

UPPER ARLEY PARISH COUNCIL

Clerk to the Council: Mrs A Preece 24 Holmes Orchard, Alveley, Shropshire WV15 6NX
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To Members of Upper Arley Parish Council

15th August 2018

You are duly summoned to attend the Meeting of Upper Arley Parish Council to be held on Wednesday 22nd August 2018 at Shatterford Village Hall, commencing at 7.30 p.m.

AGENDA

- 1. Apologies:** To receive apologies and to approve reasons for absence.
- 2. Declarations of Interest:**
 - a) Register of interests: Councillors are reminded of the need to update their register of interests
 - b) To declare any Disclosable Pecuniary Interest in items on the agenda and their nature
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature
 - d) Written requests for the council to grant a dispensation (S33 on the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting

Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

The meeting will be adjourned for Public Question Time.

The time allowed is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended on the minutes as an aide memoire.

The meeting will be reconvened to conduct the items of business listed below: -

- 3. Community Policing:** To receive a report from the Local Policing Team.
- 4. Dispensations:** To consider any requests to grant a dispensation for Agenda items.
- 5. Minutes:** To consider the approval of the minutes of the Parish Council meeting held on the 25th July 2018 at Shatterford Village Hall.
- 6. District and County Council Matters:** To receive any report from County or District Council Representatives.

7. Items Requiring Discussion/Decision:

- a. Severn Trent: Members are to receive an update on the works being completed by Severn Trent in Pound Green Ward.
- b. Co-option of new Councillor for Pound Green Ward: To receive a report from the Clerk on casual vacancies.
- c. Policy Review: Members are asked to review the Council's Finance Policy, Grants Policy and the Complaints Policy.

8. Service Reports:

- a. Lengthsman Report: To receive a report from the Lengthsman on work carried out since the last meeting.
- b. Parish Paths Report: To receive a report from the Contractor on any work carried out under the Parish Paths Partnership scheme.

9. Highways Issues: Reports to be received from Members on any highways issues.

10. Financial Report and Payment of Accounts.

- a. Bank Balances at 12th August 2018

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|---------------------------------|------------|--|
| Treasurers Account | £16,180.59 | |
| Business Instant Access Account | £28,952.94 | |
| CCLA Public Sector Deposit Fund | £25,070.28 | |
- b. To consider payments to be made as listed below:

| | | |
|-----------------------------|-----------|------|
| A Preece – Salary | £410.25 | BACS |
| HMRC | £33.80 | BACS |
| Administration Expenses | £74.90 | BACS |
| J Webb Contractors | £624.00 | BACS |
| Glasdon (noticeboard locks) | £102.14 | BACS |
| Glasdon (village gateways) | £5,053.04 | BACS |
- c. To ratify the following payments:

| | | |
|--------------------------------------|---------|------|
| Public Conveniences Cleansing 1.8.18 | £260.00 | BACS |
| Janitorial Direct | £133.20 | BACS |

11. Planning and Development Control:

- a. Planning Applications
18/0496/FULL HEXTON FARM ARLEY
Conversion of farm building to 3No. residential dwellings
Case Officer Richard Jennings. Date Valid: 27 July 2018

18/0455/FULL OAK TREE FARM POUND GREEN
Proposed garage with room over. Construction of a proposed porch and driveway (variation to previously approved scheme 18/0075/FULL). Carried over from previous meeting.
- b. Planning Decisions
None.

- 12. **Correspondence for Information.**
- 13. **Road Accident Report.**
- 14. **Clerk's Report.**
- 15. **Councillor's Reports and items for future agendas.**
Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.
- 16. **Date of Next Meeting – 7.30 p.m. 26th September 2018 at Pound Green and Button Oak Community Hall.**



Signed... ..
Clerk to Upper Arley Parish Council

Dates for your Diary:
9th October 2018 – Parish Conference
31st October 2018 – Parish Council Meeting – Shatterford Village Hall
5th December 2018 – Parish Council Meeting – Shatterford Village Hall