


## Sedgeberrow Parish Council

### To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Sedgeberrow Parish Council to be held in the Betteridge Room, Sedgeberrow Village Hall on Wednesday 9th May 2018 at 7.15pm for the purpose of transacting the following business only.



**Donna Bowles**  
Clerk to the Council

**Thursday 3<sup>rd</sup> May 2018**

### MEETING AGENDA

<b>1.</b>	<b>Apologies:</b> To receive apologies and agree the reason for absence.
<b>2.</b>	<b>Register of Interests:</b> Members are reminded of the need to keep their register of interests up to date. Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.  <b>Disclosure of Interests</b> Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.  Members to declare any other disclosable interests in items on the Agenda and their nature.
<b>3.</b>	<b>Minutes:</b> To approve the Minutes of the Parish Council Meeting held on Wednesday 14 <sup>th</sup> March 2018 at the Betteridge Room, Sedgeberrow Village Hall.
<b>4.</b>	<b>Open Forum</b>  <b>Chairman to Move:</b> The Meeting be now adjourned:  <b>a. Open Forum:</b> At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, additionally they can, at the discretion of the Chairman, raise issues for future consideration. There will be a time limit of 15 minutes in total. Members of the public may not take part in the Parish Council Meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. <b>b. To receive the following reports :</b> a) Police b) County Councillor c) District Councillor d) Mike Parker – SeSaME
<b>5.</b>	<b>Chairman to Move:</b> To close the adjournment.
<b>6.</b>	<b>Clerk's Progress Report:</b> a) Draining/flooding issue at Pear Tree Drive b) Main St sign c) Removal of Evesham sign at Black Barns crossroads
<b>7.</b>	<b>Planning Matters:</b> <b>Planning Matters To Consider:</b> a) <b>18/00641/FUL</b> – Proposed vehicle/equipment store building and gravel access area and

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	<p>timber fence/plant screen at Land rear of Vinebrook, 87 Winchcombe Rd, Sedgeberrow.</p> <p><b>Planning Applications Noted:</b></p> <p>b) <b>18/00382/FUL</b> – Proposed extension to packing shed and new pump house at Hill View Nurseries, Sandfield Lane, Sedgeberrow. After reference to Councillors via email a “No Objection” response was recorded.</p> <p><b>Planning Decisions :</b></p> <p>c) <b>18/00235/FUL</b> – Demolition of existing bungalow replacing with 2 dormer bungalows at Lynwood, 65 Main St, Sedgeberrow. Full Planning Permission granted with conditions.</p>
<b>8.</b>	<p><b>Playing Field:</b></p> <p><b>Inspections</b> – To receive a report from the Clerk on Playing Field Inspections To note the Annual Play Inspection report (emailed 22.4.18)</p>
<b>9.</b>	<p><b>GDPR</b></p> <p>To note GDPR implications and to receive privacy notices, together with confirming a Data Controller.</p>
<b>10.</b>	<p><b>Lengthsman:</b></p> <p>To consider issuing the 2018/19 contract and to confirm the budget.</p>
<b>11.</b>	<p><b>Parish Games:</b></p> <p>To receive update from Cllr Morris</p>
<b>12.</b>	<p><b>Progress Reports for Information:</b></p> <p>a) HGV's b) Speeding – Safer Roads Partnership &amp; Cllr Thomas to feedback regarding the tally of traffic on Winchcombe Rd c) Gully Maintenance d) White Gates – to ratify the decision for Lengthsman to install white gates e) Parking f) Footpath Surfaces</p>
<b>13.</b>	<p><b>Matters raised by Councillors:</b></p> <p>Matters raised by Councillors are considered under this item. Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>(At the discretion of the Chairman Councillors may raise items at the meeting if considered necessary and urgent).</i></p>
<b>14.</b>	<p><b>Consideration of Correspondence Received :</b></p> <p>a) To consider the report regarding the recent door knocking exercise run by Localism and Communities Officer, Strategy and Communications, Wychavon District Council (emailed 22.4.18) b) To consider changing the Parish Council meeting to the first/final week of the month to allow more time to put together the report for the Sedgeberrow Post.</p>
<b>15.</b>	<p><b>Correspondence to Note:</b></p> <p><i>(‘Correspondence to Note’ are items previously emailed to Members. The Clerk will provide individual copies of correspondence for retention if required).</i></p> <p>a) Funding available to help deliver affordable homes b) Clear plan and economic focus wins praise for Wychavon c) Safer Neighbourhood Team Police Officer, PC 0375 Zoey Carter has taken over from PC 2886 Paul Acaster (emailed 22.4.18) d) Guide for Councillors on Statutory Nuisance (emailed 22.4.18)</p>
<b>16.</b>	<p><b>Finance : General</b></p> <p>a) To note Bank reconciliation b) To approve payments Appendix A c) To consider Annual Governance Statement 2017/18 d) To note Accounting Statements 2017/18 e) To complete the Certificate of Exemption</p>

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	<p>f) To receive the Annual Internal Audit Report 2017/18</p> <p>g) To note the bank account balances</p> <p>h) To note the Notification Section 137 Expenditure 2018/19</p> <p>i) To note the national salary award received from CALC (emailed 28.4.18)</p> <p>j) To add Clerk as signatory to HSBC Accounts and consider applying for online business banking.</p>
<b>17.</b>	<b>Date of Next Meeting:</b> To confirm the date of the Ordinary Parish Council Meeting at 7.15pm on Wednesday 4 <sup>th</sup> July at the Betteridge Room, Sedgeberrow Village Hall
<b>18.</b>	<b>Closure of Meeting :</b>