

Bredon, Bredon's Norton and Westmancote Parish Council

The minutes of Bredon Parish Council Annual Meeting held at Bredon Village Hall on Monday 9th May 2016 at 6.15pm

Present: Cllr's, Mrs Alison Palmer, Mr Matt Darby, Mr Richard Coghlan, Mr Phil Handy (Chairman), Mr Mike Johns, Mr Andrew Rhodes, Mr Ian Rowland-Hill, Cllr Rob Sly (arrived item 14) and Mr Brod Whiting

In Attendance Ms J Shields (Clerk), Cllr A Hardman (County and District), Mr W Almond and Mr T Combes, Mr and Mrs Donnelly, Mr W Dyer, Mr M Newell, Mr and Mrs W Cook and Mr and Mrs M Pullin. Mr R Wilson and Mr G Harding.

1. Election Of Chairman.

Cllr Rowland-Hill proposed, Cllr Johns seconded and it was unanimously agreed to elect Cllr Handy as Chairman.

2. Apologies For Absence.

Apologies were received and accepted from Cllrs Mr Kevin Falvey, Mrs Diane Kemple and Mr Declan Shiels.

3. Declaration of Interests.

Cllr's were reminded to update their Register of Interests with Wychavon.

Cllr Darby registered a prejudicial ODI in item 18a(ii), as a friend of the applicant and elected to leave the room.

Cllr Palmer declared a non-prejudicial ODI in item 18a(ii), as a friend of the applicant.

The meeting is closed.

Mr Almond and Mr Combes presented a planning application that will be submitted to Wychavon. The council thanked them for coming and will comment formally once the application has been received for comment.

The meeting was re-opened.

4. To Consider The Approval Of The Pre-Submission Neighbourhood Plan.

The Council received an update on progress from the advisory group chairman, Cllr Palmer. The public and landowner consultations had now been concluded. The clerk had circulated most of these responses to councillors. A summary of responses had also been prepared by the advisory group for circulation to councillors. In the light of these responses, revisions had been incorporated into draft Submission Plan, which had been circulated to councillors for their consideration. The council agreed to hold a special meeting on 16th May which would be dedicated to going through the draft Submission Plan in detail with a view to agreeing the final version.

5. To Nominate Two Councillors To Execute Documents On Behalf Of The Council.

The council nominated Cllrs Phil Handy and Andrew Rhodes.

6. To Sign The Proposed Lease With Bredon Football Club.

The lease was signed by all parties, Mr R Wilson and Mr G Harding on behalf of the Football club.

7. To Consider The Adoption Of The Minutes Of The Meeting Held On The 4th April 2016.

The minutes having been previously circulated were agreed and signed as a true record.

8. To Elect a Vice Chairman.

Cllr Palmer proposed, Cllr Johns seconded and it was unanimously agreed to elect Cllr Rhodes as Vice Chairman.

9. To Appoint Members And Agree On Terms Of Office To The Following

- a) Staffing Group – Cllr’s Kemple, Johns, Rowland Hill and Shiels.
- b) Planning Working Party - Cllr’s Coughlan, Darby, Handy and Rhodes.
- c) Clerks Finance Support Group - Cllr’s Falvey, Johns and Rhodes.

10. To Appoint Individual and/or Councillors To The Following Roles.

- a) Footpaths Officer – Mr Terry Onions.
- b) Tree Warden – Mr Terry Onions.
- c) Hancock’s Trustee – Cllr Sly.
- d) Reeds Close Trustee – Cllrs Sly and Whiting.
- e) Worcestershire Parish Councils Association – Cllr Johns.
- f) Bredon Hill Conservation Group – Cllr Darby.
- g) Bredons Norton Village Hall – Cllr’s Coughlan and Whiting.
- h) Police Liaison – Cllr Falvey and Johns.
- i) BCPR – Cllr Sly and Whiting.
- j) Grass Cutting – Cllr Sly, Falvey and Rhodes.
- k) Social Media – Cllrs Sly, Roland – Hill and Shiels.
- l) Defribulator – Cllr Falvey.
- m) Maintenance of Parish Council Hygiene Facility - Cllr Falvey.
- n) Parish Magazine – Cllr Shiels.
- o) Village Hall – Cllrs Falvey | John, Rowland-Hill and Shiels.
- p) Leases – Cllrs Falvey, Handy and Kemple.
- q) Clerks and Hall Managers Contracts – Staffing Group.
- r) Memorials – Decided.

11. Finances.

- a) Invoices To Be Paid.

The following cheques were agreed for payment:-

S Gwilliam	Lengthsman (April)	£403.00
Print Giant	NP Banner	£14.40
W CALC	Subs	£898.25
Tewkesbury Direct	Delivery of leaflets	£42.86
BHDS	NHB Reeds Bench	£195.00
Pippens	VAT	£70.00
VH		
Berties Direct (K Falvey)	China and Cutlery	£214.08
M Farey	Grass etc	£210.00
CW Hygiene	Various	£59.26
RPK	Various in Hall	£251.04
J Lomasney		£434.76
D Rosser		£176.00

b) Financial Report.

Financial report was presented to the council.

The following remittances were received:-

WDC Precept	£23,258.00
WDC Village Hall letting	£275.00
WCC Lengthsman	£90.00
FC Water rates	£368.06
Wayleave	£22.57
Rugby Club Rent	£2,000.00
Bredon FC	£166.66
WCC Lengthsman	£195.00
VH	
Lettings April	£ 4,247.41
Bar	£3,278. 06

12. To Consider Reviewing Council's Standing Orders, Financial Regulations, Risk Assessment and Insurance Requirements.

Deferred, copies to be sent to all councillors.

13. To Consider Applications For Rate Relief

a) 500000742 Bredon Sailing Club.

The council agreed to award rate relief of £6.19.

b) 500182343 Cross Keys Inn.

The council agreed to award rate relief of £96.29.

14. To Consider The Staffing Group Report.

Deferred.

15. To Discuss The Future Of The Village Hall And Forming A New Working Party.

Deferred.

16. To Consider The Outdoor Fitness Equipment and The Parish Councils Relationship with BCPR.

A short update was given by Cllr Rowland-Hill.

17. Correspondence For Information.

Reeds Close advised to write and ask for a further bench.

Residents were asked to write to the council regarding items that need repairing or upgrading in the parish.

Notice boards on private land are not within the remit of the parish council, notices on the highways should be reported to Worcs.CC and advertising boards should be reported to Wychavon.

Applications for RADAR gates on public footpaths should be addressed to the Countryside Service Access Team at Worcs CC.

Correspondence regarding the Neighbourhood Plan will be responded to.

18. Planning.

a) For Consideration.

i. W/16/00687/PP - The Bungalow, Cheltenham Road, Bredon, Tewkesbury.

PC made general comments.

- ii. W/16/00709/PP - 10 The Croftlands, Bredon, Tewkesbury.
PC objects to the proposal. (Cllr Darby left the room).
- iii. W/16/00868/PP - Antrobus, Westmancote, Bredon.
PC has made general comments.
- iv. W/15/02864/PN - Land Rear of Tudor Cottage and including part of, Blackberry Barn, Manor Lane, Bredons Norton.
PC objects to the proposal.
- v. W/16/00745/PP - 1 Fairview Cottages, Westmancote, Bredon.
PC has made general comments.
- vi. W/16/00872/PP - Barns Close, Main Road, Bredon.
PC has made general comments.
- vii. W/16/00960/PP - Malvern View, Lower Lane, Bredons Norton.
PC objects to the proposal.
- viii. W/16/01050/PP - Grange Farm, Main Road, Bredon.
PC has made general comments.
- ix. W/16/00950/PP - Waterloo, Cheltenham Road, Bredon, Tewkesbury.
PC has made general comments
- b) To Ratify Decision Made Between Meetings.
None received.
- c) Decided By Wychavon.
Approved by Wychavon
W/16/00193/PP - Oak View, Main Road, Bredon
W/16/00454/PP - White House, Kemerton Road, Westmancote
WW/16/00728/PP - 3 Manor Cottages, Bredons Hardwick Lane, Bredons Hardwick, T
W/16/00511/PP - Orchard Gate, Queensmead, Bredon, Tewkesbury.
W/16/00560/LB - 2 Avondale Cottages, Church Street, Bredon,
W/16/00687/PP - The Bungalow, Cheltenham Road, Bredon
- d) Neighbourhood Plan.
As above.

19. Progress Reports For Information.

- a) Clerk.
New homes bonus application has been sent to Wychavon and will be discussed by the Executive Board on 1 June.
- b) Bredon Village Hall.
The council agreed for the carpets to be cleaned.
- c) Bredons Norton Village Hall.
No report.
- d) County and District Councillor.
Consultation regarding parking in Church Street is in progress.
Clerk to ask why the council was not notified.
- e) New Homes Bonus.
The Kemerton Hide has been delayed due to nesting.
- f) Leases.
Only the tennis club left,
- g) Tennis Club.
No update.
- h) BCPR.
No update.
- i) BHCG.

A new secretary, Sally Harte has been appointed. The honorarium would be due in October.

j) Common Land Register.

Cllr Hardman to chase.

k) Website.

Ongoing,

l) Fields in Trust.

Ongoing.

m) Parish Magazine.

Signing of football club lease,

20. Councillors Reports And Items For Future Agenda.

The clerk will forward details of Fiddington Bio digester to all councillors.

Clerk to forward copy of all policies to councillors.

E Mail Communication Between Councillors.

21. Date Of Next Meeting.

Monday 16th May 2016.

Monday 6th June 2016.