

**UPPER ARLEY PARISH COUNCIL**

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**To Members of Upper Arley Parish Council**

**17<sup>th</sup> April 2019**

You are duly summoned to attend the Meeting of Upper Arley Parish Council to be held on Wednesday 24<sup>th</sup> April 2019 at Shatterford Village Hall immediately following the Annual Parish Meeting commencing at 7.30 p.m.

**AGENDA**

- 1. Apologies:** To receive apologies and to approve reasons for absence.
- 2. Declarations of Interest:**
  - a) Register of interests: Councillors are reminded of the need to update their register of interests
  - b) To declare any Disclosable Pecuniary Interest in items on the agenda and their nature
  - c) To declare any Other Disclosable Interests in items on the agenda and their nature
  - d) Written requests for the council to grant a dispensation (S33 on the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting

Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

**The meeting will be adjourned for Public Question Time.**

The time allowed is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended on the minutes as an aide memoire.

**The meeting will be reconvened to conduct the items of business listed below: -**

- 3. Community Policing:** To receive a report from the Local Policing Team.
- 4. Dispensations:** To consider any requests to grant a dispensation for Agenda items.
- 5. Minutes:** To consider the approval of the minutes of the Parish Council meeting held on the 27<sup>th</sup> March 2019 at Poun Green and Button Oak Community Hall (enclosed).
- 6. District and County Council Matters:** To receive any report from County or District Council Representatives.

## 7. Items Requiring Discussion/Decision:

- a. Severn Trent: Members are to receive any update from Severn Trent.
- b. Litter Bins and Planters for Village: Update on the installation of litter bins and planters planters.
- c. Vehicle Activated Signs: Update on the purchase of vehicle active signs.

## 8. Service Reports:

- a. Lengthsman Report: Contractor's time sheet circulated.
- b. Parish Paths: Any reports on Parish footpaths.

## 9. Highways Issues: Reports to be received from Members on any highway's issues including reports of road accidents.

## 10. Financial Report and Payment of Accounts.

- a. Bank Balances at 10<sup>th</sup> April 2019

Treasurers Account	£5,885.25	
Business Instant Access Account	£28,962.58	
CCLA Public Sector Deposit Fund	£25,187.35	
- b. To consider payments to be made as listed below:

A Preece – Salary	£410.45	BACS
HMRC	£33.80	BACS
Administration Expenses	£143.34	BACS
- c. To ratify the following payments:

Public Conveniences Cleaning 1.4.19	£260.00	BACS
Reimbursement for purchase of materials for railings	£132.00	BACS
- d. Bank Reconciliation: To complete the bank reconciliation for the period ending 31<sup>st</sup> March 2019.
- e. Payments and Receipts Account: To note receipt of the accounts for the 2018-2019 financial year (circulated with agenda).
- f. Appoint Internal Auditor: To appoint Peter Phillips as the internal auditor for the 2019-2020 financial year.
- g. Grant Application: Members are asked to consider and make a decision on a grant application from Shatterford Village Hall. (Application details enclosed).

## 11. Planning and Development Control:

### a. Planning Applications

19/0179/FULL DOWLES LODGE DOWLES ROAD BEWDLEY

Erection of Oak framed porch

Case Officer Gill Portmann. Date Valid: 20 March 2019

19/0195/CERTP GOODSGREEN COTTAGE ARLEY LANE SHATTERFORD

CERTIFICATE OF LAWFUL DEVELOPMENT FOR PROPOSED SINGLE STOREY SIDE EXTENSION

Case Officer Kelly Davies. Date Valid: 29 March 2019

b. Planning Decisions

19/0117/FULL THE MEADOWS TRIMPLEY LANE SHATTERFORD  
Rear extension. Approved.

**12. Correspondence for Information.**

**13. Clerk's Report.**

**14. Councillor's Reports and items for future agendas.**

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

**15. Date of Next Meeting –Annual Parish Council Meeting 7.30 p.m. Wednesday 15<sup>th</sup> May 2019 at Shatterford Village Hall.**



Signed... ..

**Clerk to Upper Arley Parish Council**

**Dates for your Diary:**

2<sup>nd</sup> May 2019 – Local Elections

15<sup>th</sup> May 2019 – Annual Meeting of the Parish Council – Shatterford Village Hall

26<sup>th</sup> June 2019 – Parish Council Meeting – Pound Green and Button Oak Community Hall

24<sup>th</sup> July 2019 – Parish Council Meeting – Shatterford Village Hall