest:

- a) Register of interests: Councillors are reminded of the need to update their register of interests
- b) To declare any Disclosable Pecuniary Interest in items on the agenda and their nature
- c) To declare any Other Disclosable Interests in items on the agenda and their nature
- d) Written requests for the council to grant a dispensation (S33 on the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting

Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

The meeting will be adjourned for Public Question Time.

The time allowed is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended on the minutes as an aide memoire.

The meeting will be reconvened to conduct the items of business listed below: -

3. Community Policing: To receive a report from the Local Policing Team.

4. Co-option: To discuss co-option to fill the vacancy for Pound Green Ward. Members are required to make a decision on any applications that may be received to fill the vacancy (pending advice from Wyre Forest District Council Elections Office).

5. Dispensations: To consider any requests to grant a dispensation for Agenda items.

6. Minutes: To consider the approval of the minutes of the Annual Meeting of the Parish Council meeting held on Wednesday the 15th May 2019 at Shatterford Village Hall (enclosed).

7. District and County Council Matters: To receive any report from County or District Council Representatives.

8. Items Requiring Discussion/Decision:

- a. Parish Makeover: To discuss details of the Parish Makeover Scheme.
- b. Information Panel at Seckley Point: Members to be advised of any progress.
- c. Litter Bins and Planters for Village: Update on the installation of litter bins and planters.
- d. Vehicle Activated Signs: Update on the purchase of vehicle activated signs.
- e. The Poor's Land Charity for Upper Arley: Members are required to make a decision on the nomination of representatives from the Parish Council (see letter enclosed)

9. Service Reports:

- a. Lengthsman Report: Contractors time sheet to be received.
- b. Parish Paths: Any reports on Parish footpaths.

10. Highways Issues: Reports to be received from Members on any highway's issues including reports of road accidents.

11. Financial Report and Payment of Accounts.

- a. Bank Balances at 18th June 2019
 - Treasurers Account £4,624.00
 - Business Instant Access Account £28,965.05
 - CCLA Public Sector Deposit Fund £25,187.35
- b. To consider payments to be made as listed below:

A Preece – Salary	£415.06	BACS
HMRC	£40.80	BACS
Administration Expenses	£102.69	BACS
Pound Green and Button Oak Community Hall	£42.00	chq
- c. To ratify the following payments:

Public Conveniences Cleaning 1.6.19	£260.00	BACS
Lengthsman and Contract work 16.5.19	£242.00	BACS
Reimbursement to Clerk Dan (bander) 24.5.19	£132.00	BACS
Dolittle and Dalley 29.5.19	£300.00	BACS
Amberol (bins and planters) 30.5.19	£4,519.54	BACS
ALVC (website) 31.5.19	£551.99	BACS
Lengthsman and Contract Work 17.6.19	£818.40	BACS
Handyman work (bins) 17.6.19	£107.75	BACS
Handyman work (quayside)	£104.00	BACS
Grounds Maintenance Contractor 17.6.19	£936.00	BACS
Came & Company Insurance 20.6.19	£377.38	BACS

- d. Increase in Clerks Salary: Members are asked to approve the increase in the Clerk's salary from £12.81 to £13.15 per hour in accordance with the NJC Agreement.
- e. Internal Auditor: Members are asked to appoint Claire Wass as internal auditor for the 2019-2020 financial year.

12. Planning and Development Control:

a. Planning Applications

None.

b. Planning Decisions

19/0244/CERTP THE MEADOWS TRIMPLEY LANE SHATTERFORD
Single storey side extension to form utility. Permitted.

13. Correspondence for Information.

14. Clerk's Report.

15. Councillor's Reports and items for future agendas.

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

16. Date of Next Meeting –7.30 p.m. Wednesday 24th July at Shatterford Village Hall.

Signed... 
Clerk to Upper Arley Parish Council

Dates for your Diary:

- 24th July 2019 – Parish Council Meeting – Shatterford Village Hall
- 28th August 2019 – Parish Council Meeting – Arley Memorial Hall (if available)
- 25th September 2019 – Parish Council Meeting – Button Oak and Pound Green Village Hall
- 30th October 2019 – Parish Council Meeting – Shatterford Village Hall
- 4th December 2019 – Parish Council Meeting – Arley Memorial Hall (if available)