## To Members of Bishampton & Throckmorton Parish Council

You are duly summoned/required to attend the next meeting of Bishampton & Throckmorton Parish Council o be held at 7.45pm on Monday 3rd April 2017 at Throckmorton Parish Rooms.

# AGENDA

1. **Apologies:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:**

a)  Register of Interests: Councillors are reminded of the need to update their register of interests.

b)  To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.

c)  To declare any Other Disclosable Interests in items on the agenda and their nature.

d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

**The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

1. **Minutes:** To consider the approval of the minutes of the last meeting of the council.
2. **District and County Councillors’** **reports:** for information. (Items raised for decision will appear on the agenda for the next meeting.)

1. **Progress Reports:** for information & discussion

* 1. Throckmorton and Tilesford Working Party, update on recent meeting and purchase of other equipment. EB/RH
  2. Shorthorn Wood, update. CT
  3. Dolphin Inn outbuildings, update. MA
  4. Pub Fence- quotes for replacement of 3 posts and panels, decision required EM
  5. South Worcestershire Rural Communities Programme, updated list RH
  6. Mowing Contract, decision required on additional areas and fixing for 3 years RH/EM

1. **Finance** 
   1. To view the bank reconciliation & approve cheques for payment as well as approve payments made during the month.
2. **Planning** MA/AR

W/17/00248 Glebe Farm, Church Lane, Bishampton, WR10 2FA. Removal of agricultural occupancy condition-condition 4 of planning permission W/01030/80/0 and condition 1 of planning permission W.189/81.**No objection, posted on-line.**

W/17/00051 Aberleigh, Abberton Road, Bishampton, WR10 2lU. Front, side and rear extensions including raising the roof, insertion of dormer windows and external alterations. Detached double garage with tack room and first floor storage. **No objection, posted on-line.**

W/17/00406 Willow Close, Main Street, Bishampton, WR10 2LX New 4 bed dwelling to south of existing house at Willow Close and change use of attached orchard to domestic curtilage.

W/17/00188 Ridgeway Park Farm, Long Lane, Tilesford, Application for prior notification of an agricultural development- proposed building.

W/17/00365 Papplewick Cottage, Main Street, Bishampton WR10 2NL, Replacement windows to first floor.

W/17/00267 The Willows, Main Street, Bishampton, WR10 2NL, Proposed double garage and alterations to gable end.

1. **Correspondence for Information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting. (OR a list of items will be available at the meeting.)

* Invitation to Parish Games.
* Lengthsman Allowance for 2017-8.
* External Audit documents from Grant Thornton.

1. **Clerk’s report**

* Illumination for Bishampton defibrillator, update.
* JMC Surfacing repaired tarmac at Dolphin Inn.
* Annual increment in clerk’s wages and mileage allowance plus Wychavon acting as agent

for PAYE.

* Internal Auditor appointment.

1. **Councillors’ reports and items for future agenda:** Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.
2. **Date of next meeting(s):** The Bishampton Parish Meeting will be on Monday 8th May 2017 at 7.45pm followed by the Annual Parish Council Meeting at approx. 8.45pm.

Signed

Eleanor Morrish

Clerk to Bishampton & Throckmorton Parish Council

27th March 2017