**To Members of Bishampton & Throckmorton Parish Council**

You are duly summoned/required to attend the next meeting of Bishampton & Throckmorton Parish Council at 7.00pm on Tuesday 4th May 2021 via ‘Zoom’: <https://us02web.zoom.us/j/86324320823>

AGENDA

1. Election of the Chair.
2. Election of the Vice Chair.
3. Apologies: To receive apologies and to approve reasons for absence.
4. Co-option of new councillor.
5. Declarations of Interest:

Register of Interests: Councillors are reminded to keep their register of interests updated, and:

* To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
* To declare any Other Disclosable Interests in items on the agenda and their nature.
* To submit any written requests for the council to grant a dispensation (Localism Act 2011, s33) to the clerk as soon as possible, at any time prior to the start of the meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or Other Disclosable Interest which falls within the terms of paragraph 13(4) (b) of the Members’ Code of Conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence (Localism Act 2011, s29).

*The meeting will be adjourned for Public Questions*

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

The meeting will be resumed

1. Minutes: To consider the approval of the minutes of the last meeting of the council.
2. District and County Councillors’ report: for information.
3. Key Documents review for adoption
   1. Review & adopt Financial Regulations.
   2. Review & adopt Standing Orders.
   3. Review & adopt Code of Conduct
   4. Review of Risk Management Scheme.
   5. Review of Delegated Powers.
   6. Review Asset Register.
   7. Review Insurance Policy, decision required on premium and policy.
4. Progress Reports: for information & discussion.

| Item | Description | Responsible |
| --- | --- | --- |
|  | SWDPR- Submission update - Inter council cooperation | GB |
|  | Dolphin – Condition Survey – update on replacement door and priority roofing repairs. | MA/MD |
|  | Dolphin – Rubbish Clearance -update | EP |
|  | Dolphin – Car park & footpath signage | GB/MD/RO |
|  | Playground Inspection report – options and quotes | LP |
|  | Electrical Installation Condition Inspection for shop, update | EM/GB |
|  | Throckmorton Parish Meeting on 17th May – Update on guidance measures for meeting in person, if no change in guidance. | GB/EM |
|  | Finger Post/Dog Bin at Dolphin Inn – completed | GB/MA |
|  | Housemartins – Oil tank work completed | GB/EM |
|  | Broad Lane VAS post, update and thanks. | EM |
|  | Dolphin Outbuilding, crack at rear corner – discuss and agree way forward | GB/MA |

1. Finance
   1. To review the bank reconciliation, approve new payments and any made during the month.
   2. Deferment of PWLB loan for Dolphin Inn, progress & status.
   3. Payment Approval Process - Lloyds Bank error and official complaint lodged.
   4. Internal Audit report.
2. Planning

Existing Applications: **Comments for these applications have been lodged on-line.**

* 1. 20/02071/FUL Solar Farm off Broad Lane, Bishampton. **Representation at Committee to be decided.**
  2. 20/02113/FUL Evesham Vale Carp Fishery, Broad Lane  
     6 Lakeside Lodges20/02113/FUL Evesham Vale Carp Fishery, Broad Lane, Bishampton. 6 lakeside lodges for holiday accommodation.
  3. 20/02322/FUL Ridgeway Park Farm, Long Lane, Tilesford, Throckmorton. Building to house 4 biomass boilers (Retrospective application).
  4. 20/02738/OUT Land to at (OS 9890 5087),Main Street, Bishampton. Outline permission for 6 self- build dwellings with all matters reserved except for access.
  5. 21/00094/HP Abberton View, Abberton Rd, Bishampton, WR10 2LU, New access and parking area. Comment to be lodged on-line. **New information has been submitted by applicant.**
  6. 21/00442/FUL Vale Golf Club, Hill Furze, Bishampton, WR10 2LZ – Erection of Marshalls/ Starters hut.

New applications:

* 1. 21/00761/HP Whitehorn Cottage, Main Street, Bishampton, WR10 2NH – Erection of Greenhouse

1. Correspondence for Information:

To note the attached appendix of items which have been circulated or will be available for inspection at the meeting. (or a list of items will be available at the meeting)

* 1. Report on joint parish submission on SWDPR Sustainability Appraisal (GB).
  2. CIL Neighbourhood Fund letter from Wychavon DC.
  3. Email from parishioner regarding delay installing VAS on Broad Lane.

1. Clerk’s report.
   1. Electricity Bill for Dolphin Inn from summer 2020.
2. Councillors’ reports and items for future agenda

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

1. Date of next meeting(s):

The next council meeting is the Parish Council meeting on Monday 7th May 2021 at 7.00pm

The Throckmorton Parish Meeting will be on Monday 17th May 2021 at 7.00pm in Throckmorton Parish Rooms.

1. Confidential business

To resolve to close the meeting via Public Bodies (Admission to Meetings) Act 1960 to discuss matters relating to any of legal / staffing / contractual issues that, if discussed in the public arena, would be prejudicial to the public interest, following which members of the public will be asked to withdraw.

* 1. Dolphin Boundary Issue – update.

Eleanor Morrish

Clerk to Bishampton & Throckmorton Parish Council

27th April 2021