

# PEBWORTH PARISH COUNCIL

To all Members of Pebworth Parish Council.

You are hereby summoned to an ordinary meeting of the Parish Council to be held at the Village Hall on Monday 7<sup>th</sup> April 7:00 pm for transacting the following business only.



**John Stedman: Clerk to the Council**

30 March 2014

## Meeting Agenda

1. **Apologies:** To receive apologies and agree the reason for absence: Cllr David Lees

2. **Declarations of Interests**

- a) Register of Interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or Another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. **Chairman to Move:** The meeting be now adjourned for Open Forum.

**Open Forum:** At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. Brief notes on open forum may be appended to the minutes.

**To Receive Ward Members Reports** from County & District - Cllr. Alistair Adams:

4. **Chairman to Move:** The adjournment to close.

5. **Minutes:**

- a) To approve the wording of the minutes of the March ordinary Council meeting. – *circulated by email*

6. **The Clerks Progress Reports.**

- a) The Moat House at Dorsington planning appeal has been dismissed
- b) Blocked ditch culvert on Broad Marston Road
- c) Broad Marston Road and Elm Close footway surface damage
- d) WDC enquiries regarding 41 Broad Marston Road
- e) Use of the Village Hall as a clinic by Kerry Danesi-Crombie, Health Visitor
- f) Request for a "Low Bridge" sign on Broad Marston Road passed to Cllr Alistair Adams
- g) Update on drainage works in Broad Marston *Note X*

7. **Planning Application to Consider:** None at this time

8. **Planning decision and other matters**

- a) W/14/00141/PP Mr R Keyte, Greenvale, Pebworth Road, Ullington; Proposed First floor extension over existing garage. Change of use of existing garage into new dining room.  
**Granted** with 4 conditions
- b) To note a letter from Sir Peter Luff and the Written Statement from the Under-Secretary of State Nick Boles MP *Letter circulated & statement emailed*
- c) To receive a members report on the March Bard Meeting and Airfield Campaign

9. **Neighbourhood Plan Working Group –**
  - a) To receive the committee's March meeting minutes and consider the suspension of the PNDP progress -*circulated*
10. **Finance:**
  - a) To consider for approval Payments listed in. – *Appendix A*
  - b) To consider and agree the 4<sup>th</sup> quarterly bank reconciliation, account balances and budgets *circulated on pink paper*
  - c) To consider engaging the internal audit services of Mr Geoff Bradley and have the final audit carried out as soon as possible.
11. **Honeybourne Road Street Signage:**
  - a) To consider the wording of the WDC consultation letter for the renaming of Stratford Road to be distributed by the Parish Council -*circulated*
  - b) To consider the wording of the Parish Council's letter regarding the renaming of Stratford Road *circulated*
  - c) To consider the wording and agree the use of the petition for Renaming of Stratford Road *circulated*
12. **Highway Matters:**
  - a) New highway matters to be reported.
13. **Lengthsman/Handyman**
  - a) To receive the Lengthsman's report on works carried out
  - b) To consider the renewal of the WCC Lengthsman's contract for 2014-15
  - c) To Note the Lengthsman contract allowance for 2014-15 is £1939.30
  - d) To consider any new Lengthsman or Handyman matters.
14. **Public Rights of Way:** Matters to be reported for action
15. **Street Lighting:**
  - a) Faulty lights to be reported.
  - b) To receive the Clerks report on the replacement of three streetlights and other associated works.
16. **The Close**
  - a) To receive the regular visual inspection report on the play equipment.
  - b) To consider quotations received for labour and materials for the replacement of the post and rail fence on the northern boundary of The Close.
  - c) To consider the RoSPA annual inspection report *circulated by email*
  - d) To consider a request for the local Scouts holding a football tournament on Sunday 22nd June on The Close at 1.00pm
17. **Recreation Field**
  - a) To consider BMX track options and other facilities on the recreation field for 11-17 year olds - **Cllr Pam Veal**
  - b) To receive the Clerks report on section 106 funding availability from WDC *Note X*
18. **Cemetery**
  - a) To receive the Clerks report on restoration works to preserve the three wooden seats.
  - b) To receive the Clerks report on the interment of ashes in grave 579
  - c) To receive the Clerks report on the interment of Mrs O'Connor in grave 862

- 19. Allotments:**
- a) To consider member's report and any matters arising from the allotments and Community Land Trust meeting with WDC officers.
- 20. Pebworth in Bloom:**
- a) To receive a Committee update report from Cllr Simon Shiers.
  - b) To consider the list of items for council's consideration and involvement - *circulated*
- 21. Correspondence for consideration**
- a) To consider a "Folder Holder" and Folder venue for the Opportunity Vale of Evesham local information folders. *Note X*
- 22. Correspondence to Note:**
- a) Clerks and Councils Direct
  - b) Volunteer Centre Evesham thank you letter for the council's donation
  - c) Npower energy prices for 2014
- 23. Matters Raised by Members** for Consideration and or items for future agendas.
- a) No new matters raised at this time
- 24. To confirm meeting dates**
- a) The next Ordinary Meeting of the Council is scheduled for 7<sup>th</sup> April at 7.00 pm in the Village Hall.
  - b) The Annual Parish Meeting is scheduled for 14<sup>th</sup> April at 7.30 pm in the Village Hall.