

DRAKES BROUGHTON and WADBOROUGH with PIRTON PARISH COUNCIL

The Old Farmhouse
Pirton Court
Pirton
Worcester
WR8 9EE
28th April 2022

Dear Members,

The ANNUAL GENERAL MEETING FOR THE PARISH COUNCIL WILL BE HELD on THURSDAY 5th MAY 2022 at 7.30pm at St Barnabas School, Drakes Broughton.

THE MONTHLY PARISH COUNCIL MEETING WILL FOLLOW THE ANNUAL GENERAL MEETING

Members of the public are welcome to attend the meeting. For more information please contact the Clerk via email : dbwppc@gmail.com

AGENDA

- 1. ELECTION OF CHAIR**
- 2. SIGNING OF DELCLARATION OF OFFICE**
- 3. APOLOGIES**
- 4. ELECT A VICE CHAIR**
- 5. REGISTRATION AND DELCLARTION OF INTEREST**
- 6. TO NOTE THE CODE OF CONDUCT, STANDING ORDERS AND FINANCIAL REGULATIONS**
- 7. DELEGATION OF PLANNING AND OTHER MATTERS**
- 8. REPRESENTATIVES TO BE APPOINTED**
- 9. LEGAL DOCUMENTS AND CONTRACTS**
- 10. MEMBER VACANCY FOR PIRTON**
- 11. MINUTES OF PREVIOUS MEETING**
- 12. MATTERS ARISING**
 - Trees on playing field
 - Litter bins on playing field
 - Platinum Jubilee Grant
 - Flooding on the Playing Field
 - VAS
 - Community Litter Pick
- 13. FINANCE**
 - a) Monthly reconciliation of cash and other monies received.
 - b) Agree and sign off Section One of Annual Return for year ending 31 March 2022
 - c) Agree and sign off Section Two of Annual Return for year ending 31 March 2022
 - d) Appoint internal Auditor
 - e) Agree Draft accounts for Year ending 31 March 2022
 - f) Agree commencement date for the exercise of public rights
 - g) Village Hall Rejuvenation update

To review and authorize the following payments:

- | | |
|--|---------|
| a) Mrs. N Nicholson – Clerk Salary – April (S/O) | £501.55 |
| b) Mr B Arrowsmith – Lengthsman Services – April | £240.00 |
| c) Mr B Arrowsmith – Play Park grounds maintenance – April | £242.00 |

d) OPUS Energy Ltd – Monthly streetlight electricity	£11.00
e) OPUS Energy Ltd – Monthly Streetlight electricity	£209.82
f) Drakes Broughton Village Hall – Trade Waste contribution	£100.00
g) Mrs N Nicholson – contribution to line rental and internet	£60.00
h) Mrs N Nicholson – Clerk OPE	£TBC

Remittance:

WDC Precept £12,579.00

WDC precept Grant £526.00

WDC CIL Money £1683.57

14. VILLAGE HALL REJUVENATION – REOPENING PLANS

15. AREA OUTSIDE THE SHOPS – PROGRESS UPDATE

16. SEVERN TRENT CAPITAL PROJECT – Drainage Drakes Broughton

17. SWDPR

18. MEMORANDUM OF UNDERSTANDING - DBRFC

19. PARISH MEETINGS 2022

20. DEFIBRULATOR WADBOROUGH

21. REPRESENTATIVES REPORTS

- County Councilor and District Councilor
- Other reports as necessary

22. PERIODIC HIGHWAYS REVIEW - including tasks for Lengthsman

23. VILLAGER SUBMISSION

24. PLANNING

- a) Comments made on planning applications to Wychavon:
W/22/00330/FUL Crabbe Farm, Wadborough. Provision of stable block and tack room to replace existing. No Objection.
- b) Applications Approved:
W/22/00371/HP Fir Tree Cottage, Worcester Road Drakes Broughton. Rear extension to replace conservatory, alterations to side entrance.
- c) Applications Refused: N/A
- d) Applications Awaiting comment: W/2/00649/HP The Old Coal Yard, Windmill Lane, Stoulton.
Conversion of roof space and dormers to front and rear roof elevations.
- e) Appeals: N/A

25. CORRESPONDENCE

- Resident regarding litter bin re-location
- WDC regarding streetlight 28 Woodleigh

INFORMATION AND DATE OF NEXT MEETING

The Parish meetings are as follows:

Drakes Broughton & Wadborough – Thursday 12th May 7:30pm St Barnabas School, Drakes Broughton

Pirton – Thursday 24th May 7:00pm St Peters Church, Pirton

Please note that due to the Queens Jubilee Bank Holiday, the Monthly Parish Council meeting in June will be held on **Thursday 9th June**. The meeting will be in the Village Hal Drakes Broughton

Minutes of last months and previous meetings and other relevant information can be found at:

[My Parish \(worcestershire.gov.uk\)](http://www.worcestershire.gov.uk)

Nikki Nicholson

Clerk & R.F.O.