

Pebworth Parish Council

To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Pebworth Parish Council to be held in Mary's Room at the Village Hall, Pebworth on Monday 2nd August 2021 at 7.00pm for the purpose of transacting the following business only.



Donna Bowles
Clerk to the Council

Monday 26th July 2021

MEETING AGENDA

65.	Apologies: To consider any Members reasons of absence
66.	Register of Interests: Members are reminded of the need to keep their register of interests up to date. Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate. Disclosure of Interests Members to disclose any disclosable pecuniary interests in items on the agenda and their nature. Members to declare any other disclosable interests in items on the agenda and their nature.
67.	Open Forum Chairman to Move: The Meeting & Standing Orders be now adjourned: At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration. Members of the public may not take part in the Parish Council Meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the agenda may also make representations, answer questions, or give evidence relating to that item. Chairman to Move: To close the adjournment and the suspension of Standing Orders
68.	To consider any matters in the Ward Member's reports circulated from County Councillor Alastair Adams & District Councillor Thomas Havemann-Mart
69.	Minutes: Chairman to sign minutes of the Ordinary Parish Council Meeting held on 7 th June 2021. To consider and approve the wording of the Clerk's Minutes of the Parish Council Meeting held on 5 th July 2021 – circulated 6.7.21
70.	Clerk's Progress Report to note: a) To note laptop has been ordered and received at a cost of £399.16 with Microsoft Office Personal also being installed at a cost of £54.48. b) To note a business monthly SIM only contract will be taken out once the Bank account information has been changed. This will ensure the VAT will be able to be claimed back. c) To note VAT over claim may result in a penalty. Clerk investigating.
71.	Planning Matters: Following the July Parish Council Meeting Clerk provided the comments below via email to Members which were approved for submission: a) 21/01476/FUL Location: Land Adj To Bramble Cottage, Dorsington Road, Dorsington, Pebworth Description of Proposal: New build dwelling to replace existing barn approved for residential conversion "Whilst the Parish Council does not object to this application, it would like to bring to the planners

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	<p>attention the NDP, particularly Policy 3 - Design Policy :</p> <ul style="list-style-type: none"> - preserve or enhance the distinctive local character of Pebworth parish - make a positive contribution to the streetscene and surroundings <p>along with 4.0 of the reasoned justification :</p> <ul style="list-style-type: none"> - locally distinctive building materials which include blue lias stone, rich red/orange brick, Cotswold limestone and timber frames should be used with roof tiles being predominantly plain red clay.” <p>Enforcement:</p> <p>b) Members noted that Clerk had contacted Enforcement regarding the landscaping works at Norton Gardens who confirmed that a TPOA/17/092 application was submitted and approved in 2018 to fell lawson cypress tree and reduce two smoke bush trees to previous points. The enforcement officer will look into this and be in contact.</p> <p>Decisions Noted:</p> <p>c) 21/00646/HP – Erection of a detached outbuilding at 2 Hossage Cottages, Blakes Hill, Ullington, WR11 8QH. Planning Approved subject to conditions</p>
72.	<p>Finance:</p> <ul style="list-style-type: none"> a) To receive the Clerk’s report on payments made since the last meeting (on bank statement) b) To consider for approval the schedule of payments to be made by internet banking c) To note finance package EDGE IT Systems Ltd has been purchased and information has been uploaded. d) To consider pension arrangements for Clerk. e) To consider a review of the financial regulations for the September meeting. f) To consider how to spend the remainder of the Public Arts Money of £171.29 g) To consider quotes for Parish Council insurance which is due to expire 1st September (to follow)
73.	<p>Mowing & Amenity Contract:</p> <p>To consider changes made to mowing & amenity contract in order to advertise in August with tenders to be received by 15th October 2021.</p>
74.	<p>Council & Community Matters:</p> <ul style="list-style-type: none"> a) To consider a representative on the John Cooper Foundation following a recent resignation. b) To note response from PC Matt Beards re anti-social behaviour. c) To consider obtaining quotes for the refurbishment of the noticeboards d) Village Hall get together event 28th August 2021 e) Consider a proposal to help fund security system at the Village Hall.
75.	<p>Village Hall :</p>
76.	<p>Pebworth In Bloom:</p>
77.	<p>The Close & Recreation Field</p> <ul style="list-style-type: none"> a) To receive update regarding surface restoration works around the play equipment on The Close. b) Clerk advised Members that having spoken to both Heather Peachey & Jem Team regarding the S106 monies they stated that they would be happy to look at trim trail equipment instead of the outdoor gym equipment, confirming that 22nd August is the last date for submissions. Clerk has therefore obtained 4 quotes for Members to consider.
78.	<p>Cemetery :</p> <p>To note an enquiry has been received regarding the burial of a parishioner.</p>
79.	<p>Allotments:</p>
80.	<p>Street Lighting:</p> <ul style="list-style-type: none"> a) To note Clerk has reported faulty lights to Candela who have responded stating the engineer states they believe this will be an issue with the photo cells which are only warranted for 12 months. The cells have been ordered and once received the engineers will visit to diagnose and rectify. Lead time awaited. Cost to supply and replace these will be £356 + VAT, although this charge will only be payable if the cells are the problem. b) To consider the commencement of the next phase of streetlight upgrades. c) Clerk has contacted Worcestershire County Council who have confirmed they do run a maintenance programme for streetlights. Streetlight info has been provided and a quote is awaited, this will cover maintenance and energy costs. d) Clerk has noted the streetlight contract with Npower has expired and is seeking quotes from a company called Clear Utility Solutions for comparison with Worcestershire County Council.
81.	<p>Highway Matters:</p>

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	<p>a) To note that Clerk has contacted Highways regarding works in Middlesex and possible positions of a portable VAS. Response awaited.</p> <p>b) To note Clerk has also contacted Highways regarding the restoration proposals for the steps in the verge on Front St and the School Rd verge. Response awaited.</p>
82.	<p>Lengthsman/Maintenance Matters:</p> <p>a) New timbers to be fitted to the Wendy house on The Close</p> <p>b) Exposed concrete on the slide mound to be covered with soil and artificial grass.</p> <p>c) Weed spraying on the recreation field to be completed</p> <p>d) Weed spraying around the Parish.</p>
83.	<p>Public Rights of Way:</p> <p>To receive update regarding locked gate on PROW532c.</p>
84.	<p>Matters raised by Councillors: for consideration and or items for future agendas</p>
85.	<p>Date of Next Meeting:</p> <p>To confirm the date of the Ordinary Parish Council Meeting at 7.00pm on Monday 2021 6th September at the Village Hall, Pebworth.</p>
86.	<p>Closure of Meeting :</p>