## To Members of Bishampton & Throckmorton Parish Council

You are duly summoned/required to attend the next meeting of Bishampton & Throckmorton Parish Council o be held at **7.00pm** on Monday 4th December 2017 at Bishampton Villages Hall.

# AGENDA

1. **Apologies:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:**

a)  Register of Interests: Councillors are reminded of the need to update their register of interests.

b)  To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.

c)  To declare any Other Disclosable Interests in items on the agenda and their nature. **RH. Item 5h**

d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

**The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

1. **Minutes:** To consider the approval of the minutes of the last meeting of the council.
2. **District and County Councillors’** **reports:** for information. (Items raised for decision will appear on the agenda for the next meeting.)

1. **Progress Reports:** for information & discussion
2. Approval of the Budget. EM
3. Confidential Staffing Matter RH
4. Shorthorn Wood lease. Use of solicitor to review lease, decision required on expected costs. CT
5. Lease for Shop, decisions required on changes to Heads of Terms, relating to front windows. EM
6. Flat maintenance report, heating issues, approval of expected costs for repairs CD
7. Throckmorton Parish Traffic Group, update EB
8. Village Hall Equipment Loan agreement- Decision on alterations to sections 3 and 5. RH
9. Update on first ‘Bishampton and Throckmorton Cares’ Event, held on 1st December. RH
10. Donations requests for consideration and approval: Memorial wreath, Christmas Eve carol singing event, Christmas Trees and request from Bishampton Table Tennis Club. RH

1. **Finance**
	1. To view the bank reconciliation & approve cheques for payment as well as approve payments made during the month.
2. **Planning** MA
* No new applications at present.
1. **Correspondence for Information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting. (OR a list of items will be available at the meeting.)
* Letter requesting donation for Bishampton Table Tennis Club.
1. **Clerk’s report**
* Playground Inspection.
1. **Councillors’ reports and items for future agenda:** Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.
* Adoption of updated Standing Orders and Financial Regulations.
* Capital Expenditure Projects for the Future, possible ideas include, football nets, signage on pub, blinds for shop, bus shelter.
* Dolphin Inn CIC to attend.
* Training audit.
1. **Date of next meeting(s):** The next Parish Council meeting will be on Monday 8th January 2018 at Bishampton Villages Hall, 7.30pm.

Signed

Eleanor Morrish

Clerk to Bishampton & Throckmorton Parish Council

27th November 2017.