## To Members of Bishampton & Throckmorton Parish Council

You are duly summoned/required to attend the next meeting of Bishampton & Throckmorton Parish Council o be held at 7.30pm on Monday 5th June 2017 at Throckmorton Parish Rooms.

# AGENDA

1. **Apologies:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:**

a)  Register of Interests: Councillors are reminded of the need to update their register of interests.

b)  To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.

c)  To declare any Other Disclosable Interests in items on the agenda and their nature.

d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

**The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

1. To consider a written request from Cllr Blears for the council to grant a dispensation to enable him to participate and vote on the discussions relating to the Bishampton Stores. Cllr Blears has a pecuniary interest as he owns the property opposite the shop.
2. **Minutes:** To consider the approval of the minutes of the last meeting of the council.
3. **District and County Councillors’** **reports:** for information. (Items raised for decision will appear on the agenda for the next meeting.)

1. **Progress Reports:** for information & discussion

* 1. Consideration, Approval and Signing of the Annual Governance Statement. (Section 1 of Annual Return).
  2. Consideration, Approval and Signing of the Annual Accounting Statements. (Section 2 of Annual Return).
  3. Co-option of new member(s) of the Parish Council.
  4. Internal Audit, report by B. McGinity
  5. Shorthorn Wood, update. CT
  6. Dolphin Inn outbuildings, update. MA
  7. Strategic planning for the future of Bishampton Stores. RH
  8. Future planning for a change in lessee at the Dolphin Inn. To consider the type of lease, outbuildings and garden inclusion, approval process, references/credit scores. RH
  9. Jubilee Walk RH
  10. Nature Reserve- Open Gardens and mowing? RH
  11. Traffic Issues, Community Speedwatch. Throckmorton Parish Traffic Group next meet

on 4th July. RH

1. **Finance** 
   1. To view the bank reconciliation, & approve cheques for payment.
   2. Review the Dolphin Inn Expenses to date document.
   3. Future Projects- any ideas, earmarking funds
2. **Planning** MA

New Applications:

* W/17/00785/HP Holly Cottage, Main Street, Bishampton, Pershore, WR10 2NH. Erection of a 5m x 5m timber garage and garden store. **Comment required.**
* W/17/00825/HP 5 College Row, Throckmorton Road, THROCKMORTON, WR10 2JX. Ground floor rear extension. **Comment required.**

Exisiting Applications:

* W/17/00801/FUL Hayes Farm, Hill Furze Road, Hill Furze, BISHAMPTON, WR10 2LZ. A single storey detached dwelling for disabled family living accommodation, adjacent to Hayes Farm. **Support- comments have been forwarded to Wychavon Planning Dept.**
* W/17/00691 The Firs, Main Street, Bishampton WR10 2NH, demolition of existing bungalow and erection of 4 dwellings and a replacement dwelling with associated access and landscaping. **Objection- comments have been forwarded to Wychavon Planning Dept.**
* W/17/00406 Willow Close, Main Street, Bishampton, WR10 2LX New 4 bed dwelling to south of existing house at Willow Close and change use of attached orchard to domestic curtilage. **Observations posted online**, **requesting further information.**

1. **Correspondence for Information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting. (OR a list of items will be available at the meeting.)

**None.**

1. **Clerk’s report**

* Buildings Insurance, split Shop/Flat and rental income comments from agent.
* Request for donation/ grant for audio equipment at Village Hall
* Youth Bus –taster sessions on Fridays dates tbc

1. **Councillors’ reports and items for future agenda:** Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

* Review of documentation relating to Village Hall Trust and Parish Council
* Review of complaints Handling Procedure

1. **Date of next meeting(s):** The next meeting of the Parish Council is at 7.30pm on the 3rd July 2017 in Bishampton and the Villages Hall.

Signed

Eleanor Morrish

Clerk to Bishampton & Throckmorton Parish Council

30th May 2017