

***DRAKES BROUGHTON and WADBOROUGH with PIRTON PARISH COUNCIL***

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The Old Farmhouse  
Pirton Court  
Pirton  
Worcester  
WR8 9EE  
31<sup>st</sup> December 2020

Dear Members,

THE ANNUAL MEETING OF THE PARISH COUNCIL will be held on THURSDAY 7<sup>th</sup> January 2021 at 7.30pm - remotely by video conference.

It is possible for Members of the public to attend the meeting (normal rules still apply). If there is something that you would like to raise at the meeting you are invited in the first instance to email the Clerk with details of any representation you wish to make on [dbwppc@gmail.com](mailto:dbwppc@gmail.com)

**AGENDA**

- 1. ELECTION OF CHAIRMAN**
- 2. SIGNING OF DECLARATION OF OFFICE**
- 3. APOLOGIES**
- 4. TO ELECT A VICE CHAIRMAN**
- 5. REGISTRATION AND DECLARATION OF INTEREST**
- 6. TO NOTE THE CODE OF CONDUCT, STANDING ORDERS AND FINANCIAL REGULATIONS**
- 7. DELEGATION OF PLANNING & OTHER MATTERS**
- 8. REPRESENTATIVES TO BE APPOINTED TO INCLUDE**  
Playing Field Inspectors, Drakes Broughton Village Hall, Drakes Broughton Street Lighting, Highways, Flood watch Co-Ordinator, Planning Coordinators, Staffing Committee, Bus service, Dog waste and litter, Open Space review. CIL/106/NHB Grant Monitor, VHC Legacy Grant monitor.
- 9. LEGAL DOCUMENTS AND CONTRACTS**
- 10. DECLARATIONS OF INTEREST**
- 11. MINUTES OF PREVIOUS MEETING**
- 12. MATTERS ARISING**
  - B4084 Pedestrian Crossing
- 13. FINANCE**
  - a) Monthly reconciliation of cash and other monies received.
  - b) Draft budget 2021 – prepare precept request
  - c) Asset register sign off
  - d) Legacy Grant - process for claiming grant monies

To review and authorize the following payments:

a) Mrs N Nicholson – Clerk Salary – December	£488.45
b) Mr B Arrowsmith – Lengthsman Services – December	£220.00
c) Mr B Arrowsmith – Play Park maintenance – December	£66.00
d) Mr B Arrowsmith – Quarterly Bus shelter cleansing	£30.00
e) Pershore Volunteer Centre – Contribution to Community Bus	£250.00
Remittance - N/A	
- 14. DRAINAGE ON PLAYING FIELD UP DATE**
- 15. PLANS FOR “COMMUNITY DAY” (May day)**
- 16. OPEN SPACE REVIEW – PROGRESS UPDATE**

**17. VILLAGE HALL REFURBISHMENT AND DEVELOPMENT - PROGRESS UPDATE**

**18. TRAFFIC ISSUES – VAS**

**19. WALCOT LANE FORD**

**20. SURFACE DRAINAGE**

**21. REPRESENTATIVES' REPORTS**

(a) County Councillor and District Councillor

(b) Other reports as necessary

**22. PERIODIC REVIEW/TASKS FOR LENGTHSMAN**

**23. INFORMATION SHARING – SOCIAL MEDIA**

**24. PLANNING**

- a) Comments made on planning applications to Wychavon: 20/02516/HP Deerfold House, Mill Lane, Wadborough. Extend above existing garage to create home office and family accommodation. 20/02510/HP Rivington, Brickyard Lane, Drakes Broughton. 2 storey extension and detached garage. Comment of appearance. 20/02726/ADV Agricultural Land Adjacent, Glassier, Worcester Road, Drakes Broughton. No Objection with detailed comments. 20/02510/HP Rivington, Brickyard Lane, Drakes Broughton. 2 storey extension and detached garage. No Objection. 20/01607/HP Burgamot, Mill Lane, Wadborough. Detached garage with store and garden fence with gate. Amended plan with accurate location and scale. Comment made re appearance.
- b) Applications Approved: 20/02366/FUL Land Adj Burgamot, Mill lane, Wadborough. Erection of a detached dwelling (amendment to planning approval 17/01103/FUL) – variation of condition 2 on planning permission 18/02329/FUL.
- c) Applications Refused: 20/02198/OUT Masons Arms, Station Road, Wadborough. Erection of dwelling.
- d) Applications Awaiting comment: N/A
- e) Planning Correspondence:  
PC to Sanctuary Housing re site entrance  
WDC To PC Confirmation of 106 monies held.

**25. CORRESPONDENCE**

- X2 Residents regarding surface water drainage
- SWDP December Newsletter
- 1x resident regarding Bike facility
- WDC Bird Flu poster
- WDC Government response to standard method housing calculations
- PC to WPD re Street Light damage
- WCC new roadworks reporting system
- WCC re annual footpath clearance
- Resident re Street Light cleaning
- Resident Street light 37 unlit.
- Resident Re Playing Field Drainage and PC reply
- WDC Planning Training 11<sup>th</sup> January 2021
- WDC Planning Training 2<sup>nd</sup> March 2021
- Play Park user re The Bridge
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**26. INFORMATION AND DATE OF NEXT MEETING**

The next Parish Council Meeting will be held on Thursday 4<sup>th</sup> February 2021 at 7.30 pm by VIDEO Conference

**Minutes of last month's and previous meetings and other relevant information can be found at:**

[My Parish \(worcestershire.gov.uk\)](http://My Parish (worcestershire.gov.uk))

Nikki Nicholson  
Clerk & R.F.O.