

# HARTLEBURY PARISH COUNCIL

Clerk to the Council: Mrs Jo Hyrons  
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2 June 2011

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Dear Councillor

You are duly summoned to attend the next meeting of Hartlebury Parish Council to be held on Tuesday 7 June 2011 at 7pm in the Parish Hall Committee Room. Alison Brimelow CBE (Chairman – Hartlebury Castle Preservation Trust) will be addressing Councillors to provide an update on the Trust's plans, possible outcomes from the project and the generation of more active political support.

## AGENDA

**1. Apologies:** To receive apologies and to approve reasons for absence

### **2. Declarations of Interest:**

- a:** Register of Interests: Councillors are reminded of the need to update their register of interest.
- b:** To declare any Personal Interests in items on the agenda and their nature.
- c:** To declare any Prejudicial Interests in items on the agenda and their nature.  
(Councillors with Prejudicial Interests must leave the room for the relevant item)

### **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Council / Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.

### **3. Minutes**

To consider the approval of the minutes of the meeting held 17 May 2011 (attached)

**4. Progress Reports** for information. Items raised for decision will appear on the agenda for the next meeting.

- a: Police Report
- b: Clerk's Progress Report (attached)
- c: County Councillor's Report
- d: Other Committee Reports

### **5. Finance**

To consider payments to be made

### **6. Finance Committee**

To adopt the Annual Return 2010/11.

## **7. Incinerator – Call In Decision**

To discuss whether additional representation needs to be made to the Planning Inspectorate regarding the Parish Council's response to the called in planning application (nb: all previous comments have been forwarded to them)

## **8. Village Website**

To discuss the possible adaptation of the Parish Council website into a village website.

## **9. Gypsy and Traveller Sites Planning Policy Consultation**

To agree a response to this consultation which aims to give principal local authorities greater freedom to determine provision of sites for the travelling community

- *Enable local planning authorities to make their own assessments of the purpose of planning in their areas and the need in the provision of plots for travellers*
- *Give local planning authorities a reasonable timescale to make decisions*
- *Protect green belt from inappropriate development*

[www.communities.gov.uk/corporate/publications/consultations](http://www.communities.gov.uk/corporate/publications/consultations)

## **10. Hartlebury Common**

To discuss the response of Worcestershire C.C to the comments raised about the "restoration" of the Common.

## **11. Speeding / HGV**

To update Councillors on initiatives taken in Hartlebury since the February meeting with the Safer Roads Partnership / Team and to agree action on the continuing issues of speeding and unlawful HGV routes

**12. Correspondence for Information:** To note correspondence. This will be available for inspection at the meeting. (Councillors are reminded that this is not an opportunity for debate or decision making. Items requiring discussion will be put on the agenda for the next meeting.)

## **13. Councillors' Reports and Items for Future Agenda**

(Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making).

Councillors requiring additional information about any agenda item should contact the Clerk prior to the meeting.

Yours sincerely

Jo Hyrons  
Clerk to Hartlebury Parish Council