

To Members of Wolverley and Cookley Parish Council

You are duly summonsed to attend the Annual Council Meeting of Wolverley and Cookley Parish Council to be held at 7.00pm on Tuesday 1<sup>st</sup> May 2018 at Wolverley Church Hall, Wolverley for the purpose of transacting the following business.

**AGENDA**

1. Election of Chairman.
2. Chairman's Declaration of Acceptance of Office.
3. Election of Vice Chairman.
4. Apologies. To consider the acceptance of apologies for absence from Councillors.
5. Declarations of Councillors Interests
  - a) Register of Interests: Councillors are reminded to complete and need to regularly update their register of interests.
  - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c) To declare any Other Disclosable Interests (Pecuniary or Non-Pecuniary) in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest or Other Disclosable (Pecuniary or Non-Pecuniary) Interest which falls within the Code of Conduct (para 12 (4) (b) must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence

The meeting will now be adjourned for PUBLIC QUESTION TIME

Members of the public are invited to give their views and question the Council on items on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Council Meeting itself.

The meeting now reconvened to conduct the items of business listed below;

6. To consider the adoption of the minutes of the Parish Council meeting held on 3<sup>rd</sup> April 2018 at 7.00pm (minutes previously circulated).

Matters for Discussion / Decision;

7. To receive Councillors Reports;  
County Councillor,  
District Councillors.
8. To receive report from Local Representative, West Mercia Police.
9. Appointment of Statutory/Standing Committees.
  - (a) Grants
  - (b) Risk Management
  - (c) County Association of Local Councils
  - (d) Parish Forum / Wyre Forest Area CALC Meetings
  - (e) Cookley Playing Fields Association
  - (f) Wolverley Memorial Hall
  - (g) Fairfield Community Group
  - (h) Wolverley Charities
  - (i) Wolverley Flood Action Group
  - (j) Community Emergency Committee
  - (k) Liaison link with Lengthsman
  - (l) Allotments
  - (m) Parish Council Police Liaison
10. To agree any representatives to Sebright Educational Foundation.

11. Financial Matters;
  - a) To agree Appointment of Internal Auditor.
  - b) To discuss Parish Council Accounts 17/18.
  - c) Funding for Wolverley & Cookley Matters magazine.
12. To note arrangements in place for Risk Management and Chairman to sign Risk Review Log for the year ended 31<sup>st</sup> March 2018.
13. To discuss and agree approval of Annual Subscriptions.
  - a) Worcestershire CALC
  - b) Insurance
14. To discuss and agree approval of Contracts.
  - a) Lengthsman
  - b) Bin Emptying/Litter Picking
  - c) The Pound
15. Accounts for Payment - to agree the schedule of cheques to be signed.
16. Planning Applications for Consideration:-
 

<u>PC No</u>	<u>WFDC No/Details</u>
3327	WF/18/0163/Full: Full planning application for a residential development of 91 dwellings, public open space, vehicular and pedestrian access and associated infrastructure at land off Stourbridge Road, Kidderminster,
3334	WF/18/0233/Full: Change of use and conversion to residential dwelling at workshop building, Brown Westhead Park, Wolverley,
3335	WF/18/0235/Full: Single storey rear extension with internal alterations and terrace and ramp to side at 38 Fairfield Lane, Wolverley,
3336	WF/18/3026/PNH: Single storey rear extension at Sunrise, Sheepwash Lane, Wolverley,
3337	WF/18/0258/Full: Proposed two storey side extension at 7 Westhead Road North, Cookley,
3338	WF/18/0260/TCA: Fell Twisted Willow at Piperscroft, Wolverley Village,
3339	WF/18/0267/Full: Detached garage to replace existing garage at 42 Beehcote Avenue, Wolverley,
3340	WF/180277/CERTP: Lawful development certificate for a proposed single storey rear extension at 2 Beehcote Avenue, Wolverley.
17. General Data Protection Regulations - discuss action required by Wolverley & Cookley Parish Council to comply with regulations and law.
18. To discuss progress with Community Governance Review.
19. Neighbourhood Plan - progress, management and direction of funding for Plan.
20. Report on Community Led Housing following recent meetings in both Wolverley & Cookley.
21. To discuss Cookley Bus Service.
22. To discuss items raised at The Annual Parish Meeting;
  - a) Events being held on Cookley Playing Fields
  - b) Re-painting of bus shelter by Bulls Head, Cookley
  - c) Relocation of Noticeboard from Elizabeth Bache Corner
23. Cookley - Entry into Britain in Bloom.
24. Metal bridge over River Stour, Caunsall.
25. To discuss progress with "siding out" of the A449 Footpath, Cookley.

**Parish Matters for Update Only - no decisions required**

26. Clerks Report (Clerk)
27. Annual Parish Meeting Report (Clerk)
28. Update on Lengthsman Scheme (Councillor D Cox/R Drew)
29. New Issues / Items for Next Meeting:
30. Dates for Meetings:  
Executive Committee, Wednesday 4<sup>th</sup> July 2018  
County Council Parish & Town Council Conference, Tuesday 9<sup>th</sup> October 2018
31. Date of Next Meeting - to confirm the date of the next meeting which is scheduled for Tuesday 5<sup>th</sup> June 2018.

Mrs Beverley Drew  
Clerk to Wolverley and Cookley Parish Council  
25<sup>th</sup> April 2018

*The Public and Press are Cordially Invited to Attend*