

UPPER ARLEY PARISH COUNCIL

Clerk to the Council: Mrs A Preece 24 Holmes Orchard, Alveley, Shropshire WV15 6NX
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To Members of Upper Arley Parish Council

17th June 2020

You are duly summoned to attend a virtual Meeting of Upper Arley Parish Council is to be held on Wednesday 24th June 2020 commencing at 7.30 p.m.

AGENDA

1. **Apologies:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:**
 - a) Register of interests: Councillors are reminded of the need to update their register of interests
 - b) To declare any Disclosable Pecuniary Interest in items on the agenda and their nature
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature
 - d) Written requests for the council to grant a dispensation (S33 on the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting

Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

The meeting will be adjourned for Public Question Time.

The time allowed is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended on the minutes as an aide memoire.

The meeting will be reconvened to conduct the items of business listed below: -

3. **Community Policing:** To receive any report from the Local Policing Team.
4. **Dispensations:** To consider any requests to grant a dispensation for Agenda items.
5. **Minutes:** To consider the approval of the minutes of the virtual Parish Council meeting held on Wednesday the 27th May 2020 (enclosed or by email).
6. **District and County Council Matters:** To receive any report from County or District Council Representatives.

7. Service Reports:

- a. Lengthsman Report: Update on Lengthsman work.
- b. Parish Paths: Any update on the Parish Paths Scheme.
- c. Public Toilets: To receive an update from the Clerk on the current situation with the public toilets.

8. Highways Issues: Reports to be received from Members on any highway's issues including reports of road accidents.

9. Financial Report and Payment of Accounts.

a. Bank Balances at 16th June 2020

Treasurers Account	£4,901.48
Business Instant Access Account	£10,801.08
CCLA Public Sector Deposit Fund	£25,373.31

b. To consider payments to be made as listed below:

Salaries	£486.31	BACS
HMRC	£94.80	BACS
Administration Expenses	£159.38	BACS
Med UK (defib battery)	£270.00	BACS
Eurooffice (stationery)	£48.60	BACS
Handyman C Edwards	£210.00	BACS

c. To ratify the following payment:

Public Conveniences Cleaning 1.6.20	£260.00	BACS
Came and Company (Insurance)	£747.02	BACS
Bridgnorth Print	£56.40	BACS
Internal Audit	£90.00	BACS
Alveley First Responders	£350.00	BACS
Arley Memorial Hall	£984.00	BACS
Amazon – items to restock toilets (reimbursement to Clerk)	£131.65	BACS
Postage Stamps (reimbursement to Clerk)	£195.00	BACS

d. Annual Financial Return: Members are asked to approve the Annual Governance Statement for submission to the external auditors PKF Littlejohn. Return to be signed by Chairman and Clerk.

e. Annual Financial Return: Members are asked to approve the Accounting Statement for submission to the external auditors PKF Littlejohn. Return to be signed by Chairman and Clerk.

10. Planning and Development Control:

a. Planning Applications Received

20/0426/PNR Barn At Os 375633 279275 Arbour Farm Nib Green Road
Change of use of Agricultural building to Dwellinghouse (C3) (documents emailed 16.6.20)

b. Planning Application received since close of Agenda

None.

c. Planning Decisions Received including Notice of Appeal

20/0068/FUL New Inn Button Oak To Arley Road Pound Green
Erection of two bungalows, with garages and associated new vehicular access and parking,
and reconfiguration of car park to public house |

11. Correspondence for Information.

12. Clerk's Report.

13. Councillor's Reports and items for future agendas.

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

14. Date of Next Meeting – 7.30 p.m. Wednesday 22nd July 2020 – details to be provided at a later date.

Signed... 
Clerk to Upper Arley Parish Council

Dates for your Diary:

22nd July 2020 – 7.30 p.m. – Parish Council Meeting
26th August 2020 – 7.30 p.m. – Parish Council Meeting
23rd September 2020 – 7.30 p.m. – Parish Council Meeting