

TO MEMBERS OF LITTLE COMBERTON PARISH COUNCIL

You are duly requested to attend the next meeting of the Parish Council to be held on
Tuesday 11th October 2022
in Little Comberton Village Hall at 7.00pm

AGENDA

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any Disclosable Pecuniary interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
3. **Parishioners' comments**
Meeting adjourned for Public Question Time.
4. **Casual vacancy:** Proposal to fill the casual vacancy on the Parish Council by Co-option.
5. **Minutes:** To consider the approval of the minutes of meeting held on Tuesday 13th September 2022 (attached)
6. **Progress reports:** for information & review of actions from previous meeting
 - a. Lengthsman
 - b. Highways
 - c. Trees
 - d. Footpaths/PRoW
 - e. Wild flower planting
 - f. Memorial: the late HM Queen Elizabeth
7. **Village website: Renewal**
8. **District and County Councillors' reports:** for information
9. **Planning**
10. **Finance**
 - a) Current Balances
 - b) To consider payments to be made as on the attached list
 - c) Proposal to approve expenditure @ £38.99 for fireproof document box for Village Hall deeds storage
 - d) Bank reconciliation & Budget review - 30 September 2022
 - e) Proposal to consider online banking application for Parish Council accounts
11. **Correspondence for information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.
12. **Councillors' reports and items for future agendas**
13. **Date of next meeting:** To be agreed

Nicola Harding

Clerk to the Parish Council

Meeting Tuesday 11th October 2022
Detail Information as at 5th October 2022

Item 4, Casual vacancy	Proposal to fill the casual vacancy on the Parish Council by Co-option.																								
Item 7, village website	Renewal of annual website hosting & summary report from Cllr Jamieson																								
Item 9, Planning	W/22/01053: The Manor House: Conversion of existing barns to single residential dwelling – <i>decision pending</i>																								
Item 10, Finance	<p>a) Current Balances at 1st October 2022</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Current Account:</td> <td style="text-align: right;">£5,923.95</td> </tr> <tr> <td>Deposit Account:</td> <td style="text-align: right;">£4,933.00</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">£10,856.95</td> </tr> </table> <p>b) Payments to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">LCVHC: Hall hire July 22</td> <td style="text-align: right;">£13.00</td> </tr> <tr> <td>VAS Annual Maintenance contract</td> <td style="text-align: right;">£203.94</td> </tr> <tr> <td>RBL: Poppy wreath donation</td> <td style="text-align: right;">£25.00</td> </tr> <tr> <td>Salary (September 22)</td> <td style="text-align: right;">£336.70</td> </tr> <tr> <td>Expenses (September 22)</td> <td style="text-align: right;">£12.00</td> </tr> <tr> <td>Expenses (Postage)</td> <td style="text-align: right;">£5.44</td> </tr> <tr> <td>Expenses (Ink)</td> <td style="text-align: right;">£17.97</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">£614.05</td> </tr> </table> <p>Receipts to report:</p> <p>Wychavon DC: Precept & Council Tax support grant (ii) £3,511.00</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%; text-align: right;">TOTAL</td> <td style="text-align: right;">£3,511.00</td> </tr> </table> <p>c) Proposal to approve expenditure @ £38.99 for fireproof document box for Village Hall deeds storage</p> <p>d) Bank reconciliation & Budget review: 30 September 2022: Documents forwarded to Cllr A. Haycock for checks and verification</p> <p>e) Proposal to consider online banking application for Parish Council accounts</p>	Current Account:	£5,923.95	Deposit Account:	£4,933.00	TOTAL	£10,856.95	LCVHC: Hall hire July 22	£13.00	VAS Annual Maintenance contract	£203.94	RBL: Poppy wreath donation	£25.00	Salary (September 22)	£336.70	Expenses (September 22)	£12.00	Expenses (Postage)	£5.44	Expenses (Ink)	£17.97	TOTAL	£614.05	TOTAL	£3,511.00
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Item 11, Correspondence

B/Commission	Final recommendations received and adopted for electoral ward boundaries.
Wychavon DC	September edition of the SWDP newsletter received – attached
Worcs CC	<p>Newsletter received regarding local grit bins – attached</p> <p>In summary: WCC are currently out refilling the bins that require salt. Request to report online any which require topping up via: http://www.worcestershire.gov.uk/homepage/98/report_it</p> <p>If the bad weather arrives, there may be a delay in filling grit bins as the CC focus on ensuring that the road network remains open for business. All grit bins provided and stocked with highway salt will be clearly labelled. A remember that this salt should only be used on the public highway and that to please ask the Parish Lengthsman to help to spread salt.</p>