**Norton & Lenchwick Parish Council**

Clerk to the Council, Wendy Cope 22, Heathfield Road, Norton, Evesham.

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To Norton & Lenchwick Parish Councillors:

You are duly summoned to attend the Norton & Lenchwick Parish Council meetings at the Village Hall on the 3rd May 2018 at 7.30pm

**Agenda**

1. **Apologies.**

 To receive apologies and to approve the reason for absence.

2. **Declaration of Interest.**

 **a.** Councillors are reminded of the need to update their register of interests.

 **b**. To declare any disclosable pecuniary interests in items on the agenda and their nature.

 **c**. To declare any other disclosable interests in items on the agenda and their nature.

**d**. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting. Councillors that have declared a Disclosable Pecuniary Interest, or other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

3. **The Meeting will adjourn for public question time.**

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoire.

4. **Minutes**

 To consider the approval of the minutes of the Council Meeting held on 8th March 2018

5. **District / County Councillors Reports**.

6. **Chairman’s Report.**

7. **Field Path Officers Report.**

8. **Lengthsman’s Report.**

9. **Finance & Policy**

A)Insurance Came and Co.

10. **Community Outreach and P.A.C.T reports.**

11. **Progress reports and new items.**

A) VAS purchase update

 B GDPR update

* C) Report on the Annual Parish Meeting

. D) Playing field fencing update

1. Ongoing work to trees in The Parish
2. Community transport
3. NHB application process update
4. Notice boards
5. Parish Games
6. Dragons Teeth in Chadbury
7. Planting of bulbs at the side of the road in the grassed banks
8. Report on cycle paths meeting at Salford Priors
9. Lengthsman’s contract

12. **Correspondence received.**

 13. **Planning.**

 Plans for review, (if applicable)

 Planning committee report

14. **Finance**

Invoices to be approved per attached

15. **Date of next meeting.**

 4th July 2018

Wendy Cope Clerk to Norton & Lenchwick Parish Council