

HARTLEBURY PARISH COUNCIL

Clerk to the Council - L Cleaver
Email: Hartlebury.Clerk@gmail.com
Website: My Parish Hartlebury.

Finance Committee Meeting “Virtual” to be held Monday 12th October 2020 commencing at 7.00pm. This virtual meeting is due to COVID -19 to ensure council functionality.

AGENDA

Please note that photographing, recording, broadcasting or transmitting the proceedings of this meeting is permitted in compliance with the Openness of Local Government Bodies Regulations 2014. Those who attend should expect that they may be filmed, recorded, photographed or otherwise reported about. In preparation for the meeting please contact by email Councillor Sheridan Tranter (s.l.tranter.hpc@gmail.com) to confirm you wish to join the meeting and he will provide you with the relevant details, or telephone number him on 07813 623458.

1. Apologies.
To receive any apologies.
2. Declarations of Interest.
Councillors are reminded:-
 - a) Of the need to update their register of Interests form.
 - b) To declare any Disclosable Pecuniary Interests (DPI) in agenda items and their nature.
 - c) To declare any Other Disclosable Interests (ODI) in items on the agenda and their nature. Councillors, who have declared a DPI or an ODI which falls within the terms of paragraphs 9 and 11 of the Code of Conduct, must leave the “virtual “meeting room for the relevant items unless granted a dispensation.
3. Dispensations.
To consider any written requests from Parish Councillors.
Dispensation (as required via Localism Act 2011 s33) are to be emailed to the Clerk at start of the meeting.
4. Minutes of previous meeting.
To approve minutes of the last meetings held Monday 21st September 2020
5. Allotments,
Cllr C Atkinson
 - a) To receive an update with regards possible payment from Farmer £150.00 due Oct 2020
 - b) Savills invoice received £337.50 paid by standing order
 - c) Any further update
6. Budget v Actual 2020/21
 - a) Review as at the end September 2020.
 - b) Does the Committee wish to consider any budget amendments.
7. Bank Reconciliation
 - a) To review the position end September 2020
8. To consider payments for approval: -
 - a) R Mullet £
 - b) Any other late invoices to be considered.

9. Village Hall Surrounds.
 - a) Solutions to the “Jungle” area by Village Hall already circulated 25th September 2020
10. Community Project:
 - a) To receive an update on the “pot holes & consideration to rely the whole car park.
 - b) Recycling Bins at the Village Hall, pot holes, could these when being emptied cause further issues with pot holes should these be re-sited.
 - c) Barrier option to car park consideration.
11. Community Project – Ongoing/unresolved issues- Advert on website /notice boards for a local maintenance person to undertake odd tasks/jobs, review next meeting.
12. Parish Lengthsman.
 - a) No training update
13. HSBC Bank Concerns
 - a) Statements not being received, update by Cllr Tranter.
14. Supplier Registration- still live update by Cllr Tranter.
15. Future- Possible Revenue Streams
 - a) Donations notices on parish notice boards- Clerk to write up policy - outstanding-
 - b) Football pitches, update by Cllr Tranter
 - c) Village Hall , possible meeting, dates required from Cllr Ingham
 - d) Car Parking at village hall, to receive any further update.
16. Notice Board- Update with regards costs to repair
17. Meeting Location – possible alternative option - the school, review
18. To review the Grant application form
19. To review Complaints Procedure January 2018
20. To consider next year’s appointment of an Internal auditor.
21. Any other matters for urgent consideration.
22. Items for future agendas (new agenda item form to be used).
23. Date of next meeting to be agreed

24. UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS)ACT 1960, THE PUBLIC AND REPRESENTATIVES OF THE PRESS AND BROACAST MEDIA BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING BUSINESS AS PUBLICALLY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BECAUSE OF THE CONFIDENTIAL NATURE OF THE AGENDA ITEM – Land at Chadwick Bank.

Hartlebury Parish Council Finance Committee. Cllrs Tranter (Chair) C Atkinson, A Buck, T Ingham..