

***DRAKES BROUGHTON and WADBOROUGH with PIRTON PARISH COUNCIL***

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The Old Farmhouse  
Pirton Court  
Pirton  
Worcester  
WR8 9EE  
4<sup>th</sup> May 2023

Dear Members,

The ANNUAL GENERAL MEETING FOR THE PARISH COUNCIL WILL BE HELD on THURSDAY 11<sup>th</sup> May at 7.30pm at St Barnabas School, Drakes Broughton. THE MONTHLY PARISH COUNCIL MEETING WILL FOLLOW THE ANNUAL GENERAL MEETING

Members of the public are welcome to attend the meeting. For more information please contact the Clerk via email : [dbwppc@gmail.com](mailto:dbwppc@gmail.com)

**AGENDA**

- 1. ELECTION OF CHAIR**
- 2. SIGNING OF DELCLARATION OF OFFICE**
- 3. APOLOGIES**
- 4. ELECT A VICE CHAIR**
- 5. CO-OPTION MEMBER FOR DRAKES BROUGHTON**
- 6. REGISTRATION AND DELCLARTION OF INTEREST**
- 7. TO NOTE THE CODE OF CONDUCT, STANDING ORDERS AND FINANCIAL REGULATIONS**
- 8. DELEGATION OF PLANNING AND OTHER MATTERS**
- 9. REPRESENTATIVES TO BE APPOINTED**
- 10. LEGAL DOCUMENTS AND CONTRACTS**
  
- 11. MEMBER VACANCIES FOR PIRTON, WADBOROUGH (2) AND DRAKES BROUGHTON**
- 12. MINUTES OF PREVIOUS MEETING**
- 13. MATTERS ARISING**
  - **Playing field memorial trees**
- 14. FINANCE**
  - a) Monthly reconciliation of cash and other monies received.
  - b) Agree Draft accounts for Year ending 31 March 2023
  - c) Agree and sign off Section One of Annual Return for year ending 31 March 2023
  - d) Agree and sign off Section Two of Annual Return for year ending 31 March 2023
  - e) Appoint internal Auditor
  - f) Agree commencement date for the exercise of public rights
  - g) Street light column 11
  - h) CIL Priorities

To note the following previously authorised payments made during the month:  
Mr B. Arrowsmith for lengthsmen services March £240.00, SSE Monthly electricity for streetlighting, £489.94, One Creative Environments £1200 for creation of phase 2 Open Space master plan and £118 Coronation grant to Wadborough Village Fund.

To review and authorize the following payments:

- a) Mrs. N Nicholson – Clerk Salary – April £559.64

b) Mr B Arrowsmith – Lengthsman Services – April	£260.00
c) CALC – Annual subscription	£516.23
d.) Drakes Broughton Village Hall - Coronation Grant	£316.00
e.) Pirton Events Committee - Coronation Grant	£118.00
f.) Arthur J Gallagher Insurance Brokers Ltd- annual premium	£2396.09
g.) Mrs N Nicholson – Quarterly contribution to line rental and internet	£60.00
h.) Mrs N Nicholson – quarterly OPE	£TBC
f.) SSE Monthly streetlight electricity	£TBC
g.) Smart Cut – Grass Cutting April	£TBC

Remittance: WDC Precept £1234.00 and WDC rural grant £526.00= £13060.00

**17. OPEN SPACE** – report from meeting with Community Liaison, additional fee One Ltd, Open Space Group, phase 2, football garages

**18. ROAD SAFETY** – Road safety markers for school, Community speed watch progress

**19. WALCOT FORD**

**20. PIRTON POLLING STATION**

**21. PIRTON PLAYING FIELD proposal to level.**

**22. PARISH MEETINGS 2023**

**23. REPRESENTATIVES REPORTS**

- County Councillor and District Councillor
- Other reports as necessary

**24. PERIODIC HIGHWAYS REVIEW - including tasks for Lengthsman**

**25. VILLAGER SUBMISSION**

**26. PLANNING**

a) Comments made on planning applications to Wychavon: W/23/00596/HP Woodground Cottage, Chevington Lane, Drakes Broughton. Proposed extensions and new gated access for improved highways visibility. No Objection.

W/23/00618/FUL Soulton Farm Shop, Pershore Road, Stoulton. To gain class E and Sui Generis planning consent to add a cafe/deli to the already operating business. No Objection.

b) Applications Approved: W/23/00379/FUL Bow Brook Lodges, Hyde Farm, Pinvin. Installation of solar panel array.

c) Applications Refused: W/22/02728/PIP Land at (OS 9311 4892) Beech Ave, Drakes Broughton. Permission in principle for up to 6no dwellings.

d) Applications Awaiting comment: N/A

e) Appeals: N/A

**27. CORRESPONDENCE**

- x2 telephone enquiries regarding allotments in Drakes Broughton
- DB Resident re BT Ultrafast Fibre

**INFORMATION AND DATE OF NEXT MEETING**

The Parish meetings are as follows:

Pirton – Tuesday 23<sup>rd</sup> May 7:00pm St Peters Church, Pirton

Drakes Broughton & Wadborough – Thursday 25<sup>th</sup> May 7:30pm Village Hall, Drakes Broughton

Monthly meeting Parish Council – Thursday 8<sup>th</sup> June 2023 at St Barnabas First & Middle School.

**Minutes of last months and previous meetings and other relevant information can be found at:**

[My Parish \(worcestershire.gov.uk\)](http://www.worcestershire.gov.uk)

Nikki Nicholson

Clerk & R.F.O.