

HARTLEBURY PARISH COUNCIL

Clerk to the Council: Mrs Jo Hyrons
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31 May 2012

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Dear Councillor

You are duly summoned to attend the next meeting of Hartlebury Parish Council to be held on Tuesday 12 June 2012 in the Parish Hall Committee Room.

AGENDA

1. Apologies: To receive apologies and to approve reasons for absence

2. Declarations of Interest:

a: Register of Interests: Councillors are reminded of the need to update their register of interest.

b: To declare any Personal Interests in items on the agenda and their nature.

c: To declare any Prejudicial Interests in items on the agenda and their nature.

(Councillors with Prejudicial Interests must leave the room for the relevant item)

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council / Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.

3. Minutes

To consider the approval of the minutes of the meeting held 1 May 2012 (attached)

4. Progress Reports for information. Items raised for decision will appear on the agenda for the next meeting.

a: Police Report

b: Clerk's Progress Report (attached)

c: County Councillor's Report

d: District Councillor's Report

d: Other Committee Reports

5. Finance: To consider payments to be made

Clerks Payment	£924.17
Barry Bennett	£531 (£258 Lengthsman plus £273 play area)
Lee Russell	£930 (3 x cuts and village hall grounds)
RoSPA Report	£90.00
Zurich (Insurance)	£1,270.23
Richard Wilkes (Bark)	£217.50

6. Finance Committee To adopt the Annual Return 2011/12.

7. Old Worcester Road Development

a: To discuss setting up a small working party to look at how the Parish Council should progress on this proposed planning development.

b: To agree a response to the questions raised by residents (attached).

8. Parish Council Meetings:

a: To receive the minutes of the Allotments Meeting held on 15 May 2012 (attached).

b: To receive the minutes of the Playing Fields Meeting held on 28 May 2012.

9. Neighbourhood Plans:

To decide if the Parish Council will commit to facilitating the preparation of a Neighbourhood Plan in Hartlebury. Please refer to flow chart issued last month.

10. New Homes Bonus

To agree a strategy for the allocation of monies through the above scheme. **Councillors are expected to have researched this initiative at**

<http://www.wychavon.gov.uk/cms/housing/new-homes-bonus.aspx>

11. Trading Estate:

To agree whether to purchase a larger "all vehicles left" sign opposite the North Gate of the Trading Estate at a cost of £369.

12. Correspondence for Information: To note correspondence. This will be available for inspection at the meeting. (Councillors are reminded that this is not an opportunity for debate or decision making. Items requiring discussion will be put on the agenda for the next meeting.)

13. Councillors' Reports and Items for Future Agenda

(Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making).

Councillors requiring additional information about any agenda item should contact the Clerk prior to the meeting.

Yours sincerely

Jo Hyrons
Clerk to Hartlebury Parish Council

Dates For your Diary

Tues 12 June: 6pm Finance Committee – Parish Hall

Wed 20 June: 7pm Standards - Civic Centre, Pershore