

UPPER ARLEY PARISH COUNCIL

Clerk to the Council: Mrs A Preece 24 Holmes Orchard, Alveley, Shropshire WV15 6NX
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To Members of Upper Arley Parish Council

23rd October 2019

You are duly summoned to attend the Meeting of Upper Arley Parish Council to be held on Wednesday 30th October 2019 at Shatterford Village Hall commencing at 7.00 p.m.

AGENDA

- 1. Apologies:** To receive apologies and to approve reasons for absence.
- 2. Declarations of Interest:**
 - a) Register of interests: Councillors are reminded of the need to update their register of interests
 - b) To declare any Disclosable Pecuniary Interest in items on the agenda and their nature
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature
 - d) Written requests for the council to grant a dispensation (S33 on the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting

Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

The meeting will be adjourned for Public Question Time.

The time allowed is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended on the minutes as an aide memoire.

The meeting will be reconvened to conduct the items of business listed below: -

- 3. Community Policing:** To receive a report from the Local Policing Team.
- 4. Dispensations:** To consider any requests to grant a dispensation for Agenda items.
- 5. Minutes:** To consider the approval of the minutes of the Parish Council meeting held on Wednesday the 25th September 2019 at Pound Green and Button Oak Community Hall (enclosed).

6. District and County Council Matters: To receive any report from County or District Council Representatives.

7. Items Requiring Discussion/Decision:

- a. Vehicle Activated Signs: Update on the purchase of vehicle activated signs and posts.
- b. Advertising Frame at A442 junction with Arley Lane: To consider request from Arley School to provide advertising frame (pending advice from County Highways).
- c. Meeting Dates for 2020: Members are asked to agree the draft meeting dates for 2020 (enclosed).
- d. Budget Consultation Questionnaire: To compose a response to the consultation requested by Wyre Forest District Council (copy enclosed).
- e. Polling Station Review: Members are asked to form a response to the polling station survey being undertaken by Wyre Forest District Council.
- f. Police and Crime Commissioner Rural Crime Strategy Consultation: Members are asked to advise if they have any comments to make on the consultation.
- g. Shatterford Village Hall: Update following meeting with Thursfields Solicitor's regarding Deed of Trust.

8. Service Reports:

- a. Lengthsman Report: Contractors time sheet to be received.
- b. Parish Paths: Any reports on Parish footpaths.

9. Highways Issues: Reports to be received from Members on any highway's issues including reports of road accidents.

10. Financial Report and Payment of Accounts.

- a. Bank Balances at 20th October 2019
 - Treasurers Account £7,583.31
 - Business Instant Access Account £16869.75
 - CCLA Public Sector Deposit Fund £25,283.17
- b. To consider payments to be made as listed below:

A Preece – Salary	£474.46	BACS
Administration Expenses	£114.61	BACS
Came and Company Insurance	£207.82	BACS
Pound Green Community Hall (room hire)	£21.00	BACS
Gritbins UK	£397.77	BACS
Lengthsman and Contract Work	£396.00	BACS
Handyman Pound Green	£122.40	BACS
Eurooffice (stationery)	£160.20	BACS
Westcotec (vehicle activated signs)	£9,012.00	BACS

- c. To ratify the following payment:
- | | | |
|--------------------------------------|---------|------|
| Public Conveniences Cleaning 1.10.19 | £260.00 | BACS |
|--------------------------------------|---------|------|
- d. Upper Arley C of E School: Members are asked to consider a donation in support of costs for swimming and outdoor learning sessions.
- e. Bank Reconciliation: To complete the bank reconciliation for the period ending 30th September 2019.
- f. Payments and Receipts Account: Members are asked to note receipt of the payments and receipts account for the period ending 30th September 2019 (enclosed).

11. Planning and Development Control:

a. Planning Applications

19/9014/NMA UPPER ARLEY MEMORIAL HALL SPORTS AND SOCIAL CLUB
Minor alterations to fenestration (12/0601/FULL)
Case Officer Paul Round. Date Valid: 17 September 2019

19/0572/FULL DOWLES BARN DOWLES ROAD BEWDLEY DY123AA
Conversion of existing barns to 3 no dwelling houses (C3) including erection of car port and associated works and alterations to 2 no existing dwelling houses
Case Officer Julia McKenzie-Watts. Date Valid: 17 September 2019

19/3053/PNRES OAK TREE FARM POUND GREEN ARLEY
Change of use of Agricultural Building to a Dwellinghouse (C3) (Resubmission of 19/3011/PNRES)
Case Officer Julia McKenzie-Watts. Date Valid: 02 October 2019

19/0618/FULL BUTTON OAK HOLIDAY PARK HOMES BUTTON OAK
Change of Use of Land at Button Oak Holiday Park Homes for the siting of additional Static Caravans for Holiday Lets for 11 months usage
Case Officer Julia McKenzie-Watts. Date Valid: 04 October 2019

b. Planning Decisions Received

19/0438/CERTE OAK TREE FARM POUND GREEN
Certificate of Lawfulness - Use of land and building for agricultural use for a continuous period of 10 years. Approved.

19/0520/FULL COLDRIDGE FARM SHATTERFORD
Single storey rear extension with two storey side extension. Approved.

19/9016/NMA THE MEADOWS TRIMPLEY LANE SHATTERFORD
Alterations from previously approved flat roof to pitched roofs (19/0117/FULL)
Approved.

12. Correspondence for Information.

13. Clerk's Report.

14. Councillor's Reports and items for future agendas.

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

15. Date of Next Meeting – 7.00 p.m. Wednesday 4th December 2019 at Arley Memorial Hall.

Signed... 
Clerk to Upper Arley Parish Council

Dates for your Diary:

4th December 2019 – Parish Council Meeting – Arley Memorial Hall