

# SOUTH LENCHES PARISH COUNCIL

Clerk to the Parish Council: Mrs N. Holland. Tel: 01386 793050.  
Morton Wood Farmhouse, Morton Wood Lane, Abbots Morton. WR7 4LU.  
Email:southlenchespc@gmail.com  
Website: <http://e-services.worcestershire.gov.uk/myparish/>  
<http://www.southlenchesparishcouncil.org/>

You are hereby summoned to attend the Full Parish Council Meeting on Monday July 9th 2018 at 7 pm in Church Lench Village Hall. Please inform the Clerk if you are unable to attend.

The meeting is open to all members of the public and the press. Residents are welcome to attend and can address the meeting during Public Question Time.

## AGENDA.

1.	<b>To consider apologies</b> and to approve reasons for non- attendance.
2.	<b>Declarations of Interest:</b> with reference to items on the agenda members are reminded of their responsibility to declare interests as defined in the Code of Conduct and to update their Register of Interests held with Wychavon District Council.
3.	<b>Dispensations:</b> To consider any further written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote. Requests to be with the Clerk <b>at least 4 clear days prior to a meeting.</b> (S33 of the Localism Act 2011).
4.	<b>Councillor vacancies:</b> a) To note receipt of Councillor resignation. b) Update on vacancy previously advertised.
5.	<b>To receive reports from County, District Cllrs. and Police.</b>
<b>The meeting will be adjourned for Public Question time.</b>	
6.	<b>Minutes:</b> to consider the adoption of the minutes of the Annual Parish Council meeting held 14.05.18.
7.	<b>Clerk's report:</b> <u>New Homes Bonus</u> – no funds available. <u>Low Road</u> – still awaiting speed survey by County Council. <u>Worcestershire CALC Summer 2018 Training programme</u> - book places for events through the Clerk. <u>Grant for Neighbourhood Plan</u> has been successful. <u>Property marking event</u> - The Lenches in the car park Friday 6 <sup>th</sup> July 10am-1pm. Another event possibly to be arranged in the evening or weekend. <u>External Audit</u> notice of public rights and publication of unaudited annual audit papers commenced on 4th June 2018. Exemption Certificate submitted.
8.	<b>To receive reports from representatives:</b> a) Neighbourhood Plan. b) Wychavon Area CALC meeting.
9.	<b>Financial matters:</b>
9.1	To approve payments and bank reconciliation to 31.05.18
9.2	To review grant budget.

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9.3	To review Balances & Reserves Policy.
9.4	To consider grant application from the Lenches WW1 Commemoration Group.
9.5	To consider request to place planters in the Village.

<b>10.</b>	<b>South Lenches Parish matters for discussion/decision.</b>
10.1	<u>Play Area:</u> a) Work required following Annual Play Inspection report. b) To receive report/quotation from play company on replacement of set of swings.
10.2	Update on request for a Bench in The Croft.
10.3	<u>Bus shelter and retaining wall</u> behind it, Church Lench. a) To receive an update. b) To agree to instruct solicitors to act on behalf of the Parish Council and to accept their terms and conditions.
10.4	<u>Speeding:</u> a) To receive report from Police & Crime Commissioner on speeding concerns in the County. b) To consider request to purchase further Vehicle Activated Signs.

<b>11.</b>	<b>Planning Matters.</b>
11.1	To consider the following application: a) <u>18/01057/LB and 18/01056/HP The Manor House, Atch Lench.</u> <b>Proposal:</b> Repair existing carport/garage with new side wall and new pitched roof; repair existing garage/utility room roof as required; remove redundant chimney stack and insert new rear entrance door. b) <u>18/00783/HP – The Cottage, Main Street, Church Lench.</u> <b>Proposal:</b> Proposed rear extension and internal alterations.
11.2	Planning process/feedback following applications that have been presented to the Planning Authority: a) 17/01122/FUL - The Paddock, Off Low Road, Church Lench. <b>Planning Appeal lodged.</b> b) 18/00197/FUL and 18/00196/LB - Baptist Chapel, Chapel lane, Atch Lench. <b>Application withdrawn.</b> c) 18/00508/HP - The Pantiles, Badgers Hill to Handgate Lane, Sheriffs Lench. <b>Application granted.</b>
11.3	To note planning applications dealt with by delegation: a) 18/00859/HP Old Threshing Barn, Atch Lench. <b>Proposal:</b> Proposed link and conversion of pool building to extra living accommodation. <b>Comments:</b> None. <b>Permission refused.</b>

<b>12.</b>	<b>General Data Protection Regulations.</b>
12.1	Update on GDPR following session attended at County Hall.
12.2	To consider approval of Subject Access Data Request and Data Security Incident procedure.
12.3	To consider retention period for the following: a) Planning Applications. b) Grant applications. c) Minutes.

<b>13.</b>	<b>Cllrs. report and items for future agendas.</b>
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Circulation: All members of the Parish Council; District and County Councillors.

Dated: July 4th 2018.      Signed by the Clerk: NKHolland

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<b>Correspondence circulated not requiring decision.</b>
Weekly CALC updates provided via email to all members.
Weekly Worcestershire Roadwork Report via email to all members.
Weekly Neighbourhood Watch reports.
Wychavon Parish Matters – Summer issue circulated to members.
The three South Worcestershire Local Authorities of Malvern Hills, Wychavon and Worcester have commissioned arc4 to carry out a local Housing Study to support the delivery of housing and related support services in the across the study area. It will provide up to date information on housing needs of local communities. This on-line consultation survey is designed to capture a range of views on specific housing themes. The themes cover both current and future housing trends in South Worcestershire. The questionnaire is structured into themes: the first covers a couple of general questions on priorities for all respondents while those that follow are themed around areas such as housing market demand; new development; the private rented sector; social housing; and specialist housing. Please answer as many of the questions as possible or those which you deem to be appropriate to your professional background or organisation type. If at all possible could you complete and 'SUBMIT' your responses to the survey by <b>Friday, 20th July 2018</b> . <a href="https://app.keysurvey.co.uk/f/1251506/c85e/">https://app.keysurvey.co.uk/f/1251506/c85e/</a>

## Supporting notes to agenda for meeting July 9th 2018.

<b>Min: No:</b>	<b><u>Update.</u></b>	<b><u>Position</u></b>
<b>Agenda No: 6</b>	Minutes of May meeting attached.	For approval.
<b>Agenda No: 8</b>	Neighbourhood Plan report.	To note.
<b>Agenda item 9.1</b>	Account summary, bank statement and payments.	For approval.
<b>Agenda item 9.3</b>	Balances and Reserves Policy.	For review.
<b>Agenda item 9.4</b>	Lenches WW1 Commemoration Group.	For consideration.
<b>Agenda item 9.5</b>	Request for planters.	For consideration.
<b>Agenda item 10.1</b>	Quotation attached.	For consideration.
<b>Agenda item 10.3</b>	Solicitor terms and conditions.	For consideration.
<b>Agenda item 10.4</b>	Police and Crime Commissioner report.	For consideration.
<b>Agenda No: 10.5</b>	Details of VAS signage forwarded by email.	For consideration.
<b>Agenda item 12.1</b>	Report on GDPR session.	For consideration.
<b>Agenda No: 12.2</b>	Subject Access Data Request and Data Security Incident procedure.	For consideration.